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1996

ANNUAL REPORTS

OF THE TOWN OF

LITCHFIELD

New Hampshire

1996

EMERGENCY TELEPHONE NUMBERS

Ambulance	911
Fire	911
Police	911

BUSINESS TELEPHONE NUMBERS

Selectmen's Office	424-4046
Town Clerk & Tax Collector	424-4045
Police Chief	424-4047
Building Inspector	424-4592
Health Officer	424-4592
Library	424-4044
Planning Board	424-2131
Animal Control	424-4047
Road Agent	424-4592

-OFFICE HOURS-

Selectmen's Office	Town Hall
8:00 a.m. to Noon and 1:00 p.m. to 5:00 p.m. Monday through Friday	
Town Clerk & Tax Collector	Town Hall
Every Weekday, 8:00 a.m. to 3:00 p.m.	
Every Monday Evening 6:30 to 8:30 p.m.	
Last Saturday of month: 10:00 a.m. to 12 Noon	
Closed Holiday Weekends	

Building Department	Town Hall
Weekdays 8:00 a.m. to 4:00 p.m.	
Monday Evenings 7:00 to 9:00 p.m.	

Library Hours:

Monday: 10-12, 2-8; Tuesday: 2-8; Wednesday: 10-12, 2-8;
Thursday: 2-8; Friday: 2-6; Saturday: 10-2

No Saturday hours during the months of July and August. Closed Holidays

Incinerator Facility Hours:

Sunday: 9:00 a.m. to Noon – Brush & Landfill Items Only
Wednesday: 3:00 p.m. to 7:00 p.m.; Saturday: 7:00 a.m. to 4:00 p.m.
Thursday: 7:00 a.m. to Noon; Friday: 4:00 p.m. to 8:00 p.m.

-PUBLIC MEETINGS-

Selectmen Town Hall the 1st, 2nd, 3rd, and 4th Monday evenings at 6:00 p.m. during the months of September-May; and the 2nd and 4th Monday evenings during the months of June-August.

Planning Board GMS - Library
1st Tuesday of the month at 7:30 p.m.

Zoning Board of Adjustment Town Hall
2nd Wednesday of the month at 7:00 p.m.

Library Trustees Library
1st Monday of the month at 7:30 p.m.

Conservation Commission Town Hall
3rd Monday of the month at 7:30 p.m.

**Annual Reports
OF THE TOWN OF
LITCHFIELD
NEW HAMPSHIRE**

YEAR ENDING DECEMBER 31, 1996

ALSO

**ANNUAL REPORTS OF THE SCHOOL DISTRICT
YEAR ENDING JUNE 30, 1996**

**Printed by
Accurate Printing, Inc.
Nashua, N.H.**

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In Memoriam



ARNOLD CROWELL CAMPBELL

August 14, 1914 - February 8, 1997

ROAD AGENT

TOWN OFFICERS, 1996

Office	Office Holder	Term Expires
Selectmen:	Cecil Williams, chairman	1997
	M. Patricia Jewett	1999
	John G. Lazzaro	1998
	Thomas W. Levesque, Sr.	1999
	John E. Pinciario	1998
Administrative Assistant:	Cecile Durocher	
Moderator:	Philip M. Reed	1997
Checklist Supervisors:	Robert Redding, chairman	1998
	Andrea Hamilton	2000
	Christine E. Lepine	2002
Town Clerk/Tax Collector:	Diane L. Jerry	1999
Deputy TC/TC:	Patricia Gibeault	1999
Sub Register:	Fire Chief Brent Lemire	1999
Treasurer:	Marion Cason	1999
Road Agent:	Roland E. Bergeron	1997
Trustees, Town Trust Funds:	Sheryl Hartling	1998
	Susan Rafferty	1997
	Joseph Stapleton	1999
Health Officer:	Roland Bergeron	tenure
Code Enforcement Officer:	Roland Bergeron	tenure
Asst. Code Enforc. Officer:	Thomas J. Malley	1997
Library Trustees:	Pamel Boutselis	1999
	Steven Calawa	1999
	Ann Chant	1997
	Carrie Colby	1997
	Candice M. Hale	1999
	Carolyn Leary Lambert	1998
	Susan Rafferty	1997
Librarian:	Claudia Danielson	
Budget Committee:	William Spencer, chairman	1998
	Ralph Boehm	1999
	Mark Ferguson	resigned
	William Gray	1999
	Sue Ann Johnson	1998
	Charles Jones	1997
	David Michaud	1997
	Richard Lascelles	Sch. Bd. rep.
	Cecil Williams	Selectman rep.

Zoning Board of Adjustment:	Gregory Lepine, chairman	1999
	Paul Belliveau	1997
	John J. Burke	1997
	John T. Ciemiewicz	1998
	Lawrence A. Levesque, alt.	1999
	Kevin Lynch	1998
Conservation Commission:	Raymond C. Peeples, Jr., chmn.	1997
	Mary Bonacker	resigned
	Frank Byron	1999
	Loren Jean	resigned
	Glenn McKibben, Jr.	1999
	Joan McKibben	1999
	John Menzigian	resigned
	Marjorie Z. Pitcher	1998
Parks & Recreation Comm.:	Douglas Rogers, alternate	1999
	Kim Collier	1997
	Todd C. Ellis	1997
	Cheri Halberstadt	1998
	Michael Hamel	1999
	Steven C. Jones	1998
	Maureen Lascelles	1997
	Michael Mieckowski	1998
	Dennis W. Parker	1998
	Richard Provencher	resigned
	Horace W. Seymour III	1999
Planning Board:	Timothy A. Creedon, chairman	1997
	Paul E. Becker, Jr.	resigned
	Paul Freeman	1998
	Joel Kapelson	1998
	Thomas W. Levesque (Selectman rep.)	
	Harry Menzigian	1997
	Andrew A. Prolman	1999
	Heather Tibbitts, alternate	1997
Nashua Reg. Planning Com.:	Loren Jean	1997
	M. Patricia Jewett (Selectman rep.)	
Police Department:	David L. Roberts, Chief	tenure
	Gerard A. Millette, Lieutenant	tenure
	James Gaudet, Det./Sergeant	tenure
	David Donnelly	tenure
	David Bianchi	resigned
	Patrick Goodridge	tenure
	John D. McGregor, IV	tenure
	Joseph E. O'Brion	tenure
	Timothy C. Jones	1997

	Robert D. Bennett	1997
	Frederick Williams	1997
	Nelson Breton	1997
	Ronald Fournier	1997
	Steve Harris	1997
	John Pouliot	1997
	Christopher Blastos	1997
	Paul Dwyer, II	1997
Secretary/Dispatcher:	Sharon A. Harding Reed	
	Paula Diviny	
Animal Control Officer:	Marybeth Thomas	resigned
	Wanda S. Fisher-Rowe	1997
Fire Department	Brent Lemire, Chief	1997
	Brian Barton, Deputy Chief	
	James Beetz	
Company A	Michael Croteau, Captain	
	David Mayopoulos, Lieutenant	
	Steven Barton	
	Stanley Gilbert	
	Leo Grenier	
	Dwayne Hogencamp	
	Jeffrey Howes	
	Timothy Kearns	
	Kenneth Nelson	
	Norman Pinard	
	Michael Stanhope	
	Eric Tremblay	
Company B	Thomas Schofield, Captain	
	Douglas Nicoll, Lieutenant	
	Warren Adams	
	Daniel Calef	
	Mark Carter	
	Thomas Dalton	
	Pamela Edmonds	
	Pierre Garand	
	Roy Jack	
	Lawrence Levesque	
	Keith Makarawicz	
	Matthew Shea	
	Scott Tacker	
	Patrick Wright	

TOWN WARRANT
TOWN OF LITCHFIELD
THE STATE OF NEW HAMPSHIRE
THE POLLS WILL BE OPEN FROM
7:00 A.M. to 7:00 P.M.

To the inhabitants of the Town of Litchfield in the County of Hillsborough in said state, qualified to vote on Town affairs:

YOU ARE HEREBY NOTIFIED TO MEET AT THE LITCHFIELD MIDDLE SCHOOL, McELWAIN DRIVE, IN SAID LITCHFIELD ON TUESDAY, MARCH 11, 1997, AT 7:00 A.M. TO ACT UPON THE FOLLOWING:

1. To elect by ballot the following Town Officers:

One Selectmen - three-year term; one Road Agent - one-year term; one Fire Chief - one-year term; one Trustee of Town Trust Funds - three-year term; two Budget Committee members - three-year terms; two Library Trustees - three-year terms; one Library Trustee - one-year term; and one Moderator - two-year term.

2. To vote by ballot on the following amendments to the Town Zoning Ordinances:

1. Are you in favor of the adoption of Amendment No. 1 as proposed by the Planning Board for the Town of Litchfield Zoning Ordinance as follows:

Amend the Definitions Section by adding a definition for recreational vehicle and renumbering subsequent sections and amend the Residential District Section 501.00 Permitted Uses to allow the occupation of a recreational vehicle on a lot for a period not to exceed 90 days in a calendar year.

YES ☐ NO ☐

2. Are you in favor of the adoption of Amendment No. 2 as proposed by the Planning Board for the Town of Litchfield Zoning Ordinance as follows:

Amend Section 505 Manufactured Housing Parks to require that new manufactured housing parks be located in Residential Manufactured Housing Districts.

(Note: This corrects a typographical error and does not change the substance of the existing ordinance.)

YES ☐ NO ☐

3. Are you in favor of the adoption of Amendment No. 3 as proposed by the Planning Board for the Town of Litchfield Zoning Ordinance as follows:

Amend Section 400 General Provisions to include a new section, 405.00 Personal Wireless Communication Facilities, requiring the collocation of new facilities which provide for reception and transmission of signals to serve personal wireless devices, including, but not limited to, pagers, cellular

telephones and personal communications services, unless it can be demonstrated that collocation would be mechanically or otherwise infeasible, or would frustrate the provision of the service.

YES ☐ NO ☐

YOU ARE HEREBY NOTIFIED TO MEET AT THE LITCHFIELD MIDDLE SCHOOL GYM, McELWAIN DRIVE, IN SAID LITCHFIELD ON FRIDAY, MARCH 14, 1997, AT 7:30 P.M. TO ACT UPON THE FOLLOWING ARTICLES:

1. To see if the Town will vote to raise and appropriate the sum of \$545,976.00 to construct and originally equip a new town hall with community core on town owned land on Hillcrest Road, and to authorize the use/transfer of \$516,198.00 of the December 31, 1996 fund balance for this purpose; and to further authorize the withdrawal of \$24,120.00 and accrued interest from the capital reserve fund, and \$5,658.00 and accrued interest from the municipal impact fee. This will be a non-lapsing account per RSA 32:3, VI and will not lapse until the work is completed or in two years whichever is less. The Selectmen and Budget Committee recommend this appropriation.

2. To see if the Town will vote to raise and appropriate the sum of \$247,124.00 to construct and originally equip a new police station on town owned land on Hillcrest Road and to authorize the use/transfer of \$85,658.00 of the December 31, 1996 fund balance for this purpose with the balance of \$161,466.00 to be raised by taxation. This will be a non-lapsing account per RSA 32:3, VI and will not lapse until the work is completed or in two years whichever is less. The Selectmen and Budget Committee recommend this appropriation.

3. To see if the Town will vote to raise and appropriate the sum of \$109,000.00 to renovate the existing Town Hall if article 2 does not pass, and to authorize the use/transfer of \$109,000.00 of the December 31, 1996 fund balance for this purpose. This will be a non-lapsing account per RSA 32:3, VI and will not lapse until the work is completed or in two years whichever is less. The Selectmen recommend this appropriation. The Budget Committee does not recommend this appropriation.

4. To see if the Town will vote to raise and appropriate the sum of \$29,500.00 for Phase I of a 4-year town wide assessment update plan. The entire cost of the assessment update over the 4-year phasing will be \$131,300.00. The Selectmen and Budget Committee recommend this appropriation.

5. To see if the Town will vote to raise and appropriate the sum of \$15,220.00 to purchase computer equipment for the Town Clerk's office. Said equipment will allow for the processing of motor vehicle registrations by mail, and will also automate other functions. The Selectmen recommend this appropriation. The Budget Committee does not recommend this appropriation.

6. To see if the Town will vote to raise and appropriate the sum of \$20,000.00 to upgrade Brick Yard Drive soccer field and to authorize the withdrawal of \$14,042.00 and accrued interest from the Cummings Farm Recreational Offsite

fund, and to further authorize the use of \$5,958.00 from the recreational impact fees. Work to include tree removal, installation of a sprinkler system, grading and seeding of field, and such other improvements as may be needed. This is a non-lapsing account per RSA 32:3, VI and will not lapse until the work is completed, or in two years whichever is less. The Selectmen and Budget Committee recommend this appropriation.

7. To see whether the Town will vote to raise and appropriate the sum of Five Thousand (\$5,000) for the purpose of a perimeter survey and placing permanent bounds at the boundaries and turning points of the 28 + / - acres owned by the Town of Litchfield known as Moores Falls Conservation Area. Also to purchase a sign for the said mentioned property. (By Petition) The Selectmen and the Budget Committee recommend this appropriation.

8. To see whether the Town will vote to raise and appropriate the sum of Five Thousand (\$5,000) for deposit into the Conservation and Land Acquisition Fund. Said funds may be used to purchase land, conservation or trail easements, or purchase of development rights. (By Petition) The Selectmen and the Budget Committee recommend this appropriation.

9. To see if the Town will vote to raise and appropriate the sum of \$49,500.00 to purchase and install a Handicapped Lift at the Aaron Cutler Memorial Library. (By Petition) The Selectmen and the Budget Committee do not recommend this appropriation.

10. To see if the Town will vote to hire a children's librarian at the Aaron Cutler Memorial Library effective July 1, 1997, upon completion of the renovation of the Library's Lower Level into a Children's Room, and to raise and appropriate the sum of \$4,155.00 for salary and related costs for the period of July 1, 1997 to December 31, 1997. (By Petition) The Selectmen do not recommend this appropriation. The Budget Committee recommends this appropriation.

11. Shall we modify the elderly exemptions from property tax in the town of Litchfield, based on assessed value, for qualified taxpayers, to be as follows: for a person 65 years of age up to 75 years, \$10,000; for a person 75 years of age up to 80 years, \$15,000; for a person 80 years of age or older, \$20,000. To qualify, the person must have been a New Hampshire resident for at least 5 years, own the real estate individually or jointly, or if the real estate is owned by such person's spouse, they must have been married for at least 5 years. In addition, the taxpayer must have a net income of not more than \$16,400 or, if married, a combined net income of less than \$20,400; and own net assets not in excess of \$35,000 excluding the value of the person's residence. Vote by Ballot.

12. Shall we adopt the provisions of RSA 79-A:25-a to account for revenues received from the land use change tax in a fund separate from the general fund? Any surplus remaining in the land use change tax fund shall not be part of the general fund until such time as the legislative body shall have had the opportunity at an annual meeting to vote to appropriate a specific amount from the land use change tax fund for any purpose not prohibited by the laws or by the constitution of this state. After an annual meeting any unappropriated balance of the land use change tax

revenue received during the prior fiscal year shall be recognized as general fund revenue for the current fiscal year. Vote by Ballot.

13. To see if the Town will vote to adopt the provision of RSA 202-A:4-d authorizing the library trustees to accept gifts of personal property, other than money, which may be offered to the library for any public purpose, provided, however that no acceptance of personal property by the library trustees shall be deemed to bind the town or the library trustees to raise, appropriate or expend any public funds for the operation, maintenance, repair or replacement of such personal property. This authorization shall remain in effect until rescinded by a vote of Town Meeting.

14. To raise such sums of money as may be necessary to defray Town charges for the ensuing year and make appropriations of the same, as set forth, posted herewith and to consider each item in whole or in part.

15. To hear reports of agents, committees and other officers therefore chosen and to transact any other business that may legally come before said meeting, including the reading of the minutes of the current or prior meeting.

Given under our hands and seal, this 18th day of February, in the year of our Lord nineteen hundred and ninety-seven.

Cecil A. Williams
John G. Lazzaro
M. Patricia Jewett
Thomas W. Levesque, Sr.
John Pinciaro

A true copy of Warrant — Attest:

Cecil A. Williams
John G. Lazzaro
M. Patricia Jewett
Thomas W. Levesque, Sr.
John Pinciaro

BUDGET FOR THE TOWN OF LITCHFIELD, N.H.

PURPOSE OF APPROPRIATION (RSA 31:4)			W.A. No.	Appropriations Prior Year As Approved By DRA	Actual Expenditures Prior Year	Selectmen's Appropriations For Ensuing Fiscal Year		Budget Committee Appropriations For Ensuing Fiscal Year	
						Recommended	Not Recommended	Recommended	Not Recommended
Acct.	No.			\$	\$	\$	\$	\$	\$
GENERAL GOVERNMENT									
	4130-4139	Executive		46,573	46,886	47,504		47,816	
	4140-4149	Elec., Reg., & Vital Stat.		44,807	47,449	43,714		43,439	275
	4150-4151	Financial Administration		133,506	133,706	148,570		148,295	275
	4153	Legal Expense		46,400	33,682	49,900		49,900	
	4155-4159	Personnel Administration		60,950	58,128	65,350		65,350	
	4191-4193	Planning and Zoning		23,041	21,817	26,911		26,308	603
	4194	General Government Bldgs.		16,093	18,970	16,535		16,335	200
	4195	Cemeteries		1,200	1,203	1,200		2,400	
	4196	Insurance		77,700	68,019	77,700		77,700	
	4199	Other General Government		16,663		20,000		20,000	
PUBLIC SAFETY									
	4210-4214	Police		488,009	510,718	601,522		573,576	27,946
	4215-4219	Ambulance		12,500	12,043	18,300		15,500	2,800
	4220-4229	Fire		227,067	225,773	239,902		231,939	7,963
	4240-4249	Building Inspection		44,644	45,870	53,473		50,403	3,070
	4290-4298	Emergency Management		4,000	4,117	4,500		4,500	
HIGHWAYS AND STREETS									
	4311-4312	Adm. & Highways & Streets		355,916	375,006	321,370		311,775	9,595
	4316-4319	Street Lighting & Other		7,400	7,675	7,600		7,600	

BUDGET FOR THE TOWN OF LITCHFIELD, N.H.

PURPOSE OF APPROPRIATION (RSA 31:4)		W.A. No.	Appropriations Prior Year As Approved By DRA	Actual Expenditures Prior Year	Selectmen's Appropriations For Ensuing Fiscal Year		Budget Committee Appropriations For Ensuing Fiscal Year	
					Recommended	Not Recommended	Recommended	Not Recommended
SANITATION								
4321-4323	Adm. & Solid Waste Collection		26,285	26,885	27,611		27,799	
4324-4325	Solid Waste Disposal & Cleanup		123,007	126,449	128,164		127,714	450
HEALTH								
4411-4414	Adm. & Pest Control		10,868	7,153	23,595		23,296	299
4415-4419	Health Agencies & Hosp. & Other		5,500	5,500	5,500		5,500	
WELFARE								
4445-4449	Vendor Payments & Other		5,500	2,952	5,500		5,300	200
CULTURE AND RECREATION								
4520-4529	Parks and Recreation		36,802	33,972	37,122		35,927	1,195
4550-4559	Library		50,677	51,032	53,594		53,353	241
4583	Patriotic Purposes		478	478	400		400	
CONSERVATION								
4611-4612	Administration & Purchases of Natural Resources		1,166	1,221	682		662	20
DEBT SERVICE								
4723	Interest on TANs		1		1		1	
SUBTOTAL 1			<u>\$1,866,753</u>	<u>\$1,866,704</u>	<u>\$2,026,220</u>		<u>\$1,972,788</u>	<u>\$ 55,132</u>

BUDGET FOR THE TOWN OF LITCHFIELD, N.H.

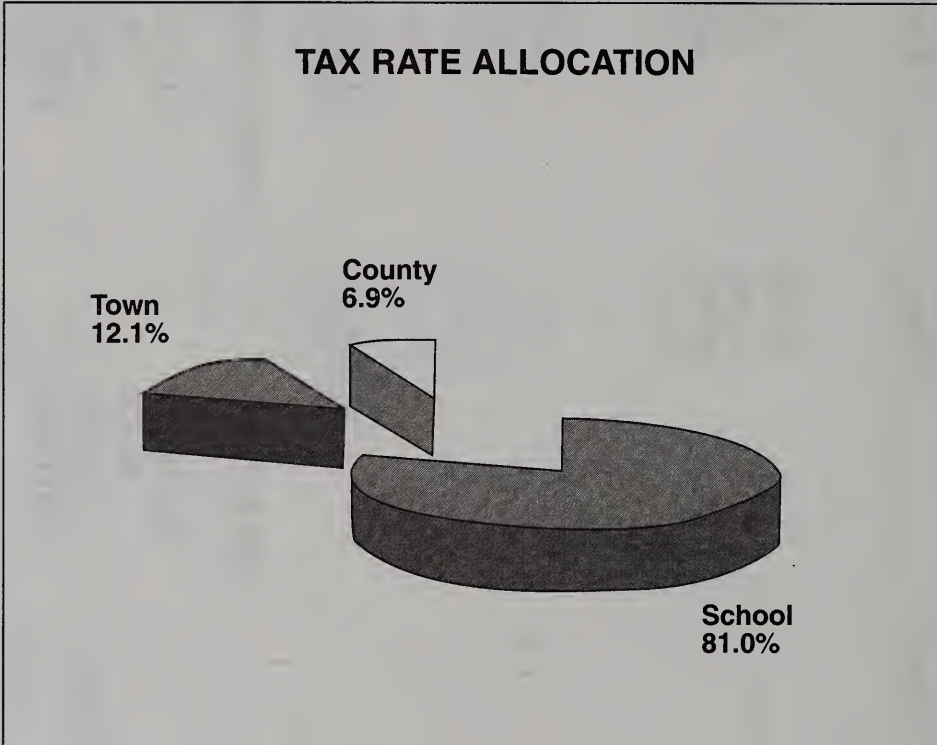
PURPOSE OF APPROPRIATION (RSA 31:4)	W.A. No.	Appropriations Prior Year As Approved By DRA	Actual Expenditures Prior Year	Selectmen's Appropriations For Ensuing Fiscal Year		Budget Committee Appropriations For Ensuing Fiscal Year	
				Recommended	Not Recommended	Recommended	Not Recommended
Assessment Up-Date	4			\$ 29,500		\$ 29,500	
Computer Equipment Purchase	5			15,220			15,220
SUBTOTAL 2 Recommended				<u>\$ 44,720</u>		<u>\$ 29,500</u>	
PURPOSE OF APPROPRIATION (RSA 31:4)	W.A. No.	Appropriations Prior Year As Approved By DRA	Actual Expenditures Prior Year	Selectmen's Appropriations For Ensuing Fiscal Year		Budget Committee Appropriations For Ensuing Fiscal Year	
				Recommended	Not Recommended	Recommended	Not Recommended
Town Hall Construction	1			\$ 545,976		\$ 545,976	
Police Station Construction	2			247,124		247,124	
Town Hall Renovations	3			109,000			109,000
Soccer Field Improvements	6			20,000		20,000	
Land Survey & Bounding	7			5,000		5,000	
Conservation Land Fund	8	5,000	5,000	5,000		5,000	
Library Handicapped Lift	9				49,500		49,500
Children's Librarian Hire	10				4,155	4,155	
SUBTOTAL 3 Recommended				<u>\$ 932,100</u>		<u>\$ 827,255</u>	

SOURCE OF REVENUE		Warr. Art. #	Estimated Revenues Prior Year	Actual Revenue Prior Year	ESTIMATED REVENUE For Ensuing Fiscal Year
Acct. No.	TAXES				
3185	Yield Taxes		\$ 200	\$ 200	200
3186	Payment in Lieu of Taxes		591	591	591
3190	Interest & Penalties on Delinquent Taxes		42,800	40,131	40,000
LICENSES, PERMITS AND FEES					
3210	Business Licenses and Permits		29,000	29,793	29,425
3220	Motor Vehicle Permit Fees		525,000	586,707	550,000
3230	Building Permits		34,530	40,856	45,000
3290	Other Licenses, Permits & Fees		28,850	35,929	33,500
FROM STATE					
3351	Shared Revenues		100,000	87,785	85,000
3353	Highway Block Grant		99,558	99,558	111,086
3356	State & Federal Forest Land Reimbursement		544	544	527
3359	Other/Gas Refunds & Grants		3,000	3,969	3,500
CHARGES FOR SERVICES					
3401-3406	Income from Depart., Includes Special Detail		9,600	14,097	65,900
3409	Includes Recreation Programs & Recycling		32,620	31,216	29,900

SOURCE OF REVENUE		Warr. Art. #	Estimated Revenues Prior Year	Actual Revenue Prior Year	ESTIMATED REVENUE For Ensuing Fiscal Year
Acct.					
No.	MISCELLANEOUS REVENUES				
3501	Sale of Municipal Property		4,550	5,832	1,800
3502	Interest on Investments		75,000	99,998	90,000
3503-3509	Other		28,538	49,671	29,176
	INTERFUND OPERATING				
	TRANSFERS IN				
3915	Capital Reserve Fund	1			24,120
3916	Trust & Agency Funds	1, 6		5,432	25,658
	OTHER FINANCING SOURCES				
	Amounts Voted From "Surplus"	1, 2			601,856
	TOTAL REVENUES		<u>\$1,014,381</u>	<u>\$1,132,309</u>	<u>\$1,767,239</u>
	BUDGETARY SUMMARY		SELECTMEN	BUDGET COMMITTEE	
	SUBTOTAL 1 Recommended		\$2,026,220	\$1,972,788	
	SUBTOTAL 2 "Individual" warrant articles		44,720	29,500	
	SUBTOTAL 3 Special warrant articles as defined by Law		932,100	827,255	
	TOTAL Appropriations Recommended		<u>\$3,003,040</u>	<u>\$2,829,543</u>	
	Less: Amount of Estimated Revenues				
	(Exclusive of Property Taxes) (from above)		1,876,239	1,767,239	
	Amount of Taxes To Be Raised		<u>\$1,126,801</u>	<u>\$1,062,304</u>	

1996 TAX RATE

SCHOOL	\$20.11
TOWN	3.01
COUNTY	<u>1.71</u>
	\$24.83



Property assessed at \$150,000 has a resulting tax bill of \$3,724.50 which represents payment each of the governmental units:

School	\$3,016.50
Town	451.50
County	<u>256.50</u>
	\$3,724.50

1996 ESTIMATED RESIDENT POPULATION

New Hampshire State Planning Office Census

6,352

SUMMARY INVENTORY

Residential Land	\$113,308,072	
Commercial Land	15,458,796	
Current Land Use Values	<u>685,506</u>	\$129,452,374
Residential Buildings	\$191,168,685	
Manufactured Housing	3,610,400	
Commercial Buildings	<u>10,432,400</u>	205,211,485
Public Water Utility	\$ 5,263,900	
Gas Utility	12,600	
Electric Utility	<u>3,127,600</u>	8,404,100
Gross Taxable Valuation		<u>\$343,067,959</u>
Less:		
Blind Exemptions	\$ 45,000	
Elderly Exemptions	155,000	
Physically Handicapped Exemptions	<u>200</u>	-200,200
Net Taxable Valuation		<u>\$342,867,759</u>
Gross Property Taxes (Rounded)		\$8,513,397.00
Less War Service Exemptions		<u>-31,600.00</u>
Property Tax Commitments		\$8,481,797.00
1st Issue		\$4,218,179.00
2nd Issue		<u>4,263,618.00</u>
		\$8,481,797.00
Total Tax Exempt & Non-Taxable Property		\$15,977,410

TOWN CLERK'S REPORT

JANUARY 1, 1996 through DECEMBER 31, 1996

Motor Vehicle Registrations:	6,736 reg.	\$586,714.00	
	9 Military	n.c.	
	3 Permanent	n.c.	
			\$586,714.00
Duplicate Registrations:			80.50
Motor Vehicle Titles:	1,229		2,458.00
Dog Licenses:	834 reg.	6,266.00	
	26 senior	52.00	
	7 group	132.00	
	(#964 tags)		6,450.00
Dog Fines:			2,575.00
Duplicate Dog Tags (1):			.50
UCC:	Filings		
	reg. deposit	1,427.64	
	IRS dir. dep.	360.00	
	Releases	270.00	
	Searches	61.25	
			2,118.89
Municipal Agent Fees:			11,460.00
Marriage Licenses (33):			1,485.00
Candidate Filing Fees:			28.00
Certified Record Copies:			188.00
Boat Registrations:			7,223.68
Voter Registration Cards:			5.50
Zoning/Subdivision Manuals:			80.00
Duplicate Resident Permits:			69.00
Postage:			56.34
Returned-Check Fees:			294.00
Dredge & Fill Permit:			30.00
Telephone Calls:			3.00
Geneological Searches:			10.00
Overpayments:			2.00
Incorporation Filings:			5.00
Animal Adoption:			25.00
Photocopies:			5.00
	Ttl. Receipts:		\$621,366.41
Reg. Deposits in '96:	\$617,189.41		
Dir. Deposits in '96:	\$ 360.00		
Reg. Deposit 1/02/97:	\$ 3,817.00		

A true record of all Town Clerk receipts for the year 1996, according to the best of my knowledge and beliefs:

attest:

Diane L. Jerry, Town Clerk
January 6, 1997

Town of Litchfield TAX COLLECTOR'S REPORT, 1996

Uncollected as of 1/01/96	1996		1995		1994	
	\$	0.00	\$	382,267.10	\$	0.000
Property Taxes						
Yield Taxes		0.00		0.00		0.00
Committed during 1996						
Property Taxes	8,482,900.00		393.00		0.00	
Interest	4,953.94		19,124.04		0.00	
Legal Costs	0.00		5,613.42		0.00	
Yield Taxes	199.72		0.00		0.00	
Property Tax Overpayments	16,247.48		0.00		0.00	
Duplicate Tax Bills	78.00		0.00		0.00	
Returned—Check Charges	5.00		0.00		0.00	
Postage	10.20					
TOTALS:	\$8,504,394.34		\$ 407,397.56		\$ 0.00	
Remitted:						
Property Taxes paid in '96	\$8,136,138.77		\$ 226,623.56		\$ 0.00	
Carried forward from 1995	2,000.00		0.00		0.00	
Prin. at Tax Lien = paper transactions - no funds	0.00		\$155,903.54 prin.		0.00	
Overpayments adjusted	2.92		0.00		0.00	
Overpayments refunded	16,244.56		0.00		0.00	
Property Tax Interest—collected	4,917.44		9,358.87		0.00	
Prop. Tax Interest committed/outstanding	36.50		0.00		0.00	
Prop. Interest Tax Lien—no funds	0.00		9,765.17		0.00	
Postage	10.20		0.00		0.00	
Abated	1,107.00		133.00		0.00	

	1996	1995	1994
Pre-Lien Costs	0.00	156.63	0.00
Legal Costs at Lien--no funds		5,456.79	
Yield Taxes	199.72	0.00	0.00
Duplicate Tax Bills	78.00	0.00	0.00
Returned--Check Charges	5.00	0.00	0.00
Deeded	805.00	0.00	0.00
Uncollected	342,849.23	0.00	0.00
TOTALS:	\$8,504,394.34	\$ 407,397.56	\$ 0.00
Pre-paid, deposited in 1995	\$ 2,000.00	\$ 0.00	\$ 0.00
Paper Transaction--no funds received	1,107.00	171,269.50	0.00
Paid in 1996; deposited in 1996:	8,144,617.50	236,139.06	0.00
Paid in 1996; deposited January 2, 1997	12,979.11	0.00	0.00

Town of Litchfield

RECORD OF TAX LIEN ACTIVITY, 1996

	Levy of 1995	Levy of 1994	Levy of 1993	Levy of 1992
Unredeemed Liens as of 01/01/96	\$ 0.00	\$109,434.37	\$34,696.29	\$ 0.00
Lien executed during 1996--no funds	171,125.50	0.00	0.00	0.00
Interest collected after lien	4,202.62	9,094.62	9,551.55	0.00
Costs collected after lien	1,032.00	905.02	828.52	0.00
Carried forward, '95 Deed		38.00	38.00	
Interest committed/uncollected		76.68		
TOTAL DEBITS:	\$176,360.12	\$119,548.69	\$45,114.36	\$ 0.00
Remitted:				
Redemption of Principal	\$ 50,978.14	\$ 41,153.46	\$31,729.41	\$ 0.00
Redemption, Interest & Costs	5,234.62	9,999.64	10,380.07	0.00
Abatements (principal)	0	954.48	915.39	0
Liens Deeded (principal)	1,854.17	2,176.45	2,089.49	0.00
Unredeemed	118,293.19	65,187.98	0.00	0.00
Committed/unredeemed interest	0.00	76.68	0.00	
TOTAL CREDITS:	\$176,360.12	\$119,548.69	\$45,114.36	\$ 0.00
Funds deposited:	\$ 56,212.76	\$ 51,153.10	\$42,109.48	
Abatements (legal costs)	0.00	12.00	12.00	0.00
Liens Deeded (legal costs)	50.00	76.00	89.00	0.00

A true record of Tax Collector Receipts for 1996, attest:

Litchfield does collect property taxes
semi-annually.

Diane L. Jerry, Tax Collector
Litchfield, NH

TOWN OF LITCHFIELD, NEW HAMPSHIRE

SUMMARY OF YEARLY TOTALS

1996

Cash and Investments Balance, December 31, 1995 \$ 2,971,650.18

Deposits:

Town Clerk	\$	620,996.41
Tax Collector		8,543,211.01
Tax Lien Fees Rec'd from IRS		360.00
Selectmen's Office		493,280.45
Building Department		40,855.56
Interest on Investment		99,765.71
Transfers from and due to		
Escrows/Other Fund		29,150.69
NFS Checks (Net of redeposits)		(80.00)
Void and Stale Dated Checks		2,109.92
Transfer from Cable Equipment Fund		153.68

Total Receipts \$ 9,829,803.43

\$12,801,453.61

Selectmen's Orders Paid

9,485,232.74

Cash and Investment Balance, December 31, 1996

\$ 3,316,220.87

Summary of Balance:

Overnight Repurchase Agreement BNH	\$	408,247.37
Investment in NH Public Deposit Investment Pool		2,999,325.39
Investment in Fleet Money Market		184,519.04
Fleet Checking Account		25,000.00
BNH Checking Account		110,478.46
Outstanding Checks		(428,145.50)
Deposits in Transit at Bank		16,796.11

Cash and Investment Balance, December 31, 1996

\$ 3,316,220.87

Marion E. Cason, Treasurer
Town of Litchfield
Litchfield, NH

Town of Litchfield, New Hampshire
Statement of Receipts, Disbursements and Cash Balances -- Other Accounts
As of December 31, 1996

NAME OF ACCT./PROPERTY	1-Jan-96 BALANCE	TOTAL		31-Dec-96 BALANCE
		DEPOSITED	WITHDRAWN	
Brandy Circle	\$ 1,945.00	\$ 48.57	\$ 74.00	\$ 1,919.57
Briarwood	1,137.41	246.34	218.05	1,165.70
Chase Brook - Phase II - (Pilgrim Est..)	1,324.28	33.34	0.00	1,357.62
Chase Estates	1,440.47	36.25	0.00	1,476.72
Chonghun Yim	4,999.86	117.78	0.00	5,117.64
CNC Trust - Mockingbird Lane	0.00	6,650.98	4,123.88	2,527.10
Colby Subdivision - Continental Paving	0.00	504.24	0.00	504.24
Continental Paving	1,677.53	42.23	0.00	1,719.76
Crowell Estates - Sawmill Brook Dev. Co.	2,839.55	127.42	56.00	2,910.97
Cummings Farm - Alukonis/Konis Corp.	1,763.23	44.38	0.00	1,807.61
Forest Hills - Phase III - Litchfield-Griffin	3,624.48	1,979.40	1,947.33	3,656.55
Golas DMD, Paul W. - Site Plan	671.52	6.18	453.74	223.96
Gravel Permit - Ducharme	991.58	24.97	0.00	1,016.55
H. Eugene Ducharme	31,689.19	797.78	0.00	32,486.97
Isaac Center Land Dev.	0.00	5,355.07	3,819.32	1,535.75
Larchmount - Phase II - Homes by Paradise	1,436.33	4,122.49	2,329.81	3,229.01
Larchmount - Phase III - Ashwood Co.	1,912.28	1,083.62	1,037.96	1,957.94
Larchmount - Phase IV - Hawkview Associates	1,734.87	43.67	0.00	1,778.54
Leary, Florence - Excavation Fund	2,500.73	62.96	0.00	2,563.69
Leary, Florence - Restoration Bond	12,008.76	282.89	0.00	12,291.65
Margaret Rodonis - Ashwood Dev. Co.	335.23	8.44	0.00	343.67
Morgan Estates - Phase II - G. Colby	707.73	17.82	0.00	725.55
Naticook Landing - Farm Land	4,364.90	889.32	780.35	4,473.87

NAME OF ACCT./PROPERTY	1-Jan-96 BALANCE	TOTAL DEPOSITED	TOTAL WITHDRAWN	31-Dec-96 BALANCE
Naticook Landing Site Plan - Golf Course	1,222.10	30.77	0.00	1,252.87
O'Leary Sub'd. - Talent Rd. - HbyP	597.99	2,185.49	2,783.48	0.00
O'Leary Sub'd. - Talent Rd.	0.00	1,822.02	192.17	1,629.85
Pilgrim Drive - Homes by Paradise	1,601.73	40.32	0.00	1,642.05
Sanders, A Lockheed Martin Company	0.00	1,515.29	706.25	809.04
Sawmill Brook Development Corp.	6,979.54	2,922.12	2,849.07	7,052.59
Taofila Estates - K. Blanchard	1,152.68	29.02	0.00	1,181.70
Tee Off at Mel's - David Mehlhorn	866.53	17.83	201.95	682.41
Wren Street - West - Ernest Dion	1,551.18	37.44	0.00	1,588.62
Wren Street - Ernest Dion	1,939.51	41.90	978.80	1,002.61
Wren Street - East - Ernest Dion	32,841.28	820.86	4,597.57	29,064.57
Yun Chan Han	815.20	20.52	0.00	835.72
TOTALS	<u>\$128,672.67</u>	<u>\$ 32,009.72</u>	<u>\$ 27,149.73</u>	<u>\$133,532.66</u>

Town of Litchfield, New Hampshire
Statement of Receipts, Disbursements and Cash Balances -- Other Accounts
As of December 31, 1996

NAME OF ACCT./PROPERTY	1-Jan-96 BALANCE	TOTAL DEPOSITED	TOTAL WITHDRAWN	31-Dec-96 BALANCE
SPECIAL ACCOUNTS:				
Cablevision Equipment Grant	\$ 15,788.22	\$ 322.10	\$ 9,808.33	\$ 6,301.99
Civil Defense/Fire Pond/Dredge/Industrial Dev.	12,474.41	374.81	0.00	12,849.22
Office Complex Furniture	1,924.80	280.80	0.00	2,205.60
Crowell Estates - Albuquerque Offsite Fees	48,332.55	988.98	8,706.80	40,614.73
Cummings Farm Offsite Recreational Fees	13,198.24	844.53	0.00	14,042.77
Larchmount IV - Road Offsite	0.00	500.47	0.00	500.47
Larchmount III Road Bond	0.00	128,907.61	0.00	128,907.61
CONSERVATION FUND:				
Town of Litchfield	4,482.79	20,738.88	5,400.00	19,821.67
IMPACT FEES:				
Road Impact Fees - North	16,597.30	2,873.56	0.00	19,470.86
Road Impact Fees - South	6,465.10	9,277.01	0.00	15,742.11
School Impact Fees	92,422.23	10,174.41	0.00	102,596.64
Municipal Impact Fees	4,963.78	640.61	0.00	5,604.39
Library Impact Fees	2,817.05	291.31	0.00	3,108.36
Recreational Fees	5,209.78	657.56	0.00	5,867.34
TOTAL IMPACT FEES	<u>\$128,475.24</u>	<u>\$ 23,914.46</u>	<u>\$ 0.00</u>	<u>\$152,389.70</u>
GRAND TOTALS - OTHER FUNDS	<u><u>\$353,348.92</u></u>	<u><u>\$208,882.36</u></u>	<u><u>\$ 51,064.86</u></u>	<u><u>\$511,166.42</u></u>

**FINANCIAL REPORT
Town of Litchfield, N.H.**

**GENERAL FUND - Revenues and Expenditures for the period
January 1, 1996 to December 31, 1996**

A. REVENUES - Modified Accrual

Revenue from taxes

Property taxes (commitment less overlay)	\$ 8,453,973
Exhibit - taxes paid to school districts	
For Census Bureau Info.	6,985,309
Yield taxes	200
Payments in lieu of taxes	591
Interest and penalties on delinquent taxes	55,269
TOTAL	\$ 8,510,033

Revenue from licenses, permits, and fees

Business licenses and permits	\$ 29,798
Motor vehicle permit fees	586,515
Building permits	40,856
Other licenses, permits, and fees	32,701
TOTAL	\$ 689,870

Revenue from the State of New Hampshire

Shared revenue block grant	\$ 203,741
Highway block grant	99,558
State and federal forest land reimbursement	544
Other state grants and reimbursements	
Gas tax refund	\$2,404
Police grants	1,015
	3,419
TOTAL	\$ 307,262

Revenue from charges for services

Income from departments	\$ 14,121
Recreation Program	24,650
Recycling Proceeds	6,567
TOTAL	\$ 45,338

Revenue from miscellaneous sources

Sale of municipal property	\$ 9,641
Interest on investments	100,071
Rents of property	46
Fines and forfeits	1,701
Insurance dividends and reimbursements	20,019
Other miscellaneous sources not otherwise classified	5,855
TOTAL	\$ 137,333

Interfund operating transfers in

Transfers from capital reserve fund

\$ 5,432

TOTAL

\$ 5,432

TOTAL REVENUES FROM ALL SOURCES

\$ 9,695,268

TOTAL FUND EQUITY (Beginning of year)

683,142

GRAND TOTAL\$10,378,410**A. EXPENDITURES - Modified Accrual**

	Total expenditure	Equipment and land purchases	Construction
General government			
Executive	\$ 46,886	\$	\$
Election, registration and vital statistics	6,917		
Financial administration	173,239		
Legal expense	10,826		
Personnel administration	58,128		
Planning and zoning	21,817		
General government building	32,187	13,217	
Cemeteries	1,203		
Insurance not otherwise allocated	68,019		
TOTAL	<u>\$ 419,222</u>	<u>\$ 13,217</u>	<u>\$</u>
Public safety			
Police	\$ 495,558	\$	\$
Ambulance	11,893		
Fire	225,773		
Building inspection	45,870		
Emergency management	4,117		
TOTAL	<u>\$ 783,211</u>	<u>\$</u>	<u>\$</u>
Highways and streets			
Administration	\$ 2,724	\$	\$
Highways and streets	367,229		
Street lighting	7,675		
TOTAL	<u>\$ 377,628</u>	<u>\$</u>	<u>\$</u>
Sanitation			
Administration	\$ 26,885	\$	\$
Solid waste disposal	133,384		
TOTAL	<u>\$ 160,269</u>	<u>\$</u>	<u>\$</u>
Health			
Administration	\$ 2,182	\$	\$
Pest control	4,971		
Health agencies and hospitals	5,500		
TOTAL	<u>\$ 12,653</u>	<u>\$</u>	<u>\$</u>

Welfare			
Vendor payments	\$ 2,952	\$	\$
TOTAL	<u>\$ 2,952</u>	<u>\$</u>	<u>\$</u>
Culture and recreation			
Parks and recreation	\$ 33,467	\$	\$
Patriotic purposes	478		
TOTAL	<u>\$ 33,945</u>	<u>\$</u>	<u>\$</u>
Conservation			
Administration	\$ 921	\$	\$
TOTAL	<u>\$ 921</u>	<u>\$</u>	<u>\$</u>
Interfund operating transfers out			
Transfers to special revenue funds			
Library & Conservation Fund	\$ 56,032	\$	\$
TOTAL	<u>\$ 56,032</u>	<u>\$</u>	<u>\$</u>
Payments to other governments			
Taxes assessed for county	\$ 592,118	\$	\$
Taxes assessed for school districts	6,985,309		
TOTAL	<u>\$ 7,577,427</u>	<u>\$</u>	<u>\$</u>
TOTAL EXPENDITURES	<u>\$ 9,424,260</u>	<u>\$ 13,217</u>	<u>\$</u>
TOTAL FUND EQUITY	<u>\$ 954,150</u>		
GRAND TOTAL	<u><u>\$10,378,410</u></u>		

GENERAL FUND BALANCE SHEET
As of December 31, 1996

	Beginning of year	End of of year
A. ASSETS		
Current assets		
Cash and equivalents	\$ 574,849	\$ 322,089
Investments	2,401,640	2,999,325
Taxes receivable, net	382,267	342,849
Tax liens receivable, net	141,358	180,709
Accounts receivable	10,294	507
Due from other funds	7,243	
TOTAL ASSETS	<u>\$3,517,651</u>	<u>\$3,845,479</u>
 B. LIABILITIES AND FUND EQUITY		
Current liabilities		
Warrants and accounts payable	\$ 76,738	\$ 38,303
Due to school districts	2,753,335	2,850,309
Deferred revenue	4,436	2,717
TOTAL LIABILITIES	<u>\$2,834,509</u>	<u>\$2,891,329</u>
 Fund equity		
Reserve for continuing appropriations	\$ 19,288	\$ 121,411
Unreserved fund balance	663,854	832,739
TOTAL FUND EQUITY	<u>\$ 683,142</u>	<u>\$ 954,150</u>
TOTAL LIABILITIES AND FUND EQUITY	<u><u>\$3,517,651</u></u>	<u><u>\$3,845,479</u></u>

GENERAL FUND
As of December 31, 1996

	Beginning of year		End of year	
	Debit	Credit	Debit	Credit
LONG-TERM DEBT GROUP OF ACCOUNTS				
Amount to be provided for the retirement of long-term debt	\$182,845	\$182,845	\$137,180	\$137,180
Other long-term liabilities				
TOTAL	<u>\$182,845</u>	<u>\$182,845</u>	<u>\$137,180</u>	<u>\$137,180</u>

Other long-term liabilities consists of the following:

Highway truck capital lease	\$ 8,409
Fire truck capital lease	128,771
Total	<u>\$137,180</u>

RECONCILIATIONS

RECONCILIATION OF SCHOOL DISTRICT LIABILITY		Amount
School district liability at beginning of year		\$2,753,335
School district assessment for current year		6,985,309
TOTAL LIABILITY WITHIN CURRENT YEAR		9,738,644
Payments made to school district		(6,888,335)
School district liability at end of year		2,850,309

ALLOWANCE FOR ABATEMENTS WORKSHEET	Current year	Prior year	TOTAL
Overlay/Allowance for Abatements (Beginning of year)	150,749	2,773	153,522
Abatements made	(1,912)	(8,047)	(9,959)
Refunds (Cash abatements)	(19,361)		(19,361)
ESTIMATED ALLOWANCE FOR ABATEMENTS AT END OF YEAR		(2,773)	(2,773)
Excess of estimate	129,476	(8,047)	121,429

TAXES/LIENS RECEIVABLE WORKSHEET	taxes	liens	TOTALS
Uncollected, end of year	\$342,849	\$183,482	\$526,331
“Overlay” carried forward as Allowance for Abatements		(2,773)	(2,773)
Receivable, end of year	342,849	180,709	523,558

Description		Year voted	Warrant article no.
Reserve for continuing appropriations:			
Town hall complex	\$19,568	1995	3
Fire pond dredging	970	----	----
Emergency management	511	----	----
Tax map update	1,000	----	----
Police dispatch services	10,400	----	----
Highway and streets	6,000	----	----
Conservation commission	300	----	----
Ambulance	150	----	----
Highway block grant	100,095	----	----
Pine Crest offsite	2,496	N/A	N/A
Subtotal	141,490		
Less: revenues not susceptible to accrual	(20,079)		
Total	\$121,411		

SUMMARY OF REVENUES FOR ALL OTHER FUNDS

January 1, 1996 to December 31, 1996

REVENUE AND OTHER FINANCING SOURCES

Special revenue

Revenue from miscellaneous sources	
Interest on investments	\$ 1,350
Other miscellaneous sources	2,145
Interfund operating transfers in	56,032
TOTAL REVENUE AND OTHER SOURCES	\$ 59,527

SUMMARY OF EXPENDITURES FOR ALL OTHER FUNDS

January 1, 1996 to December 31, 1996

EXPENDITURES (BY FUNCTIONS)

Special revenue

General government	\$ 154
Culture and recreation	52,778
Capital outlay	500
TOTAL EXPENDITURES	\$ 53,432

BALANCE SHEET FOR SUMMARY OF ALL OTHER FUNDS

As of December 31, 1996

A. ASSETS

Special revenue

Current assets	
Cash and equivalents	\$ 15,869
Investments	23,103
TOTAL ASSETS	\$ 38,972

B. LIABILITIES AND FUND EQUITY

Fund equity/Capital

Unreserved fund balance	\$ 38,972
TOTAL FUND EQUITY	\$ 38,972

TOTAL LIABILITIES AND FUND EQUITY

\$ 38,972

SUPPLEMENTAL INFORMATION WORKSHEET

ALL FUNDS (ADDITIONAL)

Revenue

Parks and recreation

\$ 24,650

Total wages paid

SALARIES AND WAGES

\$833,958

CASH AND INVESTMENTS

HELD AT END OF FISCAL YEAR

All other funds except

employee retirement funds

\$3,830,374

COMPARATIVE STATEMENT OF APPROPRIATIONS AND EXPENDITURES

FISCAL YEAR ENDING DECEMBER 31, 1996

Title of Appropriation	Appropriations	Expenditures	Unexpended	
			Balances	Deficits
Executive	\$ 46,573.00	\$ 46,886.43	\$	\$ 313.43
Selectmen's Office	88,691.00	87,246.57	1,444.43	
Town Clerk-Tax Collector Office	77,326.00	81,064.11		3,738.11
Town Treasurer & Town Trustees	5,767.00	5,677.18	89.82	
Budget Committee	385.00	250.90	134.10	
Election & Registration	6,144.00	6,916.56		772.56
Cemeteries	1,200.00	1,203.00		3.00
General Government Buildings	16,093.00	18,969.60		2,876.60
Planning Board	21,995.00	21,234.11	760.89	
Zoning Board of Adjustment	1,046.00	583.02	462.98	
Legal Expenses	46,400.00	33,682.21	12,717.79	
Contingency	16,663.00	0.00	16,663.00	
Police Department	480,749.00	501,483.79		20,734.79
Special Duty	5,000.00	6,974.00		1,974.00
Police Grant	2,260.00	2,260.00		
Pest Control	8,361.00	4,970.80	3,390.20	
Fire Department	227,067.00	225,773.26	1,293.74	
Emergency Management	4,000.00	4,117.28		117.28
Ambulance	12,500.00	12,042.70	457.30	
Building Inspection	44,644.00	45,869.75		1,225.75
Highway Administration	2,436.00	2,724.26		288.26
Highways and Streets	353,480.00	372,281.45		18,801.45
Street Lighting	7,400.00	7,674.61		274.61

Title of Appropriation	Appropriations	Expenditures	Unexpended Balances	Deficits
Sanitation Administration	26,285.00	26,885.00		600.00
Solid Waste Disposal	123,007.00	126,448.63		3,441.63
Health Administration	2,507.00	2,182.42	324.58	
Health Agencies	5,500.00	5,500.00		
Vendor Payments – Welfare	5,500.00	2,951.81	2,548.19	
Library	50,677.00	51,032.27		355.27
Parks & Recreation	36,802.00	33,971.84	2,830.16	
Patriotic Purposes	478.00	477.95	.05	
Conservation	1,166.00	1,221.46		55.46
Conservation Land Acquisition – Warrant Art. 4	5,000.00	5,000.00		
Tax Anticipation Loan Interest	1.00	0.00	1.00	
Personnel Administration	60,950.00	58,127.93	2,822.07	
Insurance	77,700.00	68,019.00	9,681.00	
Totals	\$1,871,753.00	\$1,871,703.90	\$55,621.30	\$55,572.20
			-55,572.20	
Net Surplus of Appropriations			\$ 49.10	

EXECUTIVE

APPROPRIATION		46,573.00
Selectmen Salaries	3,955.00	
Administrative Assistant Salary	41,864.72	
Selectmen's Expense Allowance	900.00	
Adm. Assistant's Expenses	166.71	
EXPENDED		46,886.43
DEFICIT		313.43

SELECTMEN'S OFFICE

APPROPRIATION		88,691.00
Secretary-Clerk sWages	42,383.44	
Secretary-Clerks Overtime	538.18	
Town Reports	6,160.95	
Assessing	13,165.50	
Tax Map Update	1,000.00	
Postage and Envelopes	427.28	
Office Supplies	1,910.82	
Printing	538.96	
Dues and Subscriptions	2,753.30	
Public Notices and Ads	386.55	
Recording Fees and Copies	108.92	
Secretarial Services	24.00	
Health Insurance	7,077.00	
Consulting Services	998.66	
Software Support Service	1,346.40	
Dental Insurance	359.40	
Short-Term Disability Ins.	235.62	
Equipment Maintenance Contract	1,204.98	
Audit Services	5,825.00	
Seminars and Conventions	70.00	
Telephone	731.61	
EXPENDED		87,246.57
UNEXPENDED		1,444.43

TOWN CLERK/TAX COLLECTOR OFFICE

APPROPRIATION		77,326.00
Town Clerk-Tax Collector Salary	33,626.96	
Deputy Town Clerk-Tax Collector Wages	20,231.65	
Deputy Town Clerk-Tax Collector Overtime	561.90	
Clerk Wages	10,981.70	
Clerk Overtime Wages	923.91	
Microfilming and Binding	1,000.00	
Dog Tags and License Forms	524.78	
Postage and Envelopes	3,159.32	
Office Supplies	776.63	

Copier Charges	46.64	
Printing	415.68	
Dues and Subscriptions	52.00	
Recording Fees	447.20	
Mileage and Tolls	527.88	
Health Insurance	4,335.12	
Equipment Repair & Maintenance	62.00	
Software Support Service	401.40	
Town Permits/Stickers	507.00	
Dental Insurance	343.20	
Short-Term Disability Ins.	131.94	
Equipment Maintenance Contract	330.00	
Seminars and Conventions	827.00	
Telephone	850.20	
EXPENDED		81,064.11
DEFICIT		3,738.11

TREASURER & TOWN TRUSTEES

APPROPRIATION		5,767.00
Treasurer Salary	4,628.00	
Town Trustees Salaries	194.00	
Safety Deposit Box Rental	70.00	
Postage and Envelopes	732.00	
Office Supplies	3.78	
Dues & Subscriptions	35.00	
Mileage and Tolls	14.40	
EXPENDED		5,677.18
UNEXPENDED		89.82

BUDGET COMMITTEE

APPROPRIATION		385.00
Copier Charges	32.00	
Public Notices	63.90	
Secretarial Services	155.00	
EXPENDED		250.90
UNEXPENDED		134.10

ELECTION & REGISTRATION

APPROPRIATION		6,144.00
Checklist Supervisors Salaries	699.00	
Election Officials Wages	2,691.43	
Ballots	349.42	
Postage and Envelopes	73.60	
Office Supplies	527.31	
Optech Programming/Support	1,856.80	
Chair Rental	105.00	

Equipment Maintenance Contract	275.00	
New Equipment	339.00	
EXPENDED		6,916.56
DEFICIT		772.56

CEMETERIES

APPROPRIATION		1,200.00
Pinecrest Cemetery Maintenance	400.00	
Center Cemetery Maintenance	403.00	
Hillcrest Cemetery Maintenance	400.00	
EXPENDED		1,203.00
DEFICIT		3.00

GENERAL GOVERNMENT BUILDING

APPROPRIATION		16,093.00
Town Hall Custodian Wages	2,992.91	
Repairs to Buildings	1,332.54	
Fire Alarm Repairs	237.00	
Equipment Repairs & Maintenance	1,463.36	
Building Maintenance Supplies	686.55	
Lawn Maintenance	1,657.50	
Leased Fire Alarm Lines	1,048.24	
Septic Tank Cleaning	275.00	
Trash Container Services	780.00	
Water System Maint. Contract	153.65	
Town Hall Electric Heat	3,027.66	
Town Hall Electricity	5,315.19	
EXPENDED		18,969.60
DEFICIT		2,876.60

PLANNING BOARD

APPROPRIATION		21,995.00
Secretary-Clerk Wages	2,784.29	
Postage and Envelopes	526.97	
Office Supplies	95.87	
Copier Charges	33.30	
Printing	362.94	
NRPC Dues	3,696.00	
Public Notices and Ads	86.10	
Recording Fees and Copies	28.00	
Secretarial/Steno Services	2,485.00	
Mileage and Tolls	14.76	
Equipment Repair & Maintenance	36.98	
Consulting Engineer	230.55	
NRPC Planner Services	9,195.00	
Build Out Analysis	1,000.00	

New Equipment	50.97	
Seminars and Conventions	60.00	
Telephone	547.38	
EXPENDED		21,234.11
UNEXPENDED		760.89

ZONING BOARD OF ADJUSTMENT

APPROPRIATION		1,046.00
Secretary-Clerk Wages	108.00	
Postage and Envelopes	39.88	
Copier Charges	5.64	
Dues and Subscriptions	40.00	
Public Notices and Ads	184.50	
Secretarial Services	205.00	
EXPENDED		583.02
UNEXPENDED		462.98

LEGAL EXPENSES

APPROPRIATION		46,400.00
Retainer Fees	12,999.96	
Litigation Fees	18,774.25	
Title Research Fees	1,908.00	
EXPENDED		33,682.21
UNEXPENDED		12,717.79

OTHER GENERAL GOVERNMENT – CONTINGENCY EXPENSES

APPROPRIATION	16,663.00
UNEXPENDED	16,663.00

POLICE DEPARTMENT

APPROPRIATION		480,749.00
Police Chief Salary	46,668.36	
Lieutenant Wages	39,521.53	
Full Time Officers Wages	167,731.97	
FT Secretary-Dispatcher Wages	26,185.97	
Part Time Officers Wages	23,745.50	
PT Secretary-Dispatcher Wages	9,281.90	
FT Police Officer Overtime	34,030.41	
Certification/Training Wages	11,249.60	
FT Secretary-Dispatcher Overtime	203.41	
Uniform Allowance	4,408.00	
Office Supplies	2,641.57	
Dues and Subscriptions	841.77	
Pre-Employment Physicals	319.00	
Photography	668.86	

Health Insurance	36,304.49	
Vehicle Repairs & Maintenance	4,790.08	
Minor Tools and Supplies	369.81	
Uniforms and Accessories	3,446.50	
Radar Maintenance	212.95	
Ammunition	602.19	
Equipment Rental	504.00	
Medical Charges	8.00	
Dental Insurance	3,819.79	
Tires	2,283.30	
Short-Term Disability Insurance	1,230.98	
Equipment Maintenance Contract	1,105.08	
Union Negotiations/Arbitration	3,820.58	
Communication Equipment Maintenance	2,138.30	
Dispatch Service Contract	10,400.00	
Gas and Oil	13,062.85	
New Equipment	1,798.75	
Cruiser Purchase	37,628.00	
Seminars and Conventions	235.81	
Firearms Training	250.00	
Recruitment	68.06	
Telephone	9,906.42	
EXPENDED		501,483.79
DEFICIT		20,734.79

POLICE SPECIAL DUTY

APPROPRIATION		5,000.00
Special Duty Wages	6,154.00	
Special Detail - Mutual Pack	820.00	
EXPENDED		6,974.00
DEFICIT		1,974.00

POLICE GRANTS

APPROPRIATION		2,260.00
EXPENDED		2,260.00

PEST CONTROL

APPROPRIATION		8,361.00
Animal Control Officer Wages	4,500.00	
Dues, Licenses & Subscriptions	50.00	
Veterinarian Services	171.00	
New Equipment	249.80	
EXPENDED		4,970.80
UNEXPENDED		3,390.20

FIRE DEPARTMENT

APPROPRIATION		227,067.00
Fire Chief Salary	600.00	
FT Firefighter/EMT Wages	63,725.52	
Part Time Firefighter Wages	30,284.97	
FT Firefighter Overtime	8,110.93	
Coverage for FT Firefighters	219.95	
Postage and Envelopes	98.44	
Office Supplies	1,022.07	
Copier Charges	32.87	
Printing	481.00	
Dues & Subscriptions	586.07	
Public Notices and Ads	118.80	
Photography	154.04	
Health Insurance	4,877.52	
Provisions	95.80	
Equipment Repair & Maintenance	1,427.32	
Vehicle Repairs & Maintenance	9,543.36	
Radio Installation & Repairs	1,813.29	
Minor Tools and Supplies	47.32	
Medical Supplies	1,057.64	
Uniform and Accessories	774.08	
Building Maintenance Supplies	931.47	
Oxygen Tank Refills	70.00	
Foam & Extinguisher Supplies	1,134.65	
Dental Insurance	431.28	
Tires	1,484.00	
Short-Term Disability Insurance	250.48	
Dispatch Service Contract	2,500.00	
Scott Air Packs Maintenance	886.24	
Gas and Oil	2,728.96	
Fire Station Heating Oil	1,868.95	
New Equipment	28,179.62	
Fire Tanker/Truck Lease	48,608.00	
Seminars and Conventions	695.90	
Training	2,550.79	
Community Relations	804.35	
Telephone	4,196.18	
Fire Station Electricity	3,381.40	
EXPENDED		225,773.26
UNEXPENDED		1,293.74

EMERGENCY MANAGEMENT

APPROPRIATION		4,000.00
Hazard Mat. District Assessment	3,500.00	
New Equipment	617.28	
EXPENDED		4,117.28
DEFICIT		117.28

AMBULANCE

APPROPRIATION		12,500.00
Subsidy Contract Fee	11,892.70	
Ambulance Charges	150.00	
EXPENDED		12,042.70
UNEXPENDED		457.30

BUILDING INSPECTION

APPROPRIATION		44,644.00
Code Enforcement Officer Salary	39,771.48	
Temporary Inspector Wages	1,220.00	
Postage and Envelopes	31.50	
Office Supplies	206.28	
Copier Charges	23.70	
Printing	778.00	
Dues, Subscriptions & Licenses	417.95	
Photography	50.00	
Equipment Repairs & Maintenance	432.44	
Vehicle Repairs & Maintenance	382.40	
Drawings/Blueprints	127.40	
Code Materials	79.24	
Gas and Oil	752.78	
Seminars and Conventions	608.17	
Telephone	988.41	
EXPENDED		45,869.75
DEFICIT		1,225.75

HIGHWAY ADMINISTRATION

APPROPRIATION		2,436.00
Road Agent Salary	560.00	
Postage and Envelopes	17.40	
Office Supplies	98.88	
Copier Charges	13.67	
Printing	190.07	
Dues and Subscriptions	30.00	
Mileage and Tolls	1.98	
Photography	11.42	
Seminars and Conventions	145.00	
Telephone	1,655.84	
EXPENDED		2,724.26
DEFICIT		288.26

HIGHWAYS AND STREETS

APPROPRIATION		353,480.00
Workmen Wages	22,853.56	
Road Workmen Overtime	4,503.71	
Building Maintenance & Repairs	3,912.13	

Equipment Repair & Maintenance	4,293.79	
Vehicle Repairs & Maintenance	4,168.34	
Minor Tools, and Supplies	1,404.78	
Uniform Maintenance	194.27	
Building Maintenance Supplies	213.10	
Drawings and Blueprints	343.00	
Salt	70,171.96	
Sand and Gravel	8,124.85	
Asphalt and Cold Patch	6,321.51	
Plow and Spreader Repairs	15,920.04	
Roadside Mowing & Improvements	1,693.47	
Signs, Posts, and Accessories	3,506.07	
Road Maintenance/Improvements	8,595.42	
Pavement Striping/Marking	3,343.00	
Equipment Rental Charges	4,970.00	
Tree Removals	23.10	
Road Sweeping	3,282.70	
Road Maintenance Projects	41,459.25	
Gravel Road Shoulders	1,600.10	
Catch Basin Maintenance	6,475.03	
Catch Basin Replacements	17,565.15	
Equipment Maintenance Contract	1,588.00	
Consulting Engineer	6,867.19	
Communications Equipment Maintenance	1,327.50	
Equipment Hire	101,084.57	
State Work Release Program	2,505.24	
Gas and Oil	1,579.03	
Propane Gas – Garage Heating	2,619.52	
New Equipment	9,600.00	
Truck/Plow/Sander/Lease	8,997.73	
Safety Equipment Purchases	246.50	
Electricity	927.84	
EXPENDED		372,281.45
DEFICIT		18,801.45

STREET LIGHTING

APPROPRIATION		7,400.00
Street Light Fees/Installation		7,674.61
DEFICIT		274.61

SANITATION ADMINISTRATION

APPROPRIATION		26,285.00
Facility Manager Wages	25,404.34	
Facility Manager Overtime	222.66	
Office Supplies	4.42	
Dues & Subscriptions	337.45	
Mileage and Tolls	6.84	
Operations License Fees	150.00	

Seminars and Workshops	270.00	
Telephone	489.29	
EXPENDED		26,885.00
DEFICIT		600.00

SOLID WASTE DISPOSAL

APPROPRIATION		123,007.00
Assistant Facility Manager Wages	17,250.80	
Assistant Facility Manager Overtime	66.48	
Incinerator Operators/Laborers Wages	29,494.64	
Incinerator Operators/Laborers Overtime	52.35	
Building Maintenance & Repairs	5,732.38	
Equipment Repair & Maintenance	9,271.89	
Minor Tools and Supplies	440.90	
Uniform Maintenance	2,064.15	
Building Maintenance and Supplies	206.83	
Signs, Posts & Accessories	195.00	
Bulldozing, Gravel and Fill	921.25	
Ash Disposal Expenses	10,710.50	
Disposal Expenses-Recyclables	92.84	
Equipment Rental Charges	530.35	
Tire Shredding/Removal	1,500.00	
Demolition Materials Disposal	24,784.19	
Residential Hazardous Waste	840.00	
Tire Purchases/Loader	1,407.80	
Maintenance Contract	556.85	
Gas and Oil	306.14	
Incinerator Unit Fuel Oil	9,316.80	
Propane Gas	487.47	
New Equipment	11.49	
Recycling Facility Improvements	1,880.00	
Electricity	8,327.53	
EXPENDED		126,448.63
DEFICIT		3,441.63

HEALTH ADMINISTRATION

APPROPRIATION		2,507.00
Health Officer Salary	1,006.00	
Postage and Envelopes	39.60	
Office Supplies	29.27	
Copier Charges	3.00	
Printing	50.00	
Dues and Subscriptions	10.00	
Water Analysis	36.00	
Gas and Oil	281.61	
Seminars and Conventions	55.00	
Telephone	671.94	
EXPENDED		2,182.42
UNEXPENDED		324.58

HEALTH AGENCIES

APPROPRIATION		5,500.00
Nashua Community Council	500.00	
Visiting Nurses Association	5,000.00	
EXPENDED		5,500.00

VENDOR PAYMENTS

APPROPRIATION		5,500.00
Housing	2,315.00	
Groceries/Household Items	234.88	
Utilities	401.93	
EXPENDED		2,951.81
UNEXPENDED		2,548.19

LIBRARY

APPROPRIATION		50,677.00
Librarian Wages	19,901.41	
Librarian Assistant	9,338.24	
Library Page	2,334.20	
Custodian Wages	2,781.48	
Postage and Envelopes	64.00	
Public Notices & Ads	20.00	
Equipment Repair & Maintenance	195.75	
Building Maintenance Supplies	91.44	
Sidewalk Snow Removal	90.00	
Library Supplies	468.62	
Automation Supplies	360.00	
Equipment Maintenance Contract	953.08	
Heating Oil	983.04	
Books and Media	10,337.78	
Community Programs	82.69	
Story Hour Expenses	173.63	
Telephone	460.68	
Electricity	2,396.23	
EXPENDED		51,032.27
DEFICIT		355.27

PARKS AND RECREATION

APPROPRIATION		36,802.00
Summer Program Wages	13,716.88	
Lifeguard/Swimming Instructor	1,976.49	
Building Repairs & Maintenance	1,120.15	
Copier Charges	3.26	
Dues and Subscriptions	20.00	
Equipment Repair & Maintenance	2,526.63	
Minor Tools and Supplies	65.00	
Field Maintenance & Trash Removal	1,681.22	

Equipment Rental (Chemical Toilets)	510.02	
Mowing of Recreational Fields	3,764.00	
Gas and Oil	24.50	
Youth Basketball League	1,575.15	
Girls Softball League	2,303.80	
Adult Volleyball League	230.00	
Adult Softball League	125.85	
Summer Program	1,130.98	
New Program Expenses	200.00	
Adult Basketball League	21.93	
Telephone	376.01	
Electricity	2,263.20	
Roy Memorial Park - Water Charges	336.77	
EXPENDED		33,971.84
UNEXPENDED		2,830.16

PATRIOTIC PURPOSES

APPROPRIATION		478.00
Flags	340.20	
Flowers and Plants	79.85	
Marching Band	25.00	
Refreshments and Prizes	32.90	
EXPENDED		477.95
UNEXPENDED		0.05

CONSERVATION

APPROPRIATION		1,166.00
Postage and Envelopes	16.00	
Copier Charges	4.50	
Dues and Subscriptions	242.00	
Mileage and Tolls	11.80	
Photography	11.98	
Minor Tools and Supplies	462.92	
Wildlife Sanctuary Lease	1.00	
Annual Meeting and Seminars	40.00	
Youth Fishing Derby	400.00	
Telephone	31.26	
EXPENDED		1,221.46
DEFICIT		55.46

CONSERVATION LAND ACQUISITION – WARRANT ARTICLE

APPROPRIATION	5,000.00
Conservation Land & Acquisition Fund	5,000.00

INTEREST TAX ANTICIPATION NOTE

APPROPRIATION	1.00
UNEXPENDED	1.00

PERSONNEL ADMINISTRATION

APPROPRIATION		60,950.00
Unemployment Coverage Expense	1,232.32	
FICA Contributions	28,312.75	
Medicare Contributions	10,758.07	
Full Time Employee Retirement	5,912.05	
Full Time Police Retirement	8,275.18	
Full Time Firemen Retirement	3,637.56	
EXPENDED		58,127.93
UNEXPENDED		2,822.07

INSURANCE

APPROPRIATION		77,700.00
Workmen's Compensation	31,457.00	
Public Official Liability	8,844.00	
General Liability	11,390.50	
Boiler & Machinery	975.00	
Umbrella	1,600.00	
Auto & Truck Fleets	12,687.50	
Surety Bonds	1,065.00	
EXPENDED		68,019.00
UNEXPENDED		9,681.00

OUTSTANDING BILL PAYMENTS

1995 Selectmen's Office Expenses	1,368.60	
1995 Town Hall Complex - Warrant Article	16,407.29	
1995 Ambulance Charges	2,124.43	
1995 Town Road Maintenance Expenses	17,572.05	
1995 Fire Department Expenses	1,831.49	
1995 Library Expenses	2,901.75	
1995 Parks & Recreation	1,723.12	
1995 Police Department Expenses	274.68	
1995 Solid Waste Expense	9,208.41	
1995 Street Lights	18.46	
1995 Planning Expenses	3,946.25	
1995 Vendor Payments	400.00	
1995 Town Building Expenses	251.82	
1995 Town Clerk/Tax Collector	236.92	
1995 Legal Expenses	7,674.00	
Total Payments		65,939.27

PAYMENTS TO SCHOOL DISTRICT

1995-1996 School Appropriation		2,753,335.00
1996-1997 School Appropriation	6,985,309.00	
Payments to School District	4,135,000.00	
Balance Due District		2,850,309.00

COUNTY TAX

Hillsborough County Treasurer

592,118.00

PAYMENTS TO STATE

Marriage Licenses/Records Fees	1,283.00	
Dog License & Control Fees	1,909.00	
Total Payments		3,192.00

DISCOUNTS, ABATEMENTS & REFUNDS

Property Tax Abatements	19,558.77	
Property Tax Overpayment Refunds	16,049.56	
MV Registration Refunds	272.00	
Replacement Checks	2,106.04	
Dept. Revenue Overpayments	30.00	
Refund – Summer Camp Program	60.00	
Total Payments		38,076.37

OPERATING TRANSFERS OUT

P D Union Dues Transfers	2,692.56	
BCBS Premium Transfers	7,836.00	
MTHP Premium Transfers	8,455.56	
Colonial Premium Transfers	1,263.00	
Delta Premium Transfers	909.88	
FICA Employee Contr. Transfers	28,312.97	
Medicare Employee Contr. Transfers	10,759.31	
Employee Ret. Contributions	8,720.00	
Police Ret. Contrib. Transfers	28,190.27	
Firemen Ret. Contrib. Transfers	6,607.36	
Withholding Transfers	106,863.20	
Total Transfers		210,610.11

REPORT OF THE TRUST FUNDS OF LITCHFIELD ON DECEMBER 31, 1996

Date of Creation	Name of Trust Fund	Purpose of Trust Fund	How Invested	PRINCIPAL					INCOME					Grand Total of Principal & Income
				Balance Beginning Year	New Funds Created	Cash Gains or (Losses) on Securities	With-drawals	Balance End Year	Balance Beginning Year	Income During Year Percent Amount	Expended During Year	Balance End Year		
				US Gov. Securities/ Maintenance Citizens Bank										
1926	Charles Parker	Cemetery Lots	Common Trust	103.18				103.18	173.53	3.9	12.88	11.70	174.71	277.89
1944	Zoe Whittemore	"	"	110.02				110.02	160.69	4.2	13.87	12.60	161.96	271.98
1952	J.A. Corning/G. Watts	"	"	109.55				109.55	120.26	4.2	13.87	12.60	121.53	231.08
1952	Franklin E. Bancroft	"	"	236.00				236.00	583.89	9.0	29.72	27.00	586.61	822.61
1956	E. L. Schneider	"	"	109.86				109.86	133.67	4.2	13.87	12.60	134.94	244.80
1960	Charles Leach	"	"	108.84				108.84	80.55	4.2	13.87	12.60	81.82	190.66
1965	D & W McQuesten	"	"	108.99				108.99	100.06	4.2	13.87	12.60	101.33	210.32
1965	J & C McQuesten	"	"	108.52				108.52	94.06	4.1	13.54	12.30	95.30	203.82
1966	Herbert Leach	"	"	108.44				108.84	67.92	4.1	13.54	12.30	69.16	177.60
1967	B & P Souriolle	"	"	108.28				108.28	60.40	4.1	13.54	12.30	61.64	169.92
1967	William & Gladys Locke	"	"	216.57				216.57	496.07	8.2	27.02	24.60	498.54	715.11
1970	Harold Hopwood	"	"	300.00				300.00	729.56	11.4	37.63	34.20	732.99	1,032.99
1978	Raymond Staples	"	"	500.00				500.00	999.87	19.0	62.72	57.00	1,005.59	1,505.59
1987	J & C McQuesten	"	"	400.00				400.00	113.68	15.2	50.18	45.60	118.26	518.26
Hillcrest Cemetery Totals				2,628.25				2,628.25	3,914.21	330.17	300.00	3,944.38	6,572.63	
1938	Mary Marsh	"	"	109.63				109.63	316.63	1.8	19.49	12.89	323.23	432.86
1945	Alphonse Powers	"	"	110.18				110.18	340.04	1.8	19.49	12.89	346.64	456.82
1946	Selah Bixby	"	"	1,680.00				1,680.00	6,655.08	27.0	292.37	83.34	6,864.11	8,544.11
1959	Matthew Campbell	"	"	108.84				108.84	268.54	1.7	18.41	12.79	274.16	383.00
1962	George Richardson	"	"	108.68				108.68	245.15	1.7	18.41	12.79	250.77	359.45
1965	Mark Campbell	"	"	109.23				109.23	269.84	1.8	19.49	12.89	276.44	385.67
1969	Warren Goodspeed	"	"	3,988.47				3,988.47	7,019.20	64.2	695.19	89.41	7,624.98	11,613.45
Pinecrest Cemetery Totals				6,215.03				6,215.03	15,114.48	1,082.85	237.00	15,960.33	22,175.36	

Date of Creation	Name of Trust Fund	Purpose of Trust Fund	How Invested	PRINCIPAL					INCOME				Grand Total of Principal & Income
				Balance Beginning Year	New Funds Created	Cash Gains or (Losses) on Securities	With-drawals	Balance End Year	Balance Beginning Year	Income During Year Percent Amount	Expended During Year	Balance End Year	
1985	Capital Reserve	Town Celebration		1,000.00				1,000.00	599.21	81.71		680.92	1,680.92
1993	Capital Reserve	Town Hall		25,000.00				19,567.92	3,234.17	1,428.56		4,662.73	24,230.65
1994	Capital Reserve	School Building		82,202.29			5,432.08	82,202.29	5,564.36	4,470.13		10,034.49	92,236.78
1946	Selah Bixby	Library Use	Common Trust	111.68				111.68	222.12	5.1	9.59	231.71	343.39
1947	John Kennard	"	"	546.77				546.77	497.22	15.9	40.36	537.58	1,084.35
1968	Robert Chase	"	"	2,693.32				2,693.32	2,447.16	79.0	204.86	2,652.02	5,345.34
				3,351.77				3,351.77	3,166.50	254.81		3,421.31	
Aaron Cutler	Library Maintenance	Govt. Security		14,164.15		10.22		14,174.37	22,953.32	1,609.11			
		Stocks		18,955.75				18,955.75		3,156.00			
				33,119.90		10.22		33,130.12	22,953.32	4,765.11		27,718.43	41,892.80

REPORT OF THE COMMON TRUST FUND INVESTMENTS OF THE TOWN OF LITCHFIELD ON DECEMBER 31, 1996

No. of Shares or Other Units	HOW INVESTED	PRINCIPAL			INCOME				
		Balance Beginning Years	Proceeds From Sales	Balance End Year	Balance Beginning Year	Income During Year	Expended During Year	Balance End Year	Grand Total of Principal & Income
	Hillcrest Cemetery	2,628.25		2,628.25	3,914.21	330.17	300.00	3,944.38	6,572.63
	Pinecrest Cemetery	6,215.03		6,215.03	15,114.48	1,082.85	237.00	15,960.33	22,175.36
	Aaron Cutler Lib. Common Fund	3,351.77		3,351.77	3,166.50	254.81		3,421.31	6,773.08
371	Aaron Cutler Stock/Savings	18,955.75		18,955.75					
148	AT&T Common					489.72			
220	Air Touch Communications								
148	Ameritech					466.40			
332	Bell Atlantic					423.28			
371	Bell South					478.08			
23,1875	Lucent Technologies		10.22						
148	NCR								
148	NYNEX					349.28			
148	Pacific Telesis					254.56			
222	Southwestern Bell					377.96			
148	U.S. West					316.72			
148	U.S. West Media Group								
		18,955.75		18,955.75		3,156.00			
	Aaron Cutler Bank Account	14,164.15			22,953.32	1,609.11			
		33,119.90	10.22	33,130.12	22,953.32	4,765.11		27,718.43	60,848.55

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL
CONTROL STRUCTURE BASED ON AN AUDIT
OF GENERAL PURPOSE FINANCIAL STATEMENTS
PERFORMED IN ACCORDANCE WITH
GOVERNMENT AUDITING STANDARDS**

To the Board of Selectmen
Town of Litchfield, New Hampshire

We have audited the general purpose financial statements of the Town of Litchfield, New Hampshire as of and for the year ended December 31, 1995, and have issued our report thereon dated February 9, 1996.

We conducted our audit in accordance with generally accepted auditing standards. Government Auditing Standards, issued by the Comptroller General of the United States; and the provisions of Office of Management and Budget (OMB) Circular A-128, "Audits of State and Local Governments." Those standards and OMB Circular A-128 require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement.

In planning and performing our audit of the general purpose financial statements of the Town of Litchfield, New Hampshire for the year ended December 31, 1995, we considered its internal control structure in order to determine our auditing procedures for the purpose of expressing our opinion on the general purpose financial statements and not to provide assurance on the internal control structure.

The management of the Town of Litchfield, New Hampshire is responsible for establishing and maintaining an internal control structure. In fulfilling this responsibility, estimates and judgments by management are required to assess the expected benefits and related costs of internal control structure policies and procedures. The objectives of an internal control structure are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or disposition, and that transactions are executed in accordance with management's authorization and recorded properly to permit the preparation of financial statements in accordance with generally accepted accounting principles. Because of inherent limitations in any internal control structure, errors or irregularities may nevertheless occur and not be detected. Also, projection of any evaluation of the structure to future periods is subject to the risk that procedures may become inadequate because of changes in conditions, or that the effectiveness of the design and operation of policies and procedures may deteriorate.

For the purpose of this report, we have classified the significant internal control structure policies and procedures in the following categories:

ACCOUNTING APPLICATIONS

Budget

Cash and investments

Revenues and receivables

Expenditures for goods and services and accounts payable

Payroll and related liabilities

Debt and related liabilities

Single Audit and similar grant programs

For all of the internal control structure categories listed above, we obtained an understanding of the design of relevant policies and procedures and whether they have been placed in operation, and we assessed control risk.

Our consideration of the internal control structure would not necessarily disclose all matters in the internal control structure that might be material weaknesses under standards established by the American Institute of Certified Public Accountants. A material weakness is a reportable condition in which the design or operation of one or more of the internal control structure elements does not reduce to a relatively low level the risk that errors or irregularities in amounts that would be material in relation to the general purpose financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control structure and its operation that we consider to be material weaknesses as defined above.

This report is intended for the information of management and the Board of Selectmen. However, this report is a matter of public record and its distribution is not limited.

Vachon, Clukay & Co., PC

February 9, 1996

ANNUAL REPORT OFFICE OF THE SELECTMEN

The 1996-97 Board of Selectmen are again pleased to make this Annual Report to the citizens of Litchfield. Without a doubt, this past winter of 1995-96 was tough on all of us in Litchfield. It tested all of our Town Departments and systems. A great "Thank you"! goes to our Fire, Police, Highway, Incinerator, and Town Hall staff, the Town Clerk/Tax Collector, the Building and Town Administration Departments. Dealing not only with the normal business of the season, but with weather that threatened to shut down most services in the Town, they all went beyond the norm and kept the Town running. As the 1996-97 winter came upon us with a vengeance, it looked as if we were again going to be tested, and we were – for a week of power outages, cold, wet, and unforgiving weather, but so far we have prevailed.

In this, the second year of a five member Board of Selectmen, the Town has benefited well by the more detailed involvement with the various town boards. The Board of Selectmen have been able to make more informed decisions because of the additional coverage made possible by the five member board. It should be noted too that the addition of two more members has not added to the town budget. The original budgeted salary line was kept the same and will be the same for the next year, 1997.

The board has spent many hours working on a new, more formal and complete Personnel Manual and standards. Working with an employee relations professional, the board is nearing completion of the project and should be able to implement the document this year.

The assignments of the board members has changed slightly from the past year as shown below:

- Cecil Williams – Chairman of the Board of Selectmen
Selectman's Representative to the Budget Committee
Town Representative to Area HASMAT
Selectmen's Representative to the Town Complex Committee
Assistant Town Negotiator for Police Union Contract
- Thomas Levesque – Selectmen's Representative to the
Solid Waste Committee (3 Months)
Selectmen's Representative to the Planning Board
Liaison to the Fire Department
- M. Patricia Jewett – Welfare Officer
Nashua Regional Planning
School Building Committee
Secretary, Town Complex Committee
Hunter Safety Committee

Jack Pinciario – Liaison to the Police Department
Lead Town Negotiator for Police Union Contract
Selectmen's Representative to the Recreation Committee
(9 Months)

John Lazzaro – Municipal Cablevision Advisory Committee
Selectmen's Representative to the Recreation Committee
Selectmen's Representative to Conservation Committee

The effort by the Town Complex Committee to pass a bond issue for a new Town Hall/Police Station, although passing by a good majority vote, (61%) failed to garner the required 2/3 vote needed to pass a bond issue and thus was not ratified by the voters.

A questionnaire was sent to voters after the 1996 Town Meeting to determine why the 1996 proposal did not pass with the two-thirds majority required. There were many replies to the questions and several good suggestions were identified and incorporated into the new proposal.

The committee went back to work in April and spent many long hours fine tuning the proposal according to the voters response. The committee met with the Budget Committee, Department heads, and the Selectmen making every effort to cover each point in as much detail as possible and to evolve the best Town Hall/Police Station plan within reasonable monetary and functional parody as was possible. With the understanding that not every suggestion or wish could be utilized, the committee and the Board of Selectmen feel strongly that the project as proposed should be implemented.

Both the Town Hall/Police Station Committee and the Board of Selectmen fully realize the financial implications of the upcoming year and with that in mind, have attempted to minimize the impact of the new facility with frugality and adequacy for the long term. That was accomplished by including only what is needed to deliver Town services and by offering a facility that can be economically expanded or modified if the need should ever arise.

It is the hope of the committee and the Board of Selectmen that this year we will see the Town Hall/Police Station come to fruition placing the Town of Litchfield on a solid footing for the new Century.

The Incinerator facility has functioned extremely well with the new hours of operation which were monitored this past year. The facility is a credit to our town.

Again the Town of Litchfield is fortunate in having so many people who are willing to devote the time necessary to keep this town one in which we are proud to live in. Those members of the Planning Board, Zoning Board of Appeals, Library Committee and Trustees, the Conservation Committee, the Budget Committee, Hunter Safety Committee, the Election Board, the Airport Advisory Committee, and the Consumer's Water Committee. We thank them all for their service to our community. To the Town Employees we offer a "Thank you" for a good job well done. This past year has been a difficult one for all of us. Several issues, some of

which are still un-resolved, have tested our mettle and underscored the fact that there is still more work to be done here in Litchfield to make the Town a better place to live and work in.

As in the past, the Board of Selectmen extend an invitation for each Town resident to come and attend at least one Board meeting this year. Yes, there is not much room for visitors as it is now but still, the town's business is done there and as citizens of Litchfield you should witness first hand what is done there on Monday evenings. You might even like it and if not, move to change it.

Sincerely,

Cecil A. Williams, Chairman
John Lazzaro, Vice Chairman
Jack Pinciario
M. Patricia Jewett
Thomas Levesque, Sr.

BUILDING DEPARTMENT

REPORT OF THE CODE ENFORCEMENT OFFICER – 1996

There were five hundred and eighty (580) permits issued during the year 1996 and were classified as follows:

Description	No. of Permits	Estimated Valuation
Single Family Dwellings	40	\$ 7,200,000.00
Two Family Dwellings	0	\$.00
Utility Storage Buildings	13	\$ 29,100.00
Additions, Alterations, Renovations	26	\$ 354,102.00
Breezeways & Garages	8	\$ 122,060.00
Detached Garages	2	\$ 56,000.00
Farm Buildings	1	\$ 85,000.00
Swimming Pools	22	\$ 287,000.00
Decks & Porches	45	\$ 115,000.00
Demolition	1	\$.00
Signs (Temporary)	2	
Signs (Permanent)	1	\$ 20,000.00
Commercial Building	1	\$ 500,000.00
Commercial Alterations/Renovations	2	\$ 475,000.00
Chimneys & Fireplaces	64	\$ 162,000.00
Electrical	132	\$ 510,000.00
Plumbing	85	\$ 395,000.00
Heating Systems	51	\$ 204,000.00
Foundations	1	\$ 8,000.00
Greenhouse	1	\$ 2,500.00
Temporary Mobile Home	0	\$.00
Trench Permits	2	\$.00
Occupancy Permits	42	
Re-Inspections	38	
	<hr/> 580	

Total estimated cost on completion of construction	<hr/> \$10,524,762.00
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Permit Fees Received and Returned to the General Fund	\$40,855.56
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Administered, collected and recorded school, road, municipal, library, and recreation impact fees received and placed in escrow	<hr/> \$17,203.64
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Total Fees	<hr/> \$58,059.20
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Respectfully Submitted,

Roland E. Bergeron
Code Enforcement Officer

BUILDING DEPARTMENT

ADMINISTRATION AND STATISTICAL REPORT – 1996

Violations Notices	9
Court Cases	1
Registered Complaints	200
Scheduled Inspections and Re-Inspections	1,300 ±
Telephone Calls Received for Information and Radio Dispatching	5,700
Informational Assistance given to Walk-Ins	2,825
Inspect and approved PSNH Electrical Service drops for Temporary & Permanent Electrical Service	221
Community Juvenile Supervised Working Services Administered for Nashua District Court	5

1996 CONSERVATION COMMISSION

1996 was a busy year for the Commission. During the past year we have been working with a Commission that is almost at full membership capacity. If this good trend of membership and volunteerism continues it will enable us to continue with our important goals set out by RSA. 36-A.

This June we invited the Trust for Public Lands in to talk with the Board of Selectmen regarding Transfer or Purchase of Development Rights in an effort to protect some of our natural resources. In 1997 we hope to bring workshops to the public about this important concept.

Two members have actively volunteered on the School Building Committee this year to add input to that significant advisory Board.

This year we worked extensively on one major subdivision of land with the Planning Board and one road realignment project, both of these projects required a State dredge and fill permit which the Conservation Commission is asked to get involved in.

The Commission members learned a lot about wetlands through books, field trips, and conferences this year. We have partially surveyed six areas while starting to learn the specifics of "The New Hampshire Method." We are gathering maps, published information, and computer programs to help us complete the project. After we complete public areas we will contact residents to get permission to survey wetlands on their properties. The purpose of the survey is to document the presence and condition of our wetlands in order to have a starting point to correctly monitor and protect our environment. Local wetlands are one of our basic natural systems which provide all of us with clean, plentiful water, flood control, esthetic value, sediment and nutrient control and wildlife and fish habitat.

Respectfully Submitted,

Ray Peeples
Joan McKibben
Frank Byron
Glenn McKibben
Marjory Pitcher
Doug Rogers

LITCHFIELD FIRE/RESCUE SERVICES

It is my pleasure to present my 12th annual report of the Fire/Rescue Services to you. During 1996, the department responded to **484** incidents of various types and duration, the breakdown of which follows this narrative. You may have noticed a marked increase in runs over last year, most of it due to the winter storm on December 7 and 8, which resulted in the department answering over 132 calls for assistance in a 30 hour period. I can't thank the men and women of the department enough for their tireless efforts during those two days. Also, a special thank you to all of you who sent us thank you notes and called to compliment us on our efforts during the storm. It really meant a lot to us! In addition to the December storm other notable occurrences during the year were the fire at Pantry Pride at 469 Charles Bancroft Hwy., and the delivery of our new power rescue tool. Within two days after we had completed our training and placed the tool in service on the engine, we got the chance to use it at Cranberry Lane and Albuquerque Blvd., where we were able to extricate a young woman and get her in the ambulance to the hospital within 20 minutes! Two other unfortunate accidents within a month required the use of the tool by Litchfield rescue personnel in the extrication of victims. The fire incidents in 1996 caused an estimated \$96,870.00 in property damage.

1996 will also be remembered for the celebration of our **50th** birthday! The May 13 celebration; Field Day in August and the Birthday Dance in October were well received and provided a fitting tribute to the department's service to the community. Special thanks to the committee members and residents for their sharing this with us! A commemorative booklet providing a history of the department and various pictures should be completed by late Spring. Anyone interested in procuring one, please call the fire station and leave your name and address.

Department members continued to hone their skills by attending over 95 hours of training on various subjects in firefighting, emergency medical and hazardous materials areas. Several members also completed all the requirements for and became certified as Firefighter Level III. In addition, all personnel continue to participate in intensive vehicle extrication training with the new rescue tool, and, as this report is written, eight of our members are participating in a Driver/Operator course, which includes an examination and certification for CDL (Commercial Driver's License). Although this is not required under federal and state statues, we feel it best to limit the town's liability exposure by requiring all personnel to possess CDL's, which will be accomplished with the completion of this class.

Our emergency medical services (EMS) personnel also completed over 36 hours of continuing training both in the hospitals and our classrooms. In addition, three more of our members are currently enrolled in emergency medical certification classes. This will result in having over 50% of our personnel trained in emergency medical procedures as well as firefighting and hazardous materials mitigation.

Our fire safety compliance inspection program continues, with over 43 businesses and multi-unit residential units surveyed this year. In addition all schools and kindergartens are given monthly fire drills to insure orderly evacuation in the event of an emergency.

We are also continuing our efforts with the Planning Board to develop a comprehensive subdivision regulation amendment which would require that appropriate fire protection (water) be provided in each subdivision as part of the approval process.

Our Fire Prevention Week programs continue to attract hundreds of participants! We look forward to this each year and sincerely believe that our efforts in spreading the fire safety message is paying off for the town. Special thanks to the Women's Club, Litchfield PTO and O'Brien Transportation Co., for their efforts and support for the Open House! Thanks also go to our full-time fire personnel for their school programs which have been well-received by the students.

As usual, our fund raising activities for the Litchfield Firefighter's Association will commence in March, with the annual **Ham & Bean Supper** at GMS Cafeteria on Saturday, March 22, 1997 from 4:30 to 7:00 p.m. Your continued support and attendance is very much appreciated, as we use the proceeds of the fund raising events to pay for a supplemental insurance policy for the firefighters in the event they are injured or killed while performing their duties for the Town.

Remember, now you can DIAL 9-1-1 FOR FIRE, POLICE AND/OR EMERGENCY MEDICAL ASSISTANCE (EMS) in all areas of Litchfield!.

As always, I wish to sincerely thank the men and women of the department for their dedication and the provision of countless hours of service to the department and the town. As I am proud to say each year, their efforts in responding to your emergency needs provide you with one of the finest, most cost effective per capita services available in the region.

I would also like to thank the various boards and commissions in town for their support and cooperation throughout the year, and as always, to you the taxpayer for your support in our efforts to keep Litchfield fire-safe and provide you with prompt, efficient emergency medical care.

Respectfully submitted,

Brent T. Lemire
Chief of Department

1996 CALLS

LITCHFIELD FIRE DEPARTMENT

Total Number of Incidents:		484
Fires:	45	
Special Service:	407	
False Alarm:	17	
Accidental Alarm:	15	
Types of Fire Calls	45	
Structure:	16	
Brush:	8	
Vehicle:	2	
Mutual Aid (Fire Scene):	14	
(Auburn, Hudson, Londonderry, Manchester)		
Miscellaneous:	5	
Types of Special Service Calls:	407	
Mutual Aid (Station Coverage):	13	
(Bedford, Hudson, Londonderry, Manchester, Nashua)		
Medical Emergencies:	146	
(23 Accidents, 116 In House)		
Hazardous Materials Incidents:	11	
MISCELLANEOUS		
Arcing wires:	35	
Assist Police:	1	
Check Conditions:	32	
CO Detector Activation	4	
*(Actual co leaks under Hazardous Materials)		
Controlled Burn:	41	
*(Dump calls, legal burning permits investigated)		
Emergency Lockout:	8	
Hazardous Condition:	10	
Illegal Burning:	3	
Live Wires Down:	10	
Lock-In:	1	
Odor Investigation:	1	
Smoke Investigation:	18	
Tree In Roadway:	25	
Water Problem:	8	
Wires Down:	35	
Estimate of Damage:		\$96,870.00

EQUIPMENT USED:

1 ³ / ₄ " Hose	1700 feet
12,000 lb. Winch	2
2 ¹ / ₂ " Hose	500 feet
3" Hose	150 feet
Ladders	15
Air Monitor	14
Air Packs	57
Chain Saws	35
Child ALS Kit	1
Class "A" Foam	10 times
Extinguishers	31 times
First Aid Box	128 times
Floating Pump	1
Flood Lights	30 times
Forestry Hose	3102 feet
Hand Lights	20 times
Hand Tools	69 times
Hurst Rescue Tool	3
Hurst 30" Ram Tool	1
I.V. Kit	7
Oxygen	57
Paramedic Box	8
Smoke Ejectors	10
Stokes Rescue Basket	2

HEALTH DEPARTMENT

REPORT OF THE HEALTH OFFICER 1996

Description	Cases	Permits	Inspections
Individual Sewerage Disposal Systems		81	243
Individual Wells		25	34
Viewing Test Pits & Soil Percolation Rates			82
Inspection of Food Service Establishments			10
Inspection of Mobile Home Parks			4
Dog Bites Reported by Animal Control Officer	7		
Cat Bites	1		
Raccoon Bites	0		
Complaints Received & Investigated			22
Foster Home Inspections		8	10
Child Care/Day Care Facility Inspections	8	8	8
Kindergarten/Nurseries	2	2	5
	<u>18</u>	<u>124</u>	<u>418</u>

Respectfully Submitted,
Roland E. Bergeron
Health Officer

HUNTER SAFETY COMMITTEE

Four members of the original seven members of the Hunter Safety Committee moved away from town this year. So the others decided not to hand deliver flyers to the near 2,000 homes in town. We still had the Hunter Safety signs for sale in four places. About \$10.00 was realized from them.

There is less land available to hunt in town every year. The favorite place still is the State Forest on Hillcrest Road. "Litchfield has never had a hunting accident," according to the Fish and Game Department. This committee hopes its work will continue to keep Litchfield's record clean.

If anyone is interested in helping this committee and work for the town's protection, leave your name at the Selectmen's Office.

Thank you for your help!
M. Pat Jewett, Chairman

HILLCREST CEMETERY ASSOCIATION
NOTES TO FINANCIAL STATEMENT
December 31, 1996

The Hillcrest Cemetery Association is a non-profit association established on November 11, 1908, to improve and maintain the Hillcrest Cemetery located in Litchfield, New Hampshire.

CASH/SAVINGS

Checking Acct. – St. Mary's Bank	\$ 812.48
Savings Acct. – St. Mary's Bank	4,068.00
Certificate of Deposit – Citizens Bank	<u>7,723.63</u>
	<u>\$12,604.11</u>

CONTRIBUTIONS

Town of Litchfield	\$ 400.00
Cemetery Trust (1994)	300.00
Cemetery Trust (1995)	300.00
Cemetery Trust (1996)	<u>300.00</u>
	<u>\$ 1,300.00</u>

INTEREST INCOME

St. Mary's Bank (NOW)	\$ 9.22
St. Mary's Bank (Savings)	119.88
Citizens Bank (CD)	<u>404.91</u>
	<u>\$ 534.01</u>

INCOME STATEMENT
(As of December 31, 1996)

INCOME

Contributions	\$1,300.00	
Interest Income	534.01	
		\$ 1,834.01

OPERATING EXPENSES

Maintenance	\$ 678.00	
NH State Fees	125.00	
Safety Dep. Box (2 yrs.)	90.00	
Bank Charge	5.00	
		\$ 898.00

**HILLCREST CEMETERY ASSOCIATION
BALANCE SHEET**

December 31, 1996

ASSETS:

Cash	\$ 812.48
Savings	4,068.00
Certificate of Deposit	<u>7,723.63</u>

TOTAL ASSETS:

\$12,604.11

LIABILITIES:

-0-

EQUITY:

Principal Fund	\$11,668.10
Net Excess	<u>936.01</u>

\$12,604.11

REPORT OF THE BOARD OF LIBRARY TRUSTEES

The creation, last year, of two new positions on the Library Board of Trustees has had a very positive impact on the library. For the first time, the board has been able to designate subcommittees for the specific projects and problems that arise. This has proved to be an efficient way of conducting the library's business.

In the near future the trustees will be undertaking two major projects. One project will be the restoration and the maintenance of the brick and stone work on the facade of the library. The other project will be the creation of a children's room and a librarian's office on the lower level. The second of these two projects will alleviate the overcrowding on the main floor of the library. The necessity of hiring a second librarian, to administer the children's room, will be realized within the coming year. The completion of a children's room will allow for the accommodation of our ever expanding collections and allow for spacious and quiet adolescent and adult rooms on the main floor.

The trustees would like to thank Roland Bergeron for installing a new drainage system for the library.

I would like to thank the members of the board of trustees, Anne Chant, Carrie Colby, Carolyn Leary Lambert, Pam Boutselis, Candace Hale and Susan Rafferty for their dedication and hard work during the past year.

Respectfully Submitted,

Steven P. Calawa, D.D.S.
Chairman

LIBRARIAN'S REPORT 1996

During 1996, the library circulated 28,943 materials and 272 new patrons registered. Several hundred books, acquired either through expenditure of town funds and fine money or through generous donations were added to our collection. Donors this year include: Abbene family, L. Abbene, D. Archambeault, M. Baker, A. Bechard, K. Boles, Bolgatz family, A. Boutselis, M. Boutselis, P. Boutselis, D. Carpenter, J. & L. Cartwright, Cotton family, J. DesJardins, C. Durocher, L. Grigg, J. Irving, G. Kimball, J. Lazarro, P. Lefavour, Little People's Preschool, Dr. J. McMahon, K. McNally, M. McQuesten, D. Nixon, C. Powers, J. Raccio, P. Reed, L. Renke, D. Straight, R. Sussenburger, J. Walker, J. Warena, and S. Wright. I would also like to thank the donors who remained anonymous.

Story hour continued to be a very popular program. This year's group of preschoolers were divided into four classes. Susan Rafferty, Mary Ann Geist, and Karen Surette direct the Monday morning class, while Margaret McPherson, Wendy Grzesik, and Claudette Gillis lead the Wednesday morning group. Darlene Travis and Raelynn Martin conduct the Thursday morning class and Judy Irving directs the program for five year olds held on Friday afternoons. These fun-filled hours of stories, crafts, snacks, songs, and games are a wonderful introduction to the library. I appreciate the volunteer mothers who give their time and effort to this program. Without them, story hours would not be possible.

I am pleased that the Friends of the Aaron Cutler Memorial Library became a reality this year. This small, but growing group of enthusiastic supporters are spear-headed by Chairman Richard Rafferty, Vice-Chairman John Lazzaro, Secretary Zendelle Bouchard, and Treasurer Cheryl Lewis. Pamme Boutselis is the trustee Liaison. Initially, a logo contest was held to determine the group's symbol. Deborah Ballok won with her impressive design. The group then successfully sold tee shirts, sweat shirts, tote bags, and Christmas ornaments to raise funds for the library. The Friends sponsored a Victorian Christmas Tea. Besides refreshments, guests made a craft and listened to a talk by Florence Leary, who provided a glimpse of local celebrations throughout the years. Thanks to all the people who worked so hard on this event. The Friends is planning even more activities for 1997 – Bingo for Books and a family entertainer are a few. New members are always welcome.

The library sponsored children's entertainer Dennis Kane in November. This interactive performance was enjoyed by all.

I would like to thank Dr. Steven Calawa and the Litchfield Historical Society for their displays throughout the year.

Thanks also go to Mrs. Rosalyn Calawa for her seasonal arrangements and to Cheryl Lewis for her diligent efforts, entering data on the computer.

Thanks to Library Page Cheryl Brigham, who joined the staff in May and to my dedicated Assistant, Florence Hamilton for their hard work.

My personal thanks to the Trustees for all their efforts in support of the library and to the other town departments, who give their help when needed.

Most of all, I wish to thank you, the citizens of Litchfield, for making my job so fulfilling.

Claudia Danielson
Librarian

1996 ANNUAL REPORT
of the
NASHUA REGIONAL PLANNING COMMISSION
to the
TOWN OF LITCHFIELD

This past year was a very busy and productive one for the staff at Regional Planning, and among our more significant local projects of 1996 was the initiation of a build out analysis for the town. Our circuit rider planner assisted the planning board in drafting language for amendments to the Litchfield Zoning Ordinance and the board's subdivision regulations.

The following is a brief summary of our other notable accomplishments of 1996, but I also want to use this opportunity to offer a note of thanks and recognition to our Commissioners from Litchfield: Selectman Pat Jewett and Loren Jean; and by expressing my gratitude for the cooperation and support that we have received from all of Litchfield's town officials.

Legal Services

To respond to the routine needs of our member communities for timely and reliable legal information and advice, our staff attorney provided counsel in the areas of land use, planning and zoning, and environmental law.

Geographic Information System

Staff applied our GIS resources and technology to a broad variety of local applications in a number of communities including real property parcel mapping, aquifer protection, development constraints mapping, long range visioning and traffic analysis. For Litchfield, our GIS was used to prepare the base data for the build out analysis, and new floodplain and floodway maps were prepared.

Data Services

In our role as a Regional Data Center for the Bureau of the Census, we responded to a broad spectrum of information requests. In addition, we distributed a revised edition of our very popular Regional Data Profile as well as numerous data briefs.

Planning Board Training

In addition to another evening workshop aimed at the needs of our local planning board members but open to all interested parties in the region – we held a very well attended session on the topic of growth management – we also produced our fifth planning board training video on local applications of geographic information systems and made copies available for circulation.

Transportation Improvement Program

Our transportation staff prepared and submitted to the NH Department of Transportation an update of the Regional TIP/Transportation Plan which includes a twenty year forecast of traffic conditions along with recommendations for short and long range transportation improvements. The document provides the programming of all local and regional projects that seek federal funding. We also made it a priority to reach out to local officials and members of the public in each of our communities in the development of our TIP/Plan which is incorporated into the state's so-called Ten Year Plan.

Transportation Information System

Among our most innovative accomplishments of the past year, we conceived and developed a computer based system of transportation related information to improve traffic congestion and air quality throughout the region. Comprised of a network of personal computers, and available through the World Wide Web, any commuter or casual traveler can now use a very friendly program of eye catching graphics to find out about ride matching, public transportation schedules, airline schedules, construction delays and alternative transportation options.

Traffic Count Program

With automatic counters at over 100 locations throughout the region, we maintained a traffic count system to provide the most accurate and current data to meet the needs of both public agencies and private businesses, and we published these data in an annual summary document.

Major Transportation Projects

We continued to work with local, state and federal officials to spur the implementation of this region's most significant highway projects including Nashua's Broad Street Parkway, the Everett Turnpike widening, the Route 101A signal coordination and the Circumferential Highway. NRPC also contributed to the development of a number of alternative transportation projects for pedestrians, bicyclists and transit riders through the Congestion Mitigation/Air Quality and Transportation Enhancements programs.

Commuter Survey and Newsletter

With the cooperation of the region's major employers, we administered a survey of both management and employees to inventory existing commuter assistance programs and to determine interest in ride sharing and car pooling. We also published our quarterly newsletter on transportation alternatives distributed to employers, municipalities and institutions throughout the NRPC region.

Respectfully submitted,

Don E. Zizzi
Executive Director

PINECREST CEMETERY ASSOCIATION OF LITCHFIELD, NH

BALANCE SHEET

DECEMBER 31, 1996

ASSETS

Current Assets:

Cash	\$4,196.00
Savings	2,872.29
Certificates of Deposits	<u>5,418.25</u>

Total Current Assets \$12,486.54

Total Assets \$12,486.54

LIABILITIES & EQUITY

Current Liabilities: \$ 0.00

Long Term Liabilities: 0.00

Equity:

Principal Fund \$7,518.25

Income Fund 4,964.27

Net Income (Loss) 4.02 4,968.29

Total Equity 12,486.54

Total Liabilities & Equity \$12,486.54

PINECREST CEMETERY ASSOCIATION OF LITCHFIELD, NH
FINANCIAL STATEMENT
FOR TWELVE MONTHS ENDED DECEMBER 31, 1996

Income:

Contributions	\$ 505.00	
Interest Income	<u>382.91</u>	
Total Income		\$ 887.91

Operating Expenses:

Outside Labor	\$ 680.00	
Professional Services	152.50	
State Fees	50.00	
Bank Charges	<u>1.39</u>	
Total Operating Expenses		<u>\$ 883.89</u>
Net Income (Loss)		<u><u>\$ 4.02</u></u>

PINECREST CEMETERY ASSOCIATION OF LITCHFIELD, N.H.

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 1996

Pinecrest Cemetery Association of Litchfield, N.H. is a non-profit association established to improve and maintain the Pinecrest Cemetery located in Litchfield, NH. It is on the cash basis of accounting with its year end on December 31st.

Cash

Checkbook - First NH Bank	<u>\$4,196.00</u>
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Savings

First NH Bank	<u>\$2,872.29</u>
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Certificates of Deposit

Bank	Rate	Expires	Amount
Citizens Bank	4.89%	09-26-97	\$1,000.00
Citizens Bank	5.84%	09-23-97	4,418.25
			<u>\$5,418.25</u>

Principal Fund

Beginning Balance	\$7,518.25
Plot Sales	0.00
Ending Balance	<u>\$7,518.25</u>

Contributions

Town of Litchfield	\$ 400.00
Town Trustees	105.00
Total	<u>\$ 505.00</u>

Interest Income

Type	Amount
Certificates	\$ 309.86
Savings	73.05
	<u>\$ 382.91</u>

LITCHFIELD POLICE DEPARTMENT ANNUAL REPORT – 1997

It gives me great pleasure to bring you the 1996 Annual Report. The overall statistical data for 1996 is very close to the figures for 1995. There is however, one very noticeable statistic that I would like to bring to your attention. In 1996, we saw residential/commercial burglaries more than triple. In 1995, we recorded ten burglaries, and in 1996 we recorded thirty four burglaries. I find this statistic very alarming when looking at the fact that more people than ever before used the vacant property services offered by the department in 1996. I am sure there are many reasons that contribute to this type of activity, but I think it is more important for you, the resident to see how it is that I am proposing to deal with the problem. All of my proposals will require your help in some way.

First, you see before the Town Meeting a request for two additional police officers. I see these two new positions as a very critical ingredient in dealing with the problem of residential burglaries. Increasing our staff will allow the officers to become more active and visible within the residential areas.

Secondly, I would request your help by encouraging those of you who are not using our vacant property service to do so. When you are leaving your residence for an extended period of time, call the police station at 424-4047 and request that the police department check your house while you are gone. We will ask you for some information, and that information will be placed with the patrol car that is assigned to your area so that they can check your residence. With the police department, a neighbor, or other family member checking on your house, we increase the chances that your residence will not become a target for burglars while you are away.

A third suggestion I would offer, would be to make use of the neighborhood watch program. Litchfield has several neighborhoods involved in the watch program, and we find it to be very effective. Find out if your neighborhood is part of the program, and if not get your neighbors together, give the police department a call and we will help you set up this program.

Probably the best advice that anyone can give you would be, if you see something that does not look right, please call the police department immediately at 424-4047.

In 1996 the Litchfield Police Department saw yet another one of its members leave us. Officer David Bianchi left us to take a position with the Hudson Police Department. Officer Bianchi will be greatly missed but we wish him the best of luck in his new duties. I would like to welcome Tim Jones to the department. Officer Jones has replaced Officer Bianchi.

The State of New Hampshire has supplied the Litchfield Police Department with a new Intoxilyzer 5000. The Intoxilyzer is a breath testing instrument designed to measure the amount of alcohol in one's system when they have been stopped and arrested for driving while under the influence of alcohol. This new tool will allow us to test our detainees here in Litchfield rather than transporting them to a neighboring department.

Finally, I would like to thank all the citizens for their continued support and a special thank you to those of you who supported the construction of the new facility. It is unfortunate that we missed by such a slim margin, but I am hoping that the warrant article will reappear, and that we will be successful in 1997.

Respectfully Submitted,

David L. Roberts
Chief of Police

LITCHFIELD POLICE DEPARTMENT INCIDENT REPORTS 1996

Arson	2	Harassment	35
Assault (1st or 2nd)	3	Hindering Apprehension	5
Assault (Agg. Fel. Sexual)	6	Indecent Exposure	0
Assault (Sexual)	0	Kindling Fire w/o Permit	1
Assault (Simple)	16	Loitering	6
Attempted Burglary	4	Open Container Violation	8
Attempted Suicide	7	Possession of Alcohol	28
Bad Checks	5	Possession Tobacco by Minor	5
Burglaries	34	Prohibited Sales	0
Carrying Firearms w/o Permit	1	Protective Order Violations	5
Conspiracy	2	Receiving Stolen Property	5
Contempt	0	Reckless Conduct	1
Criminal Liability	0	Recovered Stolen Vehicles	2
Criminal Mischief	89	Resisting Detention	4
Criminal Threatening	10	Shoplifting	4
Criminal Trespass	6	Stalking	1
Cruelty to Animals	1	Taking w/o Owner's Consent	1
Disorderly Conduct	9	Theft (Miscellaneous)	74
Drug Law Violations	22	Theft of Firearm	1
Endangering Welfare of Child	0	Theft of Services	5
False Report to L.E.	1	Town Ordinance Violations	5
False Statement on Registration	1	Unauthorized Use Air Rifles	1
Forgery	0	Unauthorized Use Motor Vehicle	2
Fraudulent Use of Credit Card	1	Unlawful Activities (Littering)	10
Fugitive from Justice	6	Unsworn Falsification	1

LITCHFIELD POLICE DEPARTMENT INCIDENT REPORTS 1996

ARRESTS

Adult	161
Juvenile	44
Protective Custody	15

MOTOR VEHICLE ENFORCEMENT

Accident (No Injury)	42
Accident (Injury)	14
Accident (Fatal)	1
Allow Improper Person	1
Check Ups	93
Conduct After Accident	5
DWI	31
Habitual Offender	3
OHRV Complaints	20
OHRV Accidents (PI)	0
OHRV Accidents (no PI)	3
OHRV Accidents (fatal)	0
Oper. After Susp. (License)	37
Oper. After Susp. (Registration)	10
Oper. w/o Proof of Insurance	1
Oper. w/o Valid License	8
Prohibitions	14
Reckless Operation	7
Summonses	758
Transporting Alcohol	3
Warnings	2678

INCIDENT REPORTS

Abandoned VehicleS	0
Abandoned '911' calls*	0
Alarms	135
Assist Motorist	175
Assist Other Agencies	132
Attempt to Locate	1
Cat Bite	1
Civil Stand-by	24
Dog Complaints	2
Dog Bite	7
Domestic Disturbances	56
Found Property	30
Medical Emergency Calls	69
Noise Complaints	39
Paperwork Served	167
Police Information	1151
Runaways	22
Suspicious Activity	1
Suspicious Persons	102
Suspicious Vehicles	101
School Bus Violations	2
Untimely/Unattended Deaths	1
Vacant Property Checks	2689

CALLS RECORDED 9292

LOCAL DISPATCH SERVICES

Radio Communications	9,724
Telephone Communications	10,777

* new category for 1997

ROAD AGENT'S REPORT - 1996

1996 was a busy year for the Highway Department. Several miles of new subdivision roads were constructed by private developers as well as continuing construction and pavement overlay on subdivision roads in progress. During the past year no major construction projects were completed by the Highway Department. The Town did advertise and complete construction of a section of Brick Yard Drive from Nakomo Drive to a point north of the power lines on Brick Yard Drive. This portion of the street was constructed to connect the two existing sections of Brick Yard Drive, allowing passage of emergency vehicles and local traffic. This portion of Brick Yard Drive may also serve as a temporary alternate route during the reconstruction of Pinecrest Road from McElwain Drive to NH Route 3A.

The Highway Department recently completed an update to the 6 year Capital Improvement Plan (CIP). The CIP is a planning and budgeting tool used to project the cost of improvements to the Town infrastructure. This is used for long range planning by the planning board and Town officials. The CIP is available to the public and is on file in the Highway Department office on the second floor of the Town Hall.

This past January the reconstruction of Pinecrest Road from McElwain Drive to NH Route 3A was advertised for bidding by the New Hampshire Department of Transportation (NHDOT). Construction is scheduled to begin in March 1997. The project will include the relocation of Pinecrest Road, widening Route 3A to include turning lanes, construction of a sidewalk from Pinecrest Road to the elementary school, and at the request of the Litchfield Highway Department, a new bridge to span Nesenkeag Brook. The intersection of Pinecrest Road and Route 3A is just one of several problem areas located along Route 3A that were identified by the Litchfield Highway Department several years ago. At that time I requested the NHDOT to add all these problem areas to their ten year plan for possible reconstruction. Although the NHDOT never added these areas to the ten year plan, the intersection of Route 3A and Pinecrest Road was eventually selected for reconstruction due to safety reasons. Our department will continue to pursue additional improvements to NH Route 3A relating to the Manchester Airport Access road and the Circumferential Highway as proposed by the NHDOT.

As the result of a grant application prepared by the Highway Department and submitted by Town officials to the Nashua Regional Planning Commission, the sum of \$240,000 was appropriated for the construction of an eight foot wide, paved pedestrian/bike path along Albuquerque Avenue from Pinecrest Road to Page Road. The design of this project will be performed by the NHDOT during 1997 and construction is anticipated to begin in 1998. The project will be scheduled for public hearings for input by the public prior to completion of the design.

This year our office will recommend to the Board of Selectmen that a warrant article be presented at Town Meeting for the construction of 3,000 feet Albuquerque Avenue from Meadowbrook Lane to Hillcrest Road. Construction of this section will reduce traffic on Meadowbrook Lane and Hillcrest Road. Traffic northbound on Albuquerque must now use Meadowbrook Lane to Hillcrest Road to reach NH

Route 3A. The estimated cost for construction of this portion of Albuquerque Avenue is \$425,000. This amount will be offset by \$210,643 in available NH Highway Block grant money and \$35,650 in development impact fees leaving the amount of \$178,707 to be appropriated by the Town. With the completion of this section, to be constructed by the Town, and the section from Simeon Lane to Bristol Way, to be constructed by the developer, Albuquerque Avenue would then be open from April Drive to Page Road. The engineering design of Albuquerque Avenue from April Drive to NH Route 3A, on the north end of Town, will be completed in 1997. The engineering design of Albuquerque Avenue from Page Road to Industrial Drive, on the south end of Town, is currently 95% complete, and planned for future construction in conjunction with the proposed Circumferential Highway.

The 1997 Highway Department budget has been submitted and reviewed by the Board of Selectmen and the Budget Committee. Several items in the proposed budget have been reduced by the Selectmen and Budget Committee to a level that will affect our ability to properly perform maintenance items such as brush cutting, mowing, crack sealing, minor drainage improvements, and pavement overlays. In fact some items have received \$0 funding for the upcoming year. Lack of proper maintenance of the roadway infrastructure will result in increased road reconstruction cost in the future. In addition, the budget amount for consulting engineering fees has been reduced to an unacceptable level. This is an invaluable resource to assist my department with planning and preliminary design of future major reconstruction projects.

In closing, I would like to thank my Administrative Staff, Terry Brodeur and Lori Dogopoulos, the Administrative Assistant Cecile Durocher, the Board of Selectmen, the Litchfield Police Department, and the Litchfield Fire Department for their support in helping me perform my duties in an efficient and cost effective manner. With your continued support and adequate funding, I will continue to maintain and upgrade our existing roadway system at a reasonable cost.

Our office is located on the second floor of the Town Hall and is open weekdays, with the exception of holidays, from 8:00 AM to 4:00 PM. We are available to listen to concerns, comments, and recommendations.

Respectfully submitted,
Roland E. Bergeron
Road Agent

TOWN WELFARE REPORT

Litchfield has had another successful year in helping our needy. If the Community Church, Women's Club, Girl Scouts, Boy Scouts and several individuals hadn't been as generous with food, gifts and baskets for three holidays for our families we would have had a hard year with our budget. Mike Hogan, a resident of Litchfield, and owner of Hudson's Kenpo Karate Studio, collected canned goods and donated them to the town.

The Litchfield Women's Club had a winter clothing drive and that also helped some of our needy families. The left over clothing was donated to the Litchfield Schools and to the Homeless Shelter in Nashua.

I personally would like to thank everyone that helped, even if in a small way, to make our Litchfield folks have food and necessities during the year and during the holiday season.

Thank you for your help!
M. Pat Jewett, Welfare Chairman

ZONING BOARD OF ADJUSTMENT

The board heard two cases during the year, one a request for a special exception, the other an appeal to an administrative decision. In January the board also completed deliberations on a case that was heard in 1995. This case involved a request for a variance which was subsequently denied. No case is ever cut and dry. Each case takes some thought in how the zoning laws should be interpreted.

We look forward to the coming year for more challenging cases. We meet on the second Wednesday of every month at the Town Hall at 7 PM. The Board would like to urge any Litchfield resident to consider becoming a member of the Board. We do have vacancies.

Gregory Lepine, Chairman
Kevin Lynch, Vice-Chairman
John Burke
Jon Ciemiewicz
Paul Belliveau

**PRESIDENTIAL PRIMARY
ELECTION RESULTS
FEBRUARY 20, 1996**

Voters on checklist at opening of polls:	3,568
Democrats:	949
Republicans:	1,152
Libertarians:	24
Undeclared:	1,443
New voters registered during polling hours:	150
Voters on checklist at closing of polls:	3,718
Democrats:	1,024
Republicans:	1,629
Libertarians:	26
Undeclared:	1,039

Polls opened: 7:00 a.m.
Polls closed: 7:21 p.m.

Ballots cast:

Democratic:	331	regular	
	9	absentee	
Republican:	920	regular	
	41	absentee	
Libertarians:	7	regular	
	0	absentee	
Total ballots:			1,598

Undeclared voters returning to Undeclared status after voting: 351

Democratic Party Voting Results

Willie Felix Carter	1
Sal Casamassima	0
Carmen Chimento	4
Bill Clinton	420
Bruce Daniels	0
Michael Dass	0
Robert Drucker	2
James Griffin	0
Ted Gunderson	0
Vincent Hamm	0
Heather Harder	0
Caroline Killeen	0
Lyndon Larouche, Jr.	4
Frank Legas	0
Stephen Michael	0

David Pauling	0
Pat Paulsen	9
John Safran	0
Ronald Spangler	0
Osie Thorpe	0
Ben Tomeo	0

Write-Ins:

Lamar Alexander	10
Patrick Buchanan	17
Bob Dole	10
Steve Forbes	8
Phil Gramm	1
Alan Keyes	2
Richard Lugar	3
Collin Powell	2
Ralph Nader	3
Ross Perot	1

Write-Ins for Vice President:

Al Gore	74
Collin Powell	6
Lamar Alexander	5
Steve Forbes	2
Ralph Nader	2
Alan Keyes	2
Scatter	

Republican Party Voting Results

Lamar Alexander	276
Richard Bosa	1
Patrick Buchanan	431
Billy Joe Clegg	0
Charles E. Collins	0
Georgiana Doerschuck	0
Bob Dole	245
Robert Dornan	3
Susan Ducey	1
William Flanagan	0
Steve Forbes	160
Russell Forniwalt	0
Phil Gramm	7
John Hurd	0
Alan Keyes	48
Michael Levinson	0
Richard Lugar	52
Gerald McManus	0

Hubert Patty	0
Tennie Rogers	0
Richard Skillen	1
Morry Taylor	12

Write-Ins:

Bill Clinton	2
Collin Powell	4
Ralph Nader	2

Write-Ins for Vice President:

Phil Gramm	10
Collin Powell	40
Lamar Alexander	11
Pat Buchanan	10
Jack Kemp	8
Alan Keyes	37
Steve Forbes	9
Robert Dornan	3
Richard Lugar	6
Robert Dole	7

Libertarian Party Voting Results

Harry Browne	4
Irwin Schiff	3

Write-Ins:

Lamar Alexander	3
Pat Buchanan	1

Write-Ins for Vice President:

Harry Browne	4
Steve Forbes	1

A true record of voter activity at the February 20, 1996 Presidential Primary, attest:

Diane L. Jerry
Town Clerk
Litchfield, N.H.

**ELECTION RESULTS
MARCH 12, 1996**

Voters on checklist at opening of polls:	3,700
Voters added Election Day:	30
Voters on checklist at close of polls:	3,730

Polls declared open by Moderator Philip Reed at 6:55 a.m. and closed at 7:16 p.m.

Ballots cast: 862, including 16 absentee

Inspectors of Election on duty: Kathleen Algeo, Linda Anderson, Zendelle Bouchard, Joan McKibben, and Bertha Mieckowski

Election Results follow:

Municipal Offices

Selectman: 2 three-year terms

Jane Bergeron-Beaulieu	349
Marilyn P. Jewett	510 Elected
Thomas W. Levesque, Sr.	450 Elected

Checklist Supervisor: 1 six-year term

Christine Lepine	573 Elected
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Town Clerk/Tax Collector: 1 three-year term

Diane L. Jerry	625 Elected
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Treasurer: 1 three-year term

Marion E. Cason	566 Elected
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Road Agent: 1 one-year term

Roland E. Bergeron	455 Elected
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Trustee, Town Trust Funds: 1 three-year term

Joseph Stapleton	11 write-in Elected
Susan Rafferty	6 write-in

Library Trustee: 3 three-year terms

Pamela J. Boutselis	460 Elected
Steven P. Calawa	375 Elected
Candace M. Hale	408 Elected
Susan Rafferty	120 write-in
Susan Wright	80 write-in

Library Trustee: 1 one-year term

Susan Rafferty	119 write-in Elected
Susan Wright	36 write-in

Budget Committee: 2 three-year terms

William Gray	518 Elected
Ralph Boehm	27 write-in Elected

Fire Chief: 1 one-year term

Brent Lemire	568 Elected
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BALLOT QUESTIONS

1. Are you in favor of the adoption of Amendment No. 1 as proposed by the Planning Board for the Town of Litchfield Zoning Ordinance as follows:

Amend the Highway Commercial District (Route 102) Section 601.00 Permitted Uses to include utility structures of less than 200 square feet in area as a permitted use?

Yes: 393 No: 208 Carried

2. Are you in favor of the adoption of Amendment No. 2 as proposed by the Planning Board for the Town of Litchfield Zoning Ordinance as follows:

Amend the Southwestern Commercial District (Route 3-A) Section 701.00 Permitted Uses to include utility structures of less than 200 square feet in area as a permitted use?

Yes: 371 No: 233 Carried

3. Are you in favor of the adoption of Amendment No. 3 as proposed by the Planning Board for the Town of Litchfield Zoning Ordinance as follows:

Amend the Northern Commercial District Section 801.00 Permitted Uses to include utility structures of less than 200 square feet in area as a permitted use?

Yes: 342 No: 243 Carried

4. Are you in favor of the adoption of Amendment No. 4 as proposed by the Planning Board for the Town of Litchfield Zoning Ordinance as follows:

Amend the Transitional District Section 901.00 Permitted Uses to include utility structures of less than 200 square feet in area as a permitted use?

Yes: 352 No: 242 Carried

5. Are you in favor of the adoption of Amendment No. 5 as proposed by the Planning Board for the Town of Litchfield Zoning Ordinance as follows:

Amend the Commercial/Industrial District Section 1001.00 Permitted Uses to include utility structures of less than 200 square feet in area as a permitted use?

Yes: 372 No: 215 Carried

6. Are you in favor of the adoption of Amendment No. 6 as proposed by the Planning Board for the Town of Litchfield Building Code as follows:

Repeal the current Building Code, Plumbing Code, Mechanical Code, Fire Prevention Code, and Electrical Code, and adopt the 1993 BOCA National Building Code, 1993 BOCA National Plumbing Code, 1993 BOCA National Mechanical Code, 1993 BOCA National Fire Prevention Code, and 1996 National Electrical Code by reference with the noted additions, amendments and deletions including the attached fee schedule.

(Note: This will formalize the use of the most recent national codes for building construction and provide a simplified process for updating the codes when new editions are released.)

Yes: 544 No: 90 Carried

School District Offices

Moderator: 1 one-year term

Philip M. Reed 574 Elected

School Board: 1 three-year term

Linda F. Tate 503 Elected

Clerk: 1 one-year term

Diane L. Jerry 590 Elected

Treasurer: 1 one-year term

JoEllen Bellerive 558 Elected

A true record of the results of votes taken at the March 12, 1996 Litchfield elections,
attest:

Diane L. Jerry
Town Clerk/Tax Collector
Litchfield, NH

**SEPTEMBER PRIMARY ELECTION
TOWN OF LITCHFIELD
SEPTEMBER 10, 1996**

Moderator Philip Reed declared the polls open at 7:00 a.m. and closed at 7:11 p.m.

Voters on checklist at opening of polls:

Democrats:	930
Republicans:	1,334
Libertarians:	20
Undeclared:	<u>1,484</u>
Total:	<u>3,768</u>

End-of-Day Totals:

Democrats:	991
Republicans:	1,436
Libertarians:	22
Undeclared:	<u>1,339</u>
Total:	<u>3,788</u>

Persons registering to vote at polling place:

Democrats:	3
Republicans:	5
Libertarians:	-0-
Undeclared:	<u>12</u>
Total:	<u>20</u>

Undeclared voters voting on Primary Day: 147

Undeclared voters returning to undeclared status: 120

Ballots cast:

Democratic regular:	232	absentee:	3
Republican regular:	432	absentee:	10
Libertarian regular:	4	absentee:	-0-

Voting Results:

Democratic Candidates

Governor:	
Brian Woodworth	8
"Sid" Lovett	10
Jeanne Shaheen	189
Zeliff	2 write-in
Lamontagne	4 write-in

U.S. Senator:	
"Dick" Swett	114
John Rauh	71
Sununu	1 write-in

Rep. In Congress:
Deborah Arnie Arnesen 143
Lawson Brouse 22

Executive Councilor:
James Normand 107
Rinker 2 write-in
Leo Grenier 1 write-in

State Senator:
E. Robinson 9 write-in
Francoeur 3 write-in
K. Hutchinson 1 write-in
L. Calawa 1 write-in
J. Serino 1 write-in
R. Charbonneau 1 write-in
Zeliff 1 write-in
Bass 1 write-in
Norton Ferren 1 write-in

State Representatives (two):
Jacquelyn M. Daddario 110
E. Robinson 1 write-in
Leon Calawa 5 write-in
Loren Jean 2 write-in
M. Sochalski 1 write-in

Sheriff:
Konovelchick 1 write-in
Morse 10 write-in
Durette 1 write-in
Audette 1 write-in
Cote 1 write-in

County Attorney: -0- votes

County Treasurer:
Carol-Ann J. Bernier 92
Scott E. Green 37

Register of Deeds:
Francoeur 1 write-in
J. McDonald 5 write-in
McDonough 1 write-in

Register of Probate:
Richard J. D'Amours 118
Rivard 1 write-in

County Commissioner:	
Rhona Charbonneau	5 write-in
Parker	1 write-in
Serino	1 write-in
Dave Roberts	1 write-in
Packard	1 write-in
Ray Durocher	1 write-in
S. Green	1 write-in

Libertarian

Governor:	
Clarence G. Blevens	1
Robert Kingsbury	2
Al Rubega	1 write-in

U.S. Senator:	
"Ken" Blevens	2
Jack Heath	1 write-in

Representative In Congress:	
Mike Hammond	1 write-in
Charles Bass	1 write-in

Executive Councilor:	
Bryan Williams	1 write-in

State Senator:	
Gary Francoeur	1 write-in
Ellen-Ann Robinson	1 write-in

State Representatives (2):	
Loren Jean	1 write-in
Leon Calawa	1 write-in

Sheriff:	
Walter Morse	1 write-in

County Attorney:	-0- votes
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County Treasurer:	-0- votes
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Register of Deeds:	-0- votes
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Register of Probate:	-0- votes
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County Commissioner:	
Mark A. Tuniewicz	2 votes

Republican

Governor:

James S. Tomaszewski, Sr.	8
"Bill" Zeliff	164
Richard P. Bosa	6
Ovide M. Lamontagne	192
"Al" Rubega	25
Jeanne Shaheen	5 write-in
Fred Bramante	1 write-in

U.S. Senator:

"Bob" Smith	304
Loren Jean	1 write-in
Dick Swett	6 write-in

Representative in Congress:

Dana Albert	9
Tom Alciere	6
Charles Bass	189
"Mike" Hammond	96
Robert J. Kulak	5
Dick Swett	1 write-in
Deborah A. Arnesen	1 write-in

Executive Councilor:

Bryan Williams	62
Roy E. Melnick	54
Earl A. Rinker III	132

State Senator:

Matthew M. Sochalski	52
Gary R. Francoeur	152
Karen K. Hutchinson	37
Ellen-Ann Robinson	83

State Representatives (2):

Leon Calawa, Jr.	225
Loren Jean	202
Robert Clegg	1 write-in
Marilyn Wade	1 write-in
Stephen Robinson	1 write-in

Sheriff:

Richard Audette	43
Roger D. Cote	41
Louis A. Durette	45
Walter A. Morse	118

County Attorney:

Patrick Healy	1	write-in
Cynthia Houle	1	write-in
Dick Audette	1	write-in
Kevin Newnon	1	write-in
Peter McDonough	1	write-in
Richard Craven	1	write-in

County Treasurer:

Cheryl A. Burns	101
David G. Fredette	68
"Chris" McMahon	29
Richard Verrochi	16

Register of Deeds:

Judith A. MacDonald	233
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Register of Probate:

Robert R. Rivard	214
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County Commissioner:

Bonnie B. Packard	110
John Burns	63
Edward J. Lobacki	50

Delegates to the State Convention (2):

Dianne M. Cahill	190	
Shirley A. Jean	191	
Leon Calawa	1	write-in
Philip Cudmore	1	write-in
Bea Francoeur	1	write-in
Marilyn P. Jewett	1	write-in

A true record of Primary Elections Tuesday, September 10, 1996

Attest:

Diane L. Jerry
Town Clerk
Litchfield, NH

**ELECTION RESULTS
GENERAL ELECTION
NOVEMBER 5, 1996**

Voters on checklist, opening of polls:

Democrats:	952
Republicans:	1,361
Libertarians:	20
Undeclareds:	<u>1,542</u>
Total:	<u>3,875</u>

Added Voters:

Democrats:	24
Republicans:	27
Undeclareds:	<u>139</u> (including 4 Military)
Total Added:	<u>190</u>

Voters on checklist, close of polls::

Democrats:	976
Republicans:	1,388
Libertarians:	20
Undeclareds:	<u>1,681</u>
Total:	<u>4,065</u>

Moderator Philip Reed declared the polls opened at 6:55 a.m. and closed at 7:50 p.m.

Ballots cast:	Regular:	2,545	
	Absentee:	<u>125</u>	
	Total:	<u>2,670</u>	
	There were	397	straight-ticket Republican votes
		153	straight-ticket Democratic votes
		2	straight-ticket Libertarian votes

Results (scatter votes not listed):

President:

Dole (Rep.):	1,074
Clinton (Dem.):	1,263
Browne (Lib.):	24
Phillips (Tax.p.):	5
Perot (Reform):	293
Ralph Nader:	4 write-ins

Governor:

Lamontagne (Rep.):	1,118
Shaheen (Dem.):	1,421
Kingsbury (Libert.):	31
Bramante (Ind. Ref.):	79

U.S. Senator:

Smith (Rep.):	1,442
Swett (Dem.):	1,130
Blevens (Lib.):	117

Rep. In Congress (Dist. #2):

Bass (Rep.):	1,494
Arnesen (Dem.):	940
Kendel (Ind. Am.):	50
Lamirande (Ind.):	104

Executive Councilor (Dist. #4):

Rinker (Rep. & Lib.):	1,279
Normand (Dem.):	981

State Senator (Dist. #14):

Francoeur (Rep. & Dem.):	2,079
Wallack (Lib.):	335
Jean Serino:	18 write-ins

State Representatives (Dist. #17):

Calawa (Rep.):	1,400
Jean (Rep.):	1,260
Daddario (Dem.):	862
Jones (Dem.):	674

Sheriff:

Morse (Rep., Dem., Lib.):	2,232
Templeman:	5 write-ins

County Attorney:

McDonough (Dem. & Rep.):	2,194
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County Treasurer:

Burns (Rep.):	1,322
Bernier (Dem.):	1,007

Registrar of Deeds:

MacDonald (Rep. & Dem.):	2,222
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Registrar of Probate:

Rivard (Rep.):	1,349
D'Amours (Dem.):	981

County Commissioner:

Lobacki (Rep. & Dem.):	1,949
Tuniewicz (Lib.):	334

A true record of November 5, 1996 election results, attest:

Diane L. Jerry
Town Clerk/Tax Collector
November 6, 1996

**BUSINESS PORTION
ANNUAL MEETING
TOWN OF LITCHFIELD
FRIDAY, MARCH 15, 1996**

Time, Place: 8:00 p.m.; gymnasium, Griffin Memorial School

Present: Philip M. Reed, Moderator, presiding; Selectmen Cecil Williams (chairman and Budget Committee rep.), M. Patricia Jewett, John Lazzaro, Thomas W. Levesque, Sr., and John Pinciario; Town Counsel Robert Bossie and Jeff Strelzin; Administrative Assistant Cecile Durocher; Budget Committee members William Spencer (chairman), Ralph Boehm, Mark Ferguson, William Gray, Sue Ann Johnson, Charles Jones, and Linda Tate (School Board rep.); approximately five hundred (500) voters and guests.

Colors were presented and the Pledge of Allegiance led by members of the local Girl Scouts, Junior Girl Scouts, and Brownies.

Moderator Reed explained the Rules of Procedure under which the meeting would be conducted, announced the results of Tuesday's municipal and School District elections, and asked voters whether they wished to continue with the usual practice of allowing non-voters to speak. On a voice vote, voters agreed to continue the practice.

The Moderator announced that Junior Girl Scout Troop 102 had won a National Safe Kids Contest, as a result of which one member will be going to Washington, DC for 5 days.

Selectman Williams reported the November, 1995 retirement of Assistant Fire Chief James Beetz. Fire Chief Brent Lemire noted that Mr. Beetz had been a member of the volunteer force since June of 1976, gradually moving up through the ranks until being appointed assistant chief in March of 1985. Selectman Williams read a resolution thanking him for his service, and the assembly offered a round of applause.

Newly-elected officials were sworn into office.

The Moderator opened the meeting to business under **Article 1:**

Cecil Williams MOVED to raise and appropriate the sum of \$725,000.00 to construct and originally equip a new police facility and town administrative offices on town-owned land at Hillcrest Road and to authorize the issuance of \$375,000.00 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA Chapter 33) and to authorize the Board of Selectmen to issue and negotiate such bonds or notes not to exceed ten years; and to further authorize the use/transfer of \$250,000.00 of the December 31, 1995 fund balance for this purpose with the balance of \$100,000.00 to be raised by general taxation. (The Selectmen and Budget Committee had recommended the appropriation and it required a two-thirds majority approval by ballot vote.)

M. Patricia Jewett seconded the motion. Budget Committee chairman William Spencer presented an overview of what property owners might expect to see in terms of a local tax rate over the next several years if various scenarios unfolded; one of the expectations, according to his presentation, was construction of a school by 1998.

Building Committee chairman Timothy Parker reviewed the work done by Litchfield's 1994 Space Needs Committee and its 1995 Building Committee in coming up with the plans presented before the 1996 Town Meeting. He explained that the Building Committee had decided to recommend a "full build" because:

1-splitting construction into multiple projects would involve doubling many of the "fixed" costs such as field offices;

2-construction costs are often lower per square foot for one large project than for two or three smaller ones;

3-temporary use of the existing building during "phased" construction would involve renovation costs to that building, and might damage its architectural integrity;

4-retrofitting the existing Town Hall after its temporary use ended would require still more renovation, at additional cost;

and 5-there are currently Federal funds available for converting such structures for various community uses. These programs could save the Town some money, but applications cannot be made if the building is still occupied.

Architect Loren Belida followed up with overheads showing specific details of the proposed project.

The Moderator asked for a round of applause in appreciation for the committee's work. The assembly obliged.

Among items discussed by voters were: 1-plans for future use of the existing Town Hall; 2-the number of times the Police Department might need detention cells and whether guarding prisoners would necessitate removing patrol officers from duty; 3-whether cells would increase the Town's insurance liability; 4-estimated maintenance costs of the proposed complex; and 5-whether it had been sensible to remove five hundred (500) square feet of space from the plan in order to save \$9,000.00.

Richard Charbonneau, saying, "I think it's crazy to give up 500 square feet for \$9,000.00," MOVED TO AMEND Article 1 by adding the 500 feet back into the plan, increasing the project's total budget to \$734,000.00 and its size to 8,000 square feet. The motion was adequately seconded from the floor, and CARRIED by voice vote.

There was some discussion about where the additional \$9,000.00 would come from; Town Counsel advised that the money would come from current taxation unless the maker of the motion otherwise specified. (He didn't.)

Following brief additional discussion, Leon Barry CALLED THE QUESTION. Zendelle Bouchard seconded. Cloture CARRIED by voice vote.

The Moderator opened the polls for voting on Article 1 at 9:15 p.m. He directed to cast numbered ballot twenty two (22). Polls were to remain open for an hour.

After all present had voted, the meeting moved on to **Article 2:**

Anne Chant MOVED to raise and appropriate the sum of five thousand dollars (\$5,000.00) to be placed in a Capital Reserve Account and put towards the cost of constructing a children's room in the lower level of the Library. (The Selectmen and Budget Committee had not recommended the appropriation, which had been presented by petition.)

Leon Barry seconded the motion.

Mrs. Chant proposed to AMEND ARTICLE 2 so that it would establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of constructing a children's room in the lower level of the Library and to raise and appropriate five thousand dollars (\$5,000.00) to be placed into this fund and further, to designate the Board of Library Trustees as agents to administer said fund, or act upon anything relative thereto.

The amendment was adequately seconded from the floor and CARRIED by unanimous voice vote.

In the course of discussion, Mrs. Chant said that the population of children served by the library has increased significantly through the years, but the library itself has not expanded at all.

Using library trust funds for the proposed project was discussed; Mrs. Chant said some of those funds would be used, but the board wanted some assurance that the Town supported the board in its endeavors. Budget Committee member Mark Ferguson noted that the project as presented seemed to involve more than a children's room. Mrs. Chant replied that, should a children's room be established in the basement, it would free up its present upstairs space for other uses; she said it was necessary to plan for this eventuality.

On a voice vote, the Moderator declared the Article LOST, but this ruling was challenged from the floor. A vote by show of hands proved inconclusive. The Moderator called for a second show of hands, and appointed voters to count hands. Results were:

Yes: 121 No: 169

Motion DEFEATED

Article 3. John Pinciario MOVED to hire one additional full-time police officer effective June 1, 1996 at an annual salary of \$26,000.00, and to raise and appropriate the sum of \$20,100.00 for salaries and related costs for the period of June 1, 1996 to December 31, 1996. (The Selectmen had recommended this warrant article, but the Budget Committee had not.)

Timothy Parker seconded. The Moderator said he was in receipt of a properly-presented written request for a secret ballot on this article.

Police Chief David Roberts spoke to the article, noting that FBI guidelines recommend two (2) full-time police officers per thousand population members. The Town

of Litchfield presently has eight (8) full-time officers, with a population estimated by the State of NH's Department of Planning to be approximately 6,300. His original request for this year, he said, had been to hire three additional officers, including one juvenile officer.

The Chief said there are still some hours when the Town has only one patrol officer on duty; because of the Town's layout, it sometimes happens that this sole patrolman is a considerable distance away when asked to respond to a call at one end of Town or the other; if he is transporting a prisoner out of Town, there is no one at all on patrol. Also, he said, the department receives many more calls now than it did at the time the last new full-time police position was added in 1992. Budget Committee chairman Bill Spencer noted some of the increased activity reflects areas of service not reported prior to 1992, but Chief Roberts said this is because the department didn't have the personnel prior to 1992 to perform some of the services it currently offers. He specifically mentioned "vacant premises checks" for residents gone on vacation. He added that one area where he would like to focus additional attention, given the manpower, is in juvenile work.

Following considerable debate, Barbara Clouthier MOVED TO AMEND Article 3 to change the proposed new position from full-time police officer to full-time DARE officer. (Note: DARE is the acronym for Drug Abuse Resistance Education, which was originated by the Illinois State Police.) The motion was seconded from the floor.

Budget Committee member William Gray inquired about costs involved in implementing a full-time DARE program. Chief Roberts said there should be no costs involved beyond those of the new officer. He explained that individuals have to be certified to teach DARE programs; the State of NH is setting up an academy, which will probably be ready by September of 1996. DARE has a prepared curriculum to be followed; an officer hired for this position would be charged with dealing with the community's children in the schools and after hours. While the officer might be available for some non-DARE associated duties, the program is extremely time-consuming and would be the main focus of this employee's work. Last year, the Chief said, there was a local business willing to fund some activities under DARE, and he could approach this company to see if it was still interested.

Eventually, Mark Charbonneau CALLED THE QUESTION. Cloture CARRIED by voice vote.

The Moderator announced that it was 10:15 p.m. and the polls were about to close under Article 1. Ballot clerks Joan McKibben, Zendelle Bouchard, and Bertha Mieckowski began to count votes.

A voice vote on the amendment to Article 3 was too close to call, and the Moderator called for a show of hands. This also being too close to call, a second vote by show of hands was called, with counters tallying the raised hands. The Moderator ruled the amendment DEFEATED.

Mark Charbonneau CALLED THE QUESTION on the main motion. Cloture CARRIED by voice vote. The Moderator instructed the assembly to vote by using numbered ballot 12.

Because the maker of Article 4 (Joan McKibben) was counting ballots for Articles 1 and 3, the Moderator directed the assembly to proceed with business under **Article 5**: Thomas Levesque MOVED to amend Article 18 of the 1981 Annual Town Meeting concerning competitive bidding by which all capital expenditures by the Town exceeding the sum of \$2,000.00 were required to be by competitive bidding, so that said resolution will read as follows:

“Resolved: That all Capital Expenditures by the Town exceeding the sum of seven thousand five hundred dollars (\$7,500.00) shall be made by competitive sealed bidding to the Board of Selectmen.

The Town will specify the conditions and procedures applicable to competitive sealed bidding by publishing bid notices in two (2) or more local newspapers of general circulation. Purchase contracts shall be awarded to the lowest responsible bidder as determined by the Board of Selectmen. Be it further resolved that the unofficial splitting of Capital Expenditures for the purpose of circumventing this resolution shall be prohibited. This resolution shall take effect upon passage.”

John Lazzaro seconded. Selectmen explained this was to eliminate high advertising costs for relatively minor expenditures. Following brief discussion, the motion CARRIED by voice vote.

Results of Article 1 were announced:

Ballots Cast: 407; Needed to Carry: 271; Yes: 255 No: 152 Article DEFEATED.

Results of Article 3 were announced:

Ballots Cast: 223 Yes: 138 No: 185 Article DEFEATED.

Article 4: Joan McKibben MOVED to raise and appropriate the sum of five thousand dollars (\$5,000.00) for deposit into the Conservation Land Acquisition Fund. Said funds may be used to purchase land, conservation easements, or purchase development rights. (Neither the Selectmen nor the Budget Committee had recommended this article, which had been submitted by petition.)

There were several seconds from the floor. Mrs. McKibben said the Town acquired a choice piece of riverfront property in 1995 because it had accrued money in the Conservation Land Account. When the property became available, the Town was able to negotiate for it. She said it is not always possible to convince a property owner to delay a sale until the following Town Meeting so a vote can be taken on raising funds.

After a brief debate, a voice vote proved inconclusive and the Moderator called for a show of hands. This showed decisively that the motion CARRIED.

The Moderator reported that he was in receipt of a written request, signed by seven (7) voters, for a recount of ballots cast under Article 1. During the original count, it was said that ballot clerks were somewhat hampered by a large number of curious people crowding around the table where they were working.

The ballots were recounted, but the numbers did not change.

Article 6: Budget Committee Chairman William Spencer MOVED that the Town raise and appropriate \$1,829,651.00, in addition to sums already appropriated above, to defray Town charges for the ensuing year.

Cecil Williams and John Pinciario seconded. Bill Spencer explained a few key budget items and the Moderator asked the assembly if there were particular areas they wanted to address.

Cecil Williams MOVED TO AMEND the 4300 series, Highways and Streets, by adding \$54,000.00 for salt, equipment hire, and repairs; this was seconded from the floor. The Moderator said we were now at a bottom-line figure of \$1,883,651.00.

The amendment CARRIED by voice vote.

Mark Ferguson MOVED TO AMEND the 4199 line item, General Government, to \$20,000.00 (from \$40,000.00). This was seconded from the floor, bringing the bottom-line figure to \$1,863,651.00.

The motion CARRIED by voice vote.

M. Patricia Jewett MOVED to add \$2,000.00 to the Welfare budget. Thomas Levesque seconded.

Mrs. Jewett explained that the Budget Committee had reduced the original request for this line item and she was afraid the amount remaining would not cover the year's obligations. Budget Committee chairman Spencer said that such eventualities are the reason for the contingency fund.

On a voice vote, the motion was too close to call. The motion LOST on a second voice vote. The Budget's bottom line remained unchanged.

Carrie Colby MOVED to increase line item 4550 (Library) by adding \$3,102.00 to increase the librarian's hours from 27 to 30 and to increase the hours for the librarian's assistant from 17 to 21.

The motion was seconded from the floor. This brought the total requested line item to \$50,677.

A voice vote proved too close to call. A vote by show of hands was too close to call. A second show of hands, with counters tallying raised hands, showed 112 Yes votes and 74 No votes. The amendment CARRIED.

From the floor, several voters CALLED THE QUESTION on the main motion. There were numerous seconds. Cloture CARRIED by voice vote.

The Budget, at \$1,866,753, was APPROVED by voice vote.

Article 7: New Business — Richard Lascelles, noting the large turnout at the meeting, MOVED to hold the 1997 Town Meeting in the Middle School gym because it's bigger than the Griffin School gym. The Moderator said this would have

to be discussed and approved by the School Board before the Town could decide to do anything there, and several people said that chairs would damage the gym floor; the Middle School cafeteria was also mentioned, but that room is smaller than Griffin's gym. No action was taken on this motion.

Richard Lascelles remarked that salaries of various School District officials and employees are printed in the Annual Reports, but those Municipal officials and employees are not. He OFFERED A RESOLUTION to direct the Selectmen to include these salaries in the Annual Reports. This was adequately seconded from the floor and PASSED by voice vote.

At 11:20 p.m., many voters called out MOTIONS TO ADJOURN; there were numerous seconds; adjournment CARRIED by unanimous voice vote.

A true record of actions taken at Town Meeting, 1996,
attest:

Diane L. Jerry
Town Clerk/Tax Collector
Litchfield, NH

MARRIAGES — 1996

Date	Names	Residences
07/04/96	Abelson, David O'Leary, Margaret	Litchfield Litchfield
09/07/96	Bradish, James Stokes, Lisa	Litchfield Litchfield
10/12/96	Brady, Guy Harwood, Lynn	Lowell, Ma. Litchfield
01/20/96	Cahill, Harry Morin, Bernice	Litchfield Litchfield
07/06/96	Chauvette, Dennis Shaw, Debra	Litchfield Litchfield
05/04/96	Chong, Rak Hee Feldman, Naomi	New York Litchfield
06/01/96	Cloutier, Matthew Burrows, Cynthia	Nashua Litchfield
09/14/96	Cuthbertson, James Fisher, Kathryn	Litchfield Litchfield
06/29/96	Dobbins, Caleb O'Hare, Kirsten	Litchfield Litchfield
08/10/96	Dructor, James Coleman, Christine	Litchfield Litchfield
05/25/96	Dube, Alfred Johnson, Sandra	Litchfield Pepperell, Ma.
12/28/96	Gilbert, Jeffrey Moraes, Ildette	Litchfield Litchfield
07/20/96	Hannon, John Bouchard, Ronisa	Manchester Litchfield
05/18/96	Kierstead, Kevin Howard, Lauren	Litchfield Litchfield
02/02/96	Leroux, Ronald Worth Jocelyn	Litchfield Litchfield
06/01/96	Lyon Jr., Timothy Quirion, Carol	Litchfield Nashua
04/16/96	Mehlhorn, David Sorace, Patricia	Litchfield Litchfield
11/30/96	Mitchell, James Brown, Sheryl	Litchfield Litchfield

Date	Names	Residences
08/24/96	Moquin, Michael Cullen, Maureen	Litchfield Litchfield
08/17/96	Munson, Alan Jenkins, Turney	Westboro, Ma. Westboro, Ma.
07/11/96	Nelson II, John Millikin, Tae	Litchfield Litchfield
09/14/96	Pelletier, Matthew Fraser, Lisa	Litchfield Litchfield
06/08/96	Poulin, Stephen Pratte, Julie	Litchfield Litchfield
09/14/96	Roy, Roger Houston, Debora	Manchester Litchfield
06/01/96	Silva, Glenn Cabral, Jennifer	Litchfield Litchfield
03/10/96	Snyder, John Galipeau, Catherine	Litchfield Litchfield
09/21/96	Spencer, Christopher Merrick, Amy	Litchfield Nashua
10/12/96	Tibbetts, Mark Bosse, Marsha	Litchfield Litchfield
06/01/96	Vedrani, Derrick MacDougall, Kendra	Nashua Litchfield
09/28/96	Wilson Jr., Kenneth Cummings, Amy	Litchfield Litchfield

BIRTHS — 1996

Date	Child's Name	Father's Name	Mother's Name
12/15/96	Abbott, William	Forrest	Pamela
02/04/96	Adams, Sean	John	Maureen
12/02/96	Allison, Sarah	Gary	Andrea
11/18/96	Aubrey, Jason	Christopher	Jane
08/31/96	Barna, Bryanne	Barry	Cynthia
03/27/96	Beauchesne, Joseph	Richard	Kerry
10/07/96	Bois, Jake	Marc	Deborah
07/08/96	Bonneau, Aaron	Richard	Lisa
02/29/96	Brame, Heather	David	Johanna
10/26/96	Brooks, Trevor	Michael	Suzanne
07/24/96	Bussey, Rachel	Kenneth	Beverly
09/11/96	Caporale, Steven	Daniel	Carol
12/11/96	Cavanaugh, Thomas F. III	Thomas, Jr.	Cynthia
08/16/96	Cooke, Lauren	Nicholas	Lori
08/07/96	Croteau, Lauren	Albert	Eleanor
06/06/96	Croteau, Steven	Michael	Theresa
02/05/96	Cummings, Sandra	Mortimer	Christina
04/13/96	Currier, Kory	Barry	Darlene
12/12/96	Curtin, John Paul II	John, Jr.	Donna
06/13/96	Damphousse, Eric	Paul	Beth
01/07/96	Depew, Erin	Paul	Dana
02/12/96	Devereaux, Michael	John	Kathleen
11/13/96	DiBenedetto, Justin	Kenneth	Donna
03/04/96	Donovan, Timothy	Donald	Deborah
11/08/96	Falzone, Caraline	Michael	Judith
02/14/96	Famisan, Trevor	Nathaniel	Virginia
03/26/96	Fortier, Drew	Marc	Linda
11/16/96	Frink, Alana	Alan	Wendi
05/31/96	Frost, Erin	Dean	Lynn
06/14/96	Gagan, Jordan	William	Susan
06/14/96	Gagan, Taylor	William	Susan
02/28/96	Gagliardi, Patrick	Robert	Erin
02/19/96	Gagne, Nicholas	Donald	Denise
01/05/96	Gagnon, Audrey	Richard	Jennifer
05/21/96	Geeslin, Cameron	Bailey	Susan
05/27/96	Goodwin, Christopher	Matthew	Tanya
09/26/96	Gordon, Allison	Daniel	Annmarie
12/07/96	Grant, Thomas	Richard	Ana
01/17/96	Green, Toni	Timothy	Terri
12/05/96	Greenan, Stephanni	Scott	Dianne
06/01/96	Heaton, Caitlin	William	Jacqueline
02/10/96	Howes, Eric	Jeffrey	Mary
03/10/96	Jarvis, Tori	Wayne	Andrea
03/31/96	Jewett, Shannon	Keith	Teresa
07/24/96	Johnson, Dylan	Donald	Michelle
11/05/96	Keane, Katherine	David	Roberta
07/22/96	Kelley, Erin	Edward	Jacqueline
02/02/96	Labatt, Stephanie	Earl	Noreen

Date	Child's Name	Father's Name	Mother's Name
07/25/96	Labonte, Molly	Joseph	Patricia
12/01/96	Lamoureux, Joshua	Bruce	Denise
02/13/96	Landrau, Rebecca	Roberto	Rhonda
12/30/96	Lavoie, Amy	Steven	Cynthia
08/03/96	Lebel, Amanda	Raymond	Jolene
03/31/96	Leighton, Deirdre	Thomas	Anita
10/11/96	Maki, Jessica	Jyrki	Diane
12/09/96	Marion, Susan	Michael	Carol Ann
03/04/96	Martland, Christina	Wallace	Ann-Marie
02/02/96	McKenna, Christian	John	Melissa
05/17/96	McLaughlin, Emily	Robert	Karen
07/30/96	McNulla, Brittany	Mark	Denise
03/13/96	McQuesten, Jacob	Matthew	Christie
02/07/96	Miller, Amanda	Dennis	Dawn
05/24/96	Miller, Dennis	Dennis	Debora
01/26/96	Moore, Rebekah	Brian	Raquel
10/30/96	Moreau, Emily	Donald	Natalie
12/15/96	Newell, Bethany	Jeffrey	Marcia
03/15/96	O'Brien, Jacob	Michael	Angela
12/25/96	O'Donnell, Jake	Jeffrey	Deborah
02/03/96	O'Mara, Patrick	Travis	Cathy
10/10/96	Osburn, Zachary	Keith	Beth
02/18/96	Page, Benjamin	David	Dierdre
07/11/96	Pavlidis, Erica	Thomas	Emily
12/18/96	Petito, David	Michael	Denise
09/24/96	Picard, Andrew	Kevin	Jean
03/22/96	Rand, Rebecca	Scott	Suzanne
10/19/96	Richardson, Brett	Matthew	Deanne
09/30/96	Richardson, Gabrielle	Brian	Dawn
09/20/96	Robbins, John	Dana	Kathryn
09/09/96	Roman, Meredith	Jaime	Carole
05/23/96	Scott, Morgan	William	Maria
10/31/96	Singh, Bg Akki	Darshan	Janet
10/24/96	Smith III, Lawrence	Lawrence	Marjorie
03/26/96	Smith, Derek	Allen	Deborah
09/14/96	Snyder, Troy	John	Catherine
08/01/96	St. Laurent, Mercedes	Brian	Monique
07/25/96	Staggs, Bobby	Robert	Martha
02/28/96	Stagnone, Leah	Mark	Heather
10/15/96	Sullivan, Amanda	Douglas	Jean
08/14/96	Syphers, Kendra	Mark	Lisa
10/27/96	Tacker, Geoffrey	Scott	Martha
10/31/96	Thebodeau Jr., Michael	Michael	Denise
02/25/96	Theroux, Audrey	Rene	Renee
11/23/96	Tremblay, Michael	Wayne	Colleen
03/08/96	Valenti, Angela	Charles	Barbara
01/27/96	Wysocki, Lucas	William	Marcy

DEATHS — 1996

Date	Name of Deceased	Father	Mother	Spouse
07/01/96	Barron, John	John	Julia	Harriett
09/12/96	Bernier, Olive			
10/13/96	Brickley, Charles			
08/26/96	Conner, Kenneth	A. Cleveland	Alberta	Norma
04/17/96	Coughlin Sr., James	Leo	Aurelie	Rejeanne
07/08/96	Downing, Eunice	Andrew	Martha	Kenneth
06/17/96	Goddard, Estelle (Willette)	Arthur	Annie	Robert
12/26/96	Hogencamp, Harry	Harry	Jennie	Catherine
08/30/96	Knight, Joan	Cyprus	Mikalina	Kenneth
01/14/96	MacDougall, Donald			
12/12/96	Seltenright, Ina (Haggstrom)	John	Hilma	Ellsworth
01/24/96	St. Amand, Camille	Arthur	Arcelia	Celia
02/29/96	Stokes, Danny	Edward	Patricia	
12/23/96	Todd, Peggy (Burton)	Charles	Nellie	Dave
08/30/96	Ukryn, Stanley	John	Domicelle	
10/03/96	Watson, S. Susan (Prowker)	Andrew	Matronia	Wayne

SCHOOL DISTRICT OFFICERS

MODERATOR

Philip Reed

CLERK

Diane Jerry

TREASURER

Jo Ellen Bellerive

SCHOOL BOARD

Ellen-Ann Robinson, Chairman
Term expires March, 1997

Linda Tate
Term expires March, 1999

Richard Lascelles
Term expires March, 1998

Cindy Couture
Term expires March, 1997

Timothy Creedon
Term expires March, 1997

REPORT OF THE SUPERINTENDENT

To the Litchfield Board of Education:

It is with a deep sense of gratitude and a certain degree of pride that I submit this 31st (26 as Superintendent and 5 as Assistant Superintendent) and final report to you and the citizens of Litchfield. Gratitude for the opportunity to serve the people of Litchfield over the past 31 years and for the support that the people of Litchfield have shown for their schools and for the young people that are so much a part of our future. I also take some pride in our schools and in the outstanding staff that make these schools work.

Our school enrollment continues to grow. Opening day saw an increase of 46 students in grades 1-8 and a decrease of 6 students at the high school level for an overall increase of 40 students. Next year we are projecting an increase of 91 students putting us over one thousand students for the first time. 74 of those 91 students would be in the grades 1-8.

The School Board appointed a Building Committee a year ago last fall that has been working diligently to find solutions to the problems of overcrowding at the Griffin Memorial School and the Litchfield Middle School as well as the need to find a long term solution for the high school population. They have recommended to the School Board, and it has agreed to seek, an addition to the Middle School that will permit the transfer of the 5th grade to that building. The addition which will cost \$1.44 million will provide a net addition of 8 classrooms increasing the design capacity of the building to 500 students.

Although this is only a temporary solution it is the most cost effective and educationally sound solution to the present situation. The middle school was designed to permit a classroom addition and the 5th grade can function very well in a middle school setting. The proposal deserves the support of the community.

We were pleased during the current year to receive full accreditation from the New England Association of Schools and Colleges (NEAS&C) for the Griffin Memorial School. The report of the NEAS&C visiting team, that spent several days at GMS last spring, was one of the strongest reports that this writer has ever seen. Both GMS and LMS are fully approved by the NH Department of Education and accredited by the New England Association of Schools & Colleges.

Both Litchfield schools were recently recognized with "Blue Ribbon" awards from the New Hampshire Partners in Education (NHPIE) for their school volunteer programs. The parents, senior citizens etc. who volunteer thousands of hours to the schools should be commended for their efforts. In addition, the Griffin Memorial School received a "Gold Circle" award for its business education partnership with Citizens Bank. Overall, SAU #27 (Hudson and Litchfield) tied with the Nashua School District for the most award winning business/education partnerships in the state.

Griffin Memorial School continued to demonstrate excellent results in the third year of the new Grade 3 New Hampshire

Educational Assessment and Improvement Program. The assessment results have been very competitive on a statewide basis and are among the best in the Nashua region. The past year was the first for the new 6th grade assessment and again the Litchfield Middle School results were very good. These tests measure what children know and should be able to do. They are very rigorous and will be used to help align our curriculum with the NH curriculum frameworks.

As we look to the future, the kindergarten issue continues to dominate educational discussions at both the local and state level as well it should. New Hampshire remains the only state in the nation that does not require that school districts offer public kindergarten. Even in the Granite State well over 60% of the school districts offer kindergarten.

The debate in New Hampshire, as in other states, should be whether or not to offer pre-kindergarten in the public schools and full day kindergarten should be the norm. The State of Georgia, for example, uses its lottery money to offer free public pre-kindergarten to every child in the state.

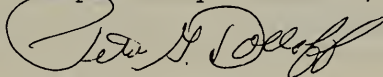
The research on the need for public kindergarten for all children is simply overwhelming. It has been shown conclusively that children who do not have a good kindergarten experience are likely to be at greater educational and social risk when compared to those who have been given this advantage. The economic costs of not offering kindergarten are very significant at all levels of government.

A recent North Carolina study referenced in Newsweek magazine called "Your Child's Brain" concluded that the earlier a child is in a formal education program the more likely the child will experience long term academic success. The study went on to find that "time is precious and that children whose neural circuits are not stimulated before age five are never going to be what they could have been."

The future offers many challenges to the citizens of Litchfield particularly in the realm of providing adequate facilities for its growing school population, the problem of a long term solution to the high school question, and the need for public kindergarten. I am confident that Litchfield will meet these challenges with the same determination to provide the very best for their children that they have shown over the last 30 years.

In closing, I would like to take this opportunity, one last time, to extend my appreciation to the entire community of Litchfield for their support of the public schools and thank the School Board, teachers, administrators, support staff, and Central Office personnel for their commitment to quality education.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "Peter G. Dolloff", written in a cursive style.

Peter G. Dolloff
Superintendent of Schools

Griffin Memorial School

Doreen M. Worthley

Principal

Linda Scott

Asst. Principal

Diane Minnis

Guidance Counselor

229 Charles Bancroft Hwy.
Litchfield, New Hampshire 03052-2399
(603) 424-5931

February 5, 1997

Mr. Peter Dolloff
Superintendent of Schools
20 Library Street
Hudson, New Hampshire 03051

Dear Mr. Dolloff:

I am pleased to submit my fourth annual report as the Principal of Griffin Memorial School. The number of students being educated at Griffin Memorial School in Grades One through Five during the academic year 1996-1997 totals 640. An additional 25 students attend the Pre-school Program for three, four and five year olds.

I am proud to report that the New England Association of Schools and Colleges wrote a most favorable report recommending the accreditation of Griffin Memorial School which met all the standards for membership. The school was accredited in December 1996 after an on site review conducted by six educators from surrounding New England States.

There are changes each year in the life of an elementary school and this year has been no exception. The following staff members replaced teachers who accepted new positions within the district or elsewhere: Karen Boucher, Special Education; Nancy Brucker, Grade 5; Sharon Sherman, Grade 3; Paula Wyka, Grade 1; Cara Malone, School Psychologist; and Jean Fitzpatrick, Special Education Case Coordinator. Increasing our Art, Music, and Physical Education teachers from part time to full time has allowed students to attend these classes once a week instead of every six days. The elimination of the six day rotation has made school days less confusing for young learners. The First Grade class, with an enrollment of 150 students, the largest class to enter Griffin School, required the addition of a first grade teacher and classroom. At the 1996 School District Meeting voters also supported the request for a sixth Grade Five classroom which has been beneficial for the students. Regretfully, the Title I program, which provided reading tutoring for first and second graders, was eliminated because Litchfield is no longer eligible for federal funds. A part time reading tutor replaced the two teachers formerly provided by this compensatory program.

The overcrowding occurring in a school constructed for 500 pupils has been a major challenge this year. In order to accommodate our students we have been forced to occupy nine instructional spaces that were designed for other purposes. One first grade classroom is in a substandard room with 525 square feet of space while art is being taught is a converted locker room.. There are no storage areas for custodial supplies, no rooms available for testing students referred for special education, no office for the School

Psychologist, no confidential meeting rooms for parent conferences, inadequate space for Pre-school, speech, reading, and music. Occupational therapy and physical therapy are taught on the stage. Sadly, this use of the stage has eliminated some of the musical concerts and plays that were traditionally part of the holiday season. At the annual School District Meeting the Building Committee will be presenting plans to relieve the overcrowding at Griffin by building an addition to house Grade Five at the Litchfield Middle School.

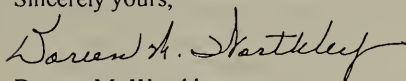
The first year of the technology plan was implemented in 1996-1997. Each of the eleven fourth and fifth grade classrooms has two Gateway 2000 computer with a Hewlett Packard Desk Jet printer. Students use these computers daily and consider them an essential part of their instructional program. Two computers and two printers were purchased for the library so that all classrooms could use them on a temporary basis. After careful research, software compatible with the curricula has been carefully purchased during the school year. Thanks to the efforts of an outstanding group of community volunteers, the computers were installed in the classrooms and teachers became familiar with the technology before school began. Continuous training offered by this same group of volunteers has occurred during the school year. Implementation of the second year of the technology program will provide one computer and printer for each of the first, second, and third grade classrooms at Griffin.

In May of 1996 third grade students participated in the New Hampshire Assessment and fourth grade students took the California Achievement Tests. The achievements of third graders were as follows: In Language Arts: 4% were Advanced; 38% were Proficient; 34% were Basic; 23% were Novice. In Mathematics: 12% were advanced; 21% were Proficient; 43 % were Basic; 24% were Novice. The median national percentiles reported for fourth graders were: 72nd percentile in Reading; 78th percentile in Language; 75th percentile in Mathematics; 60th percentile in Spelling; 80th percentile in Study Skills; 79th percentile in Science and 71st percentile in Social Studies.

I wish to thank the citizens of Litchfield for the privilege of working with such a fine group of dedicated teachers and parents. Guiding the education of such enthusiastic learners, has been very enjoyable and rewarding for me.

On behalf of the Griffin Memorial School staff, let me express our sincere thanks, Mr. Dolloff, for your many years of educational leadership in Hudson and Litchfield. We wish you a fulfilling and enjoyable retirement .

Sincerely yours,



Doreen M. Worthley,
Principal

Litchfield Middle School

19 McELWAIN DRIVE
LITCHFIELD, NEW HAMPSHIRE 03052-2328

MARTIN SCHLICHTER
PRINCIPAL

TELEPHONE
424-2133
FAX
424-1296

January 28, 1997

Mr. Peter Dolloff
Superintendent Of Schools
20 Library Street
Hudson, NH 03051

Dear Peter:

It is with pleasure that I write this annual report to you. I will highlight accomplishments this year as well as plans for next year.

All of us at the middle school are fortunate to have such an excellent facility in which to educate our students. While our student population is a little over our building capacity, 323 students, the building plans and integrity have not been greatly compromised. We at the middle school remain dedicated to developing basic learning skills, interests, and values while keeping in mind this age group's fragile self-esteem.

As you are aware, much of my time this year has been involved in the proposed addition to our school. Many have worked hard with this endeavor to try and solve the immediate space problems at Griffin Memorial School. While the nine classroom addition is only a short term solution, we all at the middle school look forward to having the fifth grade as part of our school. If the proposal passes at the school district meeting in March, we plan to all work hard to make this transition a smooth one for all students and parents.

Once again, the teaching staff is providing all our students with an excellent instruction program focusing on the refinement of basic skills, as well as allowing this age group to experience new and challenging experiences. Certainly of note are the new computers in each classroom. These have benefited all of us in numerous ways. Instruction has been enhanced at all levels due, in large part, to the work of volunteers on the Technology Committee. We continue to offer students many interdisciplinary experiences in all subject areas, and plans call for us to do even more.

While behavior at the middle school has always been reasonably appropriate, this year it has been excellent. We currently have had no major disciplinary infractions this year. In my 11 years as a principal, I am proud to tell you that, so far, this year has been the smoothest I have ever had in the area of student deportment. This has been achieved with much hard work and support on the part of students, parents, staff and the school board.

Another major accomplishment this year has been the development of some community service projects. Of note, is our relationship with the Ronald McDonald House in Brookline, Massachusetts. Once a month, our students prepare a meal that we deliver to the house to provide patients and families with a family meal. The benefits of this have been great. Seeing our students relating on a very personal level with critically ill children and their families has been a great experience for us all. Jody White, our new guidance counselor, has helped in this area with several classes participating in community service projects. We plan to continue current programs and expand others.

Graduates of our middle school continue to do very well at area high schools. More than one-third of Alvirne's National Honor Society are Litchfield Middle School graduates. Meredith Hamilton and Frank Perry are president and vice president of the senior class. Crystal Richard is class secretary and vice president of the student council. Kristy Pelletier is the student council treasurer. We can all take pride in these accomplishments.

For the second year in a row, one of our eighth grade students has won the Daughter's Of The American Revolution Essay Contest. Samantha Hobden won this year as did Sarah Linehan last year. Our successes are directly related to the support we receive from numerous organizations and the community at large. I thank the dedicated and hard working teaching staff, support employees, and my hard working secretaries and custodial crew. In addition, I thank the Litchfield School Board, P.T.O., Booster Club, Litchfield Women's Club, Parks & Recreation Committee, Technology Committee, and the police and fire departments, as well as those groups and individuals I am sure to have forgotten.

Finally, Peter, I thank you and Assistant Superintendent Burton for all your patience and support that you have given me. I will, most certainly, miss working for you. I never have worked for a nicer man than you. I never will forget the care and compassion you demonstrated to me during the illness of my mother. You and Mr. Burton compliment each other in many ways, and I am pleased that he has been named as your successor. Enjoy your retirement, and please keep in touch with all of us in Litchfield.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Martin Schlichter", written in a cursive style.

Martin Schlichter
Principal

Business Portion
Litchfield School District
Annual Meeting
Friday, March 22, 1996

Time, Place: 7:38 p.m.; gymnasium, Griffin Memorial School

Present: Philip M. Reed, Moderator, presiding; School Board members Linda Tate (chairman and Budget Committee rep.), Richard Lascelles, Ellen-Ann Robinson, and Cindy True ; Budget Committee members William Spencer (chairman), Ralph Boehm, Mark Ferguson, William Gray, Charles Jones, and Cecil Williams (Selectman rep.); Superintendent of Schools Peter Dolloff, Assistant Superintendent Larry Burton, and Business Administrator Brad Jackson; Litchfield Middle School Principal Martin Schlichter; Griffin Memorial School Principal Doreen Worthley and Assistant Principal Linda Scott; Director of Special Services Dr. Jonathan Smith; School District Counsel Barbara Loughman; approximately two hundred fifty voters and guests.

Callie Knight directed Litchfield Girl Scouts, Jr. Girl Scouts, and Brownies in presenting the Colors and leading the assembly in the Pledge of Allegiance. The Moderator explained the rules under which the meeting would be conducted and reported the results of the School District elections. On a voice vote, voters agreed to allow non-voters to speak.

Budget Committee Chairman William Spencer presented an overview of the current tax situation and the likely impact of various proposals.

The Moderator opened the meeting to business under Article 1:

Richard Lascelles MOVED to approve the cost items included in a multi-year collective bargaining agreement reached between the Litchfield School Board and the Litchfield Education Association which calls for the following increases in salaries and benefits:

Year	Costs
July 1, 1996 through June 30, 1997	\$1.00
July 1, 1997 through June 30, 1998 (est.)	\$1.00
July 1, 1998 through June 30, 1999 (est.)	\$1.00

AND

Further, to raise and appropriate the sum of \$1.00 for the 1996-97 fiscal year, such sum representing the additional costs attributable to the Increase in salaries and benefits in the July 1, 1996 through June 30, 1997 fiscal year. (This article had been recommended by the School Board and by the Budget Committee.)

Linda Tate seconded. Richard Lascelles addressed the Article, noting that actual figures could not be arrived at because contract negotiations have not been finalized. Last time a contract was negotiated, he said, the School Board and the Teachers' Union worked out an agreement without professional negotiators; this time, however, it didn't work as well. Mr. Lascelles said the two sides are currently "at fact-finding" and a special School District Meeting may have to be called to ratify whatever agreement the two sides eventually reach. The main "sticking point" at this time, he said, is the issue of health insurance benefits.

Ellen-Ann Robinson MOVED to withdraw Article 1. Linda Tate seconded. The motion CARRIED by voice vote.

Article 2:

Linda Tate MOVED to raise and appropriate the sum of \$84,721.00 to purchase computer hardware, software and computer furnishings for the purpose of implementing the first year of a three-year technology plan for Grades 1 through 8. (This Article had been recommended by the School Board, but not by the Budget Committee.)

Cindy True seconded.

The Moderator announced that he was in receipt of a properly-presented written request for a ballot vote on this Article.

Fourth grade teacher Margaret Parent, who has been a member of the Technology Committee since its founding some two years ago, spoke to the motion. She said Griffin Memorial School currently has one computer in each fourth grade classroom, thanks to 1994/95 fund-raisers which produced \$4,413.00, to funds provided by the GMS PTO, and to the donation of some used equipment. She said every fourth grade student has used the computers and the children vie to earn passes for extra time on them. The proposal before School District Meeting is to bring this technology to the other grades. Teachers are having in-house training in order to increase their own expertise with computers.

Technology Committee chairman Timothy Wade presented the plan for the 1996-97 school year. He said the committee's first goal is to promote self-directed learning among students using the computers. He said technological enhancement of the curriculum could provide customized enrichment for gifted students, add enthusiasm to the learning of average students, and reinforce concepts and skills for those with special needs.

According to Mr. Wade, a survey of local students found that roughly 80% of them have access to a computer at home. The Committee's first-year proposal for Griffin School is for 2 computers per 4th and 5th grade classroom, 2 computers & printers for the library, and \$6,000.00 in software. For Litchfield Middle School the first-year proposal is for 1 computer per grades 6, 7, and 8; a server, CD Server, and network; and \$4,000.00 in software.

Budget Committee member Charlie Jones pointed out Budget Committee concerns with the proposed expenditure (start-up costs, networking security, hardware maintenance, and unit price of computers), and noted that there are \$29,000.00 in computer-related expenses, in addition to the proposed Article 2, in the regular budget. He said the proposed \$87,000.00 expenditure for the coming year is only part of an overall 3-year, \$300,000.00 technology plan.

Linda Tate said many of the concerns expressed at last year's meeting have been answered by the current 4th grade computer program—"This year, we have a track record," she said. She said that the School District will seek out the best value for its purchases, that only a very limited number of machines will be able to access the Internet, and that children are never allowed to access it without close supervision.

Mark Charbonneau CALLED THE QUESTION. Cloture was seconded from the floor and CARRIED by voice vote.

On the Main Motion, there were 236 ballots cast. Yes: 140 No: 96 Article CARRIED.

Fire Chief Brent Lemire reminded the assembly of the following evening's ham and bean supper, which is the Department's major annual fund-raiser; he also invited attendees to purchase 50th anniversary commemorative steins being sold in the entryway.

Article 3:

Ellen-Ann Robinson MOVED to create a Cooperative School District Planning Committee pursuant to RSA 195:18 and/or an AREA School Planning Committee pursuant to RSA 195-A:3. (This had been recommended by the School Board.) Linda Tate seconded.

Ellen, who has been chairman of the Litchfield School District Building Committee since it was formed in October of 1994, said a vote on this Article was already moot because the recent Hudson School District meeting voted down its companion article. She listed the School Board's attempts to find space for Litchfield's high school students in communities in the surrounding area:

Nashua—no space for Litchfield students, besides which Nashua High only begins with Grade 10;

Windham—currently in the 3rd year of a very satisfactory 20-year agreement with Salem;

Londonderry—voters recently approved a \$10.6 million bond, which includes funding for a new high school wing, but this does not increase the school's student capacity; there is no room for Litchfield students;

Manchester—could take 125 Litchfield students at Memorial High School in September of 1996, but does not have room for the number of students Litchfield needs to house; and

Hudson—the new tuition contract, which expires in June of 1999, is considered to be a "termination agreement." Hudson has space problems of its own, with a 1,500 student "cap" at Alvirne High School. This population maximum could be a problem by the third year of the new contract.

Ellen said Litchfield was given good terms for the tuition payments under this contract: \$6,500.00 per student in 1996-97 (the same as the current year); \$6,700.00 per student in 1997-98, and \$6,900.00 per student in 1998-99.

She also pointed out that Griffin Memorial has space issues to be met, especially in light of the fact that another first grade class must be added for the coming year.

The Building Committee, she said, has selected Keyes Associates to work with the committee on building plans. The School District owns approximately 120 acres of land, and has already conducted a site study.

Linda Tate MOVED to withdraw Article 3. She said a Special School District Meeting will likely be called to approve construction of a new building. Ellen Robinson seconded. Motion CARRIED by voice vote.

Article 4:

Ellen-Ann Robinson MOVED to raise and appropriate the sum of \$1,316.00 for the purpose of supporting the litigation costs of the *Claremont et al vs. The State of New Hampshire* lawsuit. (This Article had been recommended by the School Board, but not by the Budget Committee.)

Linda Tate seconded. Ellen provided a bit of background, noting that Litchfield had been a party to a similar suit in the late 70s and early 80s, because we are one of what are considered to be the "property-poor" towns. Claremont and 4 or 5 other school districts instituted this particular lawsuit in 1991. Claremont recently wrote to say the districts are having trouble raising sufficient funds to litigate against the State, which has spent some \$400,000.00 fighting the case. The school districts have raised about \$100,000.00.

There was considerable discussion of this Article. Points made:

The questions currently before the Supreme Court are *What is an adequate education?*, and *What is adequate funding for education?*

The State of NH currently funds some 6% of education costs. Even if it doubled the amount it gives to local School Districts, we would still rank last in the United States—even behind Puerto Rico and Guam. The State doesn't have any money, and requiring an increase in funding for education might pave the way for a State income and/or sales tax.

We already have a broad-base tax—the property tax.

Foundation Aid is lottery money.

Eventually, Mark Charbonneau MOVED THE QUESTION. The motion was seconded from the floor and CARRIED by voice vote.

The Main Motion LOST by voice vote.

Article 5:

Bill Spencer MOVED to raise and appropriate \$7,767,680.00, exclusive of sums already approved above, for the support of schools, for the payment of statutory obligations of the District, for the payment of salaries and benefits for School District officials and agents. Linda Tate and Ellen Robinson seconded.

Mr. Spencer noted that the 1100 series includes additional teaching positions for the 1st, 5th, and 8th grades, as well as part-time art, music, and physical education teachers. The Budget, he said, also includes 3% raises for non-bargaining personnel.

Linda Tate MOVED TO AMEND the 2900 Series by adding \$15,435.00 for teacher and non-teacher retirement funds. This would increase the bottom line to \$7,783,115.00. Ellen Robinson seconded. Following brief discussion, the motion was DEFEATED by voice vote.

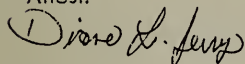
Linda Tate MOVED TO AMEND the 4200 Series by adding \$16,200.00 for a number of paving projects. This would increase the bottom line to \$7,783,880.00. Ellen Robinson seconded. Following brief discussion, the motion was DEFEATED by voice vote.

Article 5 was still at the original amount of \$7,767,680.00. A vote on the Main Motion CARRIED by voice vote.

At 10:18 p.m., Linda Tate MOVED to adjourn. The motion was adequately seconded, and CARRIED by voice vote.

A true record of the Business Portion of 1996 Annual Meeting

Attest:



Diane L. Jerry
School District Clerk
Litchfield, NH

Election Results
March 12, 1996
School District Offices

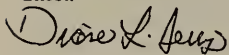
Moderator: 1 one-year term
Philip M. Reed 574 Elected

School Board: 1 three-year term
Linda F. Tate 503 Elected

Clerk: 1 one-year term
Diane L. Jerry 590 Elected

Treasurer: 1 one-year term
JoEllen Bellerive 558 Elected

A true record of the results of votes taken at the March 12, 1996 Litchfield School District elections,
attest:



Diane L. Jerry
School District Clerk
Litchfield, NH

PLODZIK & SANDERSON

Professional Association/Accountants & Auditors

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX-224-1380

INDEPENDENT AUDITOR'S REPORT ON FINANCIAL PRESENTATION

To the Members of the School Board
Litchfield School District
Litchfield, New Hampshire

We have audited the accompanying general-purpose financial statements of the Litchfield School District as of and for the year ended June 30, 1996. These general-purpose financial statements are the responsibility of the School District's management. Our responsibility is to express an opinion on these general-purpose financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards and *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general-purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general-purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall general-purpose financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the general-purpose financial statements referred to above present fairly, in all material respects, the financial position of the Litchfield School District, as of June 30, 1996, and the results of its operations for the year then ended in conformity with generally accepted accounting principles.

Our audit was made for the purpose of forming an opinion on the general-purpose financial statements taken as a whole. The combining and individual fund financial statements listed in the table of contents are presented for purposes of additional analysis and are not a required part of the general-purpose financial statements of the Litchfield School District. Such information has been subjected to the auditing procedures applied in the audit of the general-purpose financial statements and, in our opinion, is fairly presented in all material respects in relation to the general-purpose financial statements taken as a whole.

In accordance with *Government Auditing Standards*, we have also issued a report dated July 27, 1996 on our consideration of the Litchfield School District's internal control structure and a report dated July 27, 1996 on its compliance with laws and regulations.

July 27, 1996

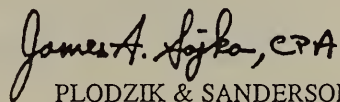

PLODZIK & SANDERSON
Professional Association

EXHIBIT A
LITCHFIELD SCHOOL DISTRICT
Combined Balance Sheet - All Fund Types and Account Groups
June 30, 1996

<u>ASSETS AND OTHER DEBITS</u>	<u>Governmental Fund Types</u>		
	<u>General</u>	<u>Special Revenue</u>	<u>Capital Projects</u>
<u>Assets</u>			
Cash and Equivalents	\$ 285,372	\$ 21,009	\$ 145
<u>Receivables</u>			
Accounts	110		
Intergovernmental	4,041	2,326	
Fixed Assets			
<u>Other Debits</u>			
Amount to be Provided for			
Retirement of General Long-Term Debt			
TOTAL ASSETS AND OTHER DEBITS	<u>\$ 289,523</u>	<u>\$ 23,335</u>	<u>\$ 145</u>
 <u>LIABILITIES, EQUITY AND OTHER CREDITS</u>			
<u>Liabilities</u>			
Accounts Payable	\$ 41,435	\$ 364	\$
Intergovernmental Payable		34	
Due to Student Groups			
General Obligation Debt Payable			
Capital Leases Payable			
Compensated Absences Payable			
Total Liabilities	<u>41,435</u>	<u>398</u>	<u></u>
<u>Equity and Other Credits</u>			
Investment in General Fixed Assets			
<u>Fund Balances</u>			
Reserved for Encumbrances	44,165		
Reserved for Special Purposes			145
<u>Unreserved</u>			
Designated for Special Purposes		22,937	
Undesignated	<u>203,923</u>		
Total Equity and Other Credits	<u>248,088</u>	<u>22,937</u>	<u>145</u>
TOTAL LIABILITIES, EQUITY AND OTHER CREDITS	<u>\$ 289,523</u>	<u>\$ 23,335</u>	<u>\$ 145</u>

Fiduciary Fund Types Trust and Agency	Account Groups		Total (Memorandum Only)
	General Fixed Assets	General Long-Term Debt	
\$ 16,815	\$	\$	\$ 323,341
89,973	6,209,867		110 96,340 6,209,867
		1,652,550	1,652,550
<u>\$ 106,788</u>	<u>\$ 6,209,867</u>	<u>\$ 1,652,550</u>	<u>\$ 8,282,208</u>
\$	\$	\$	\$ 41,799
16,815			34 16,815
		1,600,000	1,600,000
		35,325	35,325
		17,225	17,225
<u>16,815</u>		<u>1,652,550</u>	<u>1,711,198</u>
	6,209,867		6,209,867
89,973			44,165 90,118
			22,937
			203,923
<u>89,973</u>	<u>6,209,867</u>		<u>6,571,010</u>
<u>\$ 106,788</u>	<u>\$ 6,209,867</u>	<u>\$ 1,652,550</u>	<u>\$ 8,282,208</u>

The notes to financial statements are an integral part of this statement.

*EXHIBIT B
LITCHFIELD SCHOOL DISTRICT
Combined Statement of Revenues, Expenditures and Changes in Fund Balances
All Governmental Fund Types and Expendable Trust Funds
For the Fiscal Year Ended June 30, 1996*

	<u>Governmental Fund Types</u>			<u>Fiduciary Fund Type Expendable Trusts</u>	<u>Total (Memorandum Only)</u>
	<u>General</u>	<u>Special Revenue</u>	<u>Capital Projects</u>		
<u>Revenues</u>					
School District Assessment	\$ 6,732,335	\$	\$	\$	\$ 6,732,335
Intergovernmental Revenues	477,597	39,140			516,737
Charges for Services	30,085	103,375			133,460
Miscellaneous	<u>60,794</u>	<u>1,206</u>	<u>13,045</u>	<u>4,613</u>	<u>79,658</u>
<u>Total Revenues</u>	<u>7,300,811</u>	<u>143,721</u>	<u>13,045</u>	<u>4,613</u>	<u>7,462,190</u>
<u>Expenditures</u>					
<u>Current</u>					
Instruction	4,829,713	50			4,829,763
<u>Supporting Services</u>					
Pupils	216,770				216,770
Instructional Staff Services	94,416	3,751			98,167
General Administration	160,950				160,950
School Administration	266,912				266,912
Business	847,795	141,814			989,609
Other	611,188				611,188
Facilities Acquisition and Construction			12,900		12,900
Debt Service	<u>375,264</u>				<u>375,264</u>
<u>Total Expenditures</u>	<u>7,403,008</u>	<u>145,615</u>	<u>12,900</u>		<u>7,561,523</u>
<u>Excess (Deficiency) of Revenues Over (Under) Expenditures</u>	(102,197)	(1,894)	145	4,613	(99,333)
<u>Fund Balances - July 1</u>	<u>350,285</u>	<u>24,831</u>		<u>85,360</u>	<u>460,476</u>
<u>Fund Balances - June 30</u>	<u>\$ 248,088</u>	<u>\$ 22,937</u>	<u>\$ 145</u>	<u>\$ 89,973</u>	<u>\$ 361,143</u>

The notes to financial statements are an integral part of this statement.

EXHIBIT C
LITCHFIELD SCHOOL DISTRICT
Combined Statement of Revenues, Expenditures and Changes in Fund Balances
Budget and Actual (Budgetary Basis)
General and Special Revenue Funds
For the Fiscal Year Ended June 30, 1996

	General Fund		Variance
	Budget	Actual	Favorable (Unfavorable)
<u>Revenues</u>			
School District Assessment	\$ 6,732,335	\$ 6,732,335	\$
Intergovernmental Revenues	458,804	477,597	18,793
Charges for Services	10,000	30,085	20,085
Miscellaneous	30,000	60,794	30,794
<u>Other Financing Sources</u>			
Operating Transfers In			
<u>Total Revenues and Other Financing Sources</u>	<u>7,231,139</u>	<u>7,300,811</u>	<u>69,672</u>
<u>Expenditures</u>			
<u>Current</u>			
Instruction	4,813,765	4,637,297	176,468
<u>Supporting Services</u>			
Pupils	219,430	215,662	3,768
Instructional Staff Services	93,922	95,002	(1,080)
General Administration	153,397	161,051	(7,654)
School Administration	265,290	266,912	(1,622)
Business	796,692	878,512	(81,820)
Other	652,344	611,188	41,156
Debt Service	375,299	375,264	35
<u>Other Financing Uses</u>			
Operating Transfers Out	5,000		5,000
<u>Total Expenditures and Other Financing Uses</u>	<u>7,375,139</u>	<u>7,240,888</u>	<u>134,251</u>
<u>Excess (Deficiency) of Revenues and</u>			
<u>Other Financing Sources Over (Under)</u>			
<u>Expenditures and Other Financing Uses</u>	(144,000)	59,923	203,923
<u>Unreserved Fund Balances - July 1</u>	<u>144,000</u>	<u>144,000</u>	
<u>Unreserved Fund Balances - June 30</u>	<u>\$ -0-</u>	<u>\$ 203,923</u>	<u>\$ 203,923</u>

Special Revenue Funds			Totals (Memorandum Only)		
Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)
\$	\$	\$	\$ 6,732,335	\$ 6,732,335	\$
61,000	39,140	(21,860)	519,804	516,737	(3,067)
96,000	103,375	7,375	106,000	133,460	27,460
	1,206	1,206	30,000	62,000	32,000
<u>5,000</u>	<u> </u>	<u>(5,000)</u>	<u>5,000</u>	<u> </u>	<u>(5,000)</u>
<u>162,000</u>	<u>143,721</u>	<u>(18,279)</u>	<u>7,393,139</u>	<u>7,444,532</u>	<u>51,393</u>
	50	(50)	4,813,765	4,637,347	176,418
			219,430	215,662	3,768
39,000	3,751	35,249	132,922	98,753	34,169
			153,397	161,051	(7,654)
			265,290	266,912	(1,622)
123,000	141,814	(18,814)	919,692	1,020,326	(100,634)
			652,344	611,188	41,156
			375,299	375,264	35
<u> </u>	<u> </u>	<u> </u>	<u>5,000</u>	<u> </u>	<u>5,000</u>
<u>162,000</u>	<u>145,615</u>	<u>16,385</u>	<u>7,537,139</u>	<u>7,386,503</u>	<u>150,636</u>
	(1,894)	(1,894)	(144,000)	58,029	202,029
<u>24,831</u>	<u>24,831</u>	<u> </u>	<u>168,831</u>	<u>168,831</u>	<u> </u>
<u>\$ 24,831</u>	<u>\$ 22,937</u>	<u>\$ (1,894)</u>	<u>\$ 24,831</u>	<u>\$ 226,860</u>	<u>\$ 202,029</u>

The notes to financial statements are an integral part of this statement.

LITCHFIELD SCHOOL DISTRICT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 1996

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Litchfield School District is incorporated, and in New Hampshire, each town constitutes a school district except districts organized under special acts of Legislature. The School District serves the community of Litchfield, New Hampshire, and provides public education services for approximately 914 students in grades 1 through 8.

The financial statements of the School District have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to the governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the government's accounting policies are described below.

A. Reporting Entity

The Litchfield School District is a municipal corporation governed by an elected 5-member Board. As required by generally accepted accounting principles, these financial statements present the Litchfield School District (primary government), and its component units. Component units are organizations for which the primary government is financially accountable or for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete. Based on the foregoing criteria, no other organizations are included in the School District's financial reporting entity.

B. Basis of Presentation - Fund Accounting

The accounts of the School District are organized on the basis of funds or account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures, as appropriate. Governmental resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The various funds are grouped by type in the financial statements. The following fund types and account groups are used by the School District:

Governmental Fund Types

Governmental Funds are those through which most governmental functions of the School District are financed. The acquisition, use and balances of the School District's expendable financial resources, and the related liabilities are accounted for through governmental funds. The following are the School District's Governmental Fund Types:

LITCHFIELD SCHOOL DISTRICT
NOTES TO FINANCIAL STATEMENTS

JUNE 30, 1996

General Fund - The General Fund is the general operating fund of the School District. All general tax revenues and other receipts that are not allocated by law or contractual agreement to another fund are accounted for in this fund. From the fund are paid the general operating expenditures, the fixed charges, and the capital improvement costs that are not paid through other funds.

Special Revenue Funds - Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than expendable trust or major capital projects) requiring separate accounting because of legal or regulatory provisions or administrative action. The following funds are included in this fund type:

Food Service
Federal Projects

Capital Projects Funds - Transactions related to resources obtained and used for the acquisition, construction, or improvement of capital facilities are accounted for in Capital Projects Funds. Such resources are derived principally from impact fees. The Building Study Fund is included in this fund type.

Fiduciary Fund Types

Fiduciary Fund Types - These funds account for assets held by the School District as a trustee or agent for individuals, student groups, private organizations, and other units of governments.

The following funds are included in this fund type:

Expendable Trust Fund
Capital Reserve

Agency Funds
Middle School Student Activities
Griffin Memorial School Student Activities

Account Groups

Account groups are not "funds." They are concerned only with the measurement of financial position. They are not involved with measurement of results of operations. The School District uses the following account groups:

General Fixed Assets Account Group - This group of accounts is established to account for all fixed assets.

General Long-Term Debt Account Group - This account group is established to account for all long-term debt of the School District.

LITCHFIELD SCHOOL DISTRICT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 1996

C. Measurement Focus/Basis of Accounting

Governmental, Expendable Trust, and Agency Funds use the modified accrual basis of accounting. Under this method, revenues are recognized in the accounting period in which they become both available and measurable (flow of current financial resources measurement focus). Miscellaneous revenues are recorded as revenues when received in cash. General taxes, intergovernmental revenues, charges for services, and investment earnings are recorded when earned (when they are measurable and available). Expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable, except expenditures for debt service, prepaid expenses, and other long-term obligations, which are recognized when due.

D. Budgetary Accounting

General Budget Policies

General governmental revenues and expenditures accounted for in budgetary funds are controlled by a formal integrated budgetary accounting system in accordance with various legal requirements which govern the School District's operations. At its annual meeting, the School District adopts a budget for the next fiscal year for the General and Special Revenue Funds. Project-length financial plans are adopted for all Capital Project Funds. Except as reconciled below, budgets are adopted on a basis consistent with generally accepted accounting principles.

Management may transfer appropriations between operating categories as they deem necessary, but expenditures may not legally exceed budgeted appropriations in total except as described in the following paragraph. Unexpended balances of special articles for specific purposes may not be transferred, and all annual appropriations lapse at year-end unless encumbered.

In the case of emergency expenditures, overexpenditures are allowed under the provisions of the Municipal Budget Law (RSA Chapter 32) if prior approval is secured from the State Department of Education.

State statutes require balanced budgets, but provide for the use of beginning unreserved fund balance to achieve that end. In the fiscal year 1995-96, \$144,000 of the beginning General Fund fund balance was applied for this purpose.

Encumbrances

Encumbrance accounting, under which purchase orders, contracts, and continuing appropriations (certain projects and specific items not fully expended at year end) are recognized, is employed in the governmental funds. Encumbrances are not the equivalent of expenditures and are therefore reported as part of the fund balance at June 30 and are carried forward to supplement appropriations of the subsequent year.

LITCHFIELD SCHOOL DISTRICT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 1996

Amounts recorded as budgetary expenditures in the Combined Statement of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual - General and Special Revenue Funds (Exhibit C) are presented on the basis budgeted by the District. The amounts differ from those reported in conformity with generally accepted accounting principles in the Combined Statement of Revenues, Expenditures and Changes in Fund Balances for All Governmental and Expendable Trust Funds (Exhibit B) as follows:

	<u>General</u>
<u>Expenditures and Other Financing Uses</u>	
Per Exhibit C	\$ 7,240,888
<u>Adjustments</u>	
Encumbrances - June 30, 1995	206,285
Encumbrances - June 30, 1996	<u>(44,165)</u>
Per Exhibit B	<u>\$ 7,403,008</u>

E. Assets, Liabilities and Fund Equity

Cash and Investments

State statutes authorize the School District to invest excess funds in the custody of the Treasurer in obligations of the United States Government, in savings bank deposits of banks incorporated under the laws of the State of New Hampshire, in certificates of deposit of banks incorporated under the laws of the State of New Hampshire, or in national banks located within this State or the Commonwealth of Massachusetts.

For financial reporting purposes, cash and equivalents include amounts in demand deposits and money market funds, as well as certificates of deposit and short-term investments with original maturities of 90 days or less.

Whenever the Treasurer has an excess of funds which are not immediately needed for the purpose of expenditure, State statutes require the Treasurer, with the approval of the School Board, to invest the same in obligations of the United States Government, in participation units in the public deposit investment pool established pursuant to RSA 383:22, in savings bank deposits of banks incorporated under the laws of the State of New Hampshire or in certificates of deposits of banks incorporated under the laws of the State of New Hampshire or in national banks located within New Hampshire or the Commonwealth of Massachusetts. Any person who directly or indirectly receives any such funds for deposit or for investment in securities of any kind shall, prior to acceptance of such funds, make available at the time of such deposit or investment an option to have such funds secured by collateral having a value at least equal to the amount of such funds. Such collateral shall be segregated for the exclusive benefit of the District. Only securities defined by the Bank Commissioner as provided by rules adopted pursuant to RSA 386:57 shall be eligible to be pledged as collateral.

LITCHFIELD SCHOOL DISTRICT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 1996

Receivables

Revenues for the most part are recorded when received, except for the following item for which receivables have been recorded:

Certain grants received from other governments require that eligible expenditures be made in order to earn the grant. Revenue for these grants is recorded for the period in which eligible expenditures are made.

Fixed Assets

General fixed assets are those acquired for general governmental purposes. They are not capitalized in the funds used to acquire or construct them. Instead, capital acquisitions are recorded as expenditures in the governmental funds at the time goods are received and a liability is incurred. The related assets are reported in the General Fixed Assets Account Group.

All fixed assets are valued at historical cost, or estimated historical cost, if actual historical cost is not available. Donated fixed assets are valued at their estimated fair value on the date donated.

To establish the General Fixed Asset Account Group records, the District used an independent appraisal for insurance purposes as of July 1, 1995. The property appraised consisted of construction and equipment and was exclusive of land, automobiles and trucks, supplies, fine arts, antiques, materials on hand, school records and any current or intangible assets.

The School District capitalizes all buildings, public domain assets and other assets with an estimated useful life of more than five years and a cost of \$100 or more. Public domain ("infrastructure") general fixed assets consisting of certain improvements other than buildings, including roads, curbs and gutters, streets and sidewalks, drainage systems, and lighting system, are not capitalized along with other general fixed assets. These assets are immovable and of value only to the government.

Long-Term Liabilities

General Obligation Debt - General obligation bonds, notes, capital leases, and other forms of long-term debt supported by general revenues are obligations of the School District as a whole. Accordingly, such unmatured obligations of the School District are accounted for in the General Long-Term Debt Group of Accounts.

Compensated Absences - Employees may accumulate a limited amount of earned but unused vested benefits, which will be paid to employees upon separation from the School District's service. In Governmental Fund Types and Fiduciary Fund Types, the cost of vested benefits paid or expected to be liquidated with expendable available financial resources are reported as an expenditure and fund liability of the fund. Amounts of vested or accumulated leave benefits that are not expected to be liquidated with expendable available financial resources are reported in the general long-term debt account group. No expenditure is reported for these amounts.

LITCHFIELD SCHOOL DISTRICT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 1996

Fund Equity

The portion of fund balance which has been legally segregated for a specific future use, or which indicates that a portion is not appropriable for expenditures, is shown as reserved. The following reserves were used by the School District during the year:

Reserve for Encumbrances - is used to account for open purchase orders, contracts and other commitments at year end for which goods and services have not been received.

Reserve for Special Purposes - is used to account for the unencumbered balance of restricted funds. These include the uncommitted balances of capital projects and the School District's Expendable Trust Fund.

F. Total Columns (Memorandum Only) on Combined Statements

Amounts in the "Total (Memorandum Only)" columns in the combined financial statement line items of the fund types and account groups are presented for analytical purposes only. The summation includes fund types and account groups that use different bases of accounting, includes interfund transactions that have not been eliminated and the caption "amounts to be provided," which is not an asset in the usual sense. Consequently, amounts shown in the "Total (Memorandum Only)" columns are not comparable to a consolidation and do not represent the total resources available or total revenues and expenditures/expenses of the School District.

NOTE 2 - STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY

Excess of Expenditures Over Appropriations

The following governmental fund had an excess of expenditures over appropriations for the year ended June 30, 1996:

<u>Special Revenue Fund</u>	
Food Service	<u>\$ 18,753</u>

Overexpenditures occurred primarily due to the receipt and expenditure of unanticipated funds.

NOTE 3 - ASSETS

A. Cash and Equivalents

The School District maintains a common bank account in which the cash balances of most funds are maintained. The common bank account is used for receipts and disbursements relating to all these funds. All time deposits are the property of the General Fund.

LITCHFIELD SCHOOL DISTRICT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 1996

At year end, the School District's cash deposits categorized according to risk assumed were as follows:

- Category 1* Includes deposits that are insured (Federal Depository Insurance).
- Category 2* Includes deposits that are uninsured, but are collateralized by securities held by the pledging financial institution, its trust department or agent in the School District's name.
- Category 3* Includes deposits that are uninsured and uncollateralized.

	<u>Category</u>			<u>Total</u>	
	<u>1</u>	<u>2</u>	<u>3</u>	<u>Bank Balance</u>	<u>Carrying Value</u>
<u>Cash</u>					
Bank Deposits	<u>\$ 125,150</u>	<u>\$ 330,378</u>	<u>\$ -0-</u>	<u>\$ 455,528</u>	<u>\$ 323,341</u>

Repurchase Agreements

Included in the School District's cash equivalents at June 30, 1996, were short-term investments in repurchase agreements issued by a local banking institution. Under these agreements, the School District will be repaid principal plus interest on a specified date which is subsequent to year end. The agreement is guaranteed/collateralized with securities held by the banking institution which exceed the amount of the agreement. To the extent that the banking institution may default on its commitment to these obligations, the School District is at risk of economic loss. Management considers this exposure to be minimal.

B. Receivables

Receivables as of June 30, 1996, are as follows:

	<u>General</u>	<u>Special Revenue</u>	<u>Trust and Agency</u>	<u>Total</u>
Accounts	\$ 110	\$	\$	\$ 110
Intergovernmental	<u>4,041</u>	<u>2,326</u>	<u>89,973</u>	<u>96,340</u>
<u>Net Total Receivables</u>	<u>\$ 4,151</u>	<u>\$ 2,326</u>	<u>\$ 89,973</u>	<u>\$ 96,450</u>

LITCHFIELD SCHOOL DISTRICT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 1996

C. Changes in General Fixed Assets

A summary of changes in general fixed assets for the fiscal year ended June 30, 1996 is as follows:

	Balances, <u>July 1</u>	<u>Additions</u>	<u>Retirements</u>	Balances, <u>June 30</u>
Buildings and Other Equipment	\$ 5,248,700 <u>932,076</u>	\$ <u>41,823</u>	\$ <u>12,732</u>	\$ 5,248,700 <u>961,167</u>
<u>Totals</u>	<u>\$ 6,180,776</u>	<u>\$ 41,823</u>	<u>\$ 12,732</u>	<u>\$ 6,209,867</u>

D. Risk Management

The District is exposed to various risks of loss related to torts; theft of, damage to, or destruction of assets, errors or omissions, injuries to employees, and natural disasters. During the fiscal year, the District was a member of the following public entity risk pool, currently operating as a common risk management and insurance program for member school districts and school administrative units.

Compensation Funds of New Hampshire Workers' Compensation Fund is a Trust organized to provide statutory workers' compensation coverage to member towns and cities (and other qualified political subdivisions) of New Hampshire. As a member of Compensation Funds of New Hampshire - Workers' Compensation Fund, the School District shares in contributing to the cost of and receiving benefits from a self-insured pooled risk management program. The membership and coverage runs from January 1 to December 31. The coverage is for the statutorily required workers' compensation benefits and employer's liability coverage up to \$1,000,000. The program includes a Loss Fund from which is paid up to \$375,000 for each and every covered claim.

The Trust maintains, on behalf of its members, the following insurance policy shared by the membership for the year ended December 31, 1995.

Aggregate reinsurance to cover total claims should they exceed the Loss Fund established by the Trust (coverage to \$5,000,000).

The Trust Agreement permits the Trust to make additional assessments to members should there be a deficiency in Trust assets to meet its liabilities. At this time, the Trust foresees no likelihood of an additional assessment in any of the past years.

The School District continues to carry commercial insurance for all other risks of loss, including employee and public official fidelity bonds, health and accident insurance.

LITCHFIELD SCHOOL DISTRICT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 1996

NOTE 4 - LIABILITIES

A. Defined Benefit Pension Plan

Plan Description and Provisions

The New Hampshire Retirement System (System) is the administrator of a cost-sharing multiple-employer contributory pension plan and trust established in 1967 by RSA 100-A:2 and is qualified as a tax-exempt organization under Sections 401 (a) and 501 (a) of the Internal Revenue Code. The plan is a contributory, defined benefit plan providing service, disability, death and vested retirement benefits to members and their beneficiaries. Substantially all full-time state employees, public school teachers and administrators, permanent firefighters and permanent police officers within the State of New Hampshire are eligible and required to participate in the System. Full-time employees of political subdivisions, including counties, municipalities and school districts, are also eligible to participate as a group if the governing body of the political subdivision has elected participation. The Litchfield School District participates in the System and the payroll for employees covered by the System for the year ended June 30, 1996, was \$2,433,662; the School District's total payroll was \$2,769,400.

All full-time employees are eligible to participate in the System. The System is divided into two employee groups; **Group I** - teachers and all other employees except firefighters and police officers, and **Group II** - firefighters and police officers.

Group I - Members at age 60 qualify for a normal service retirement allowance based on years of creditable service and average final salary for the highest three years. The yearly pension amount is 1/60 or 1.667% of average final compensation (AFC), multiplied by years of creditable service. AFC is defined as the average of the three highest salary years, and for benefit calculation purposes only, the final year's salary can not exceed by more than 150% the higher of the previous year's salary or the salary for the highest year used in the calculation of AFC (not including the final year's salary). At age 65, the yearly pension amount is recalculated at 1/66 or 1.515% of AFC multiplied by years of creditable service. Members in service with 10 or more years creditable service who are between age 50 and 60 or members in service with at least 20 or more years of service, whose age plus service is equal to or greater than 70 are entitled to a retirement allowance with appropriate graduated reduction based on years of creditable service.

Group II - Members who are age 60, or members who are at least age 45 with at least 20 years creditable service can receive a retirement allowance at a rate of 2.5% of AFC for each year of creditable service, not to exceed 40 years.

LITCHFIELD SCHOOL DISTRICT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 1996

Members of both groups may qualify for vested deferred allowances, disability allowances, and death benefit allowances subject to meeting various eligibility requirements; benefits are based on AFC or earnable compensation and/or service.

The State of New Hampshire funds 35% of employer costs for teachers employed by the District. The State does not participate in funding the employer cost of other District employees.

Description of Funding Policy

The System is financed by contributions from both the employees and the School District. By State statute, Group I employees are required to contribute 5% of earnable compensation. Group II employees are required to contribute 9.3% of gross earnings. The School District contributed 2.43% for teachers and 3.39% for other employees, during the year ended June 30, 1996. The contribution requirement was as follows:

School District's Portion	\$ 62,318
Employees' Portion	<u>121,671</u>
 <u>Total</u>	 <u>\$ 183,989</u>

The amount shown as "pension benefit obligation" is based on a standardized measurement which reflects the present value of pension benefits, adjusted for the effects of projected salary increases and step-rate benefits, estimated to be payable in the future as a result of employee service to date. The measure, which is the actuarial present value of credited projected benefits, is intended to help users assess the System's funding status on a going-concern basis, assess progress made in accumulating sufficient assets to pay benefits when due, and make comparisons among PERS and employers. The System does not make separate measurements of assets and pension benefit obligations for individual employers. The pension benefit obligation at June 30, 1995, for the System as a whole, determined through an actuarial valuation performed as of June 30, 1995, was \$2.225 billion. The System's net assets available for benefits on June 30, 1995, (valued at market) were \$2.318 billion. The System holds none of the School District's securities.

Trend Information

Historical trend information showing the System's progress in accumulating sufficient assets to pay benefits when due is available for two-year periods from 1983-1995 and is presented in the System's June 30, 1995 annual financial report (the latest year available).

LITCHFIELD SCHOOL DISTRICT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 1996

B. Long-Term Debt

The following is a summary of the School District's general long-term debt transactions for the fiscal year ended June 30, 1996:

	<u>General Obligation Debt Payable</u>	<u>Capital Leases Payable</u>	<u>Compensated Absences Payable</u>	<u>Total</u>
<i>General Long-Term Debt Account Group</i>				
Balance, Beginning of Year	\$ 1,850,000	\$ 23,047	\$ 22,225	\$ 1,895,272
Issued		19,000		19,000
Retired	(250,000)	(6,722)		(256,722)
Net (decrease) in compensated absences payable	_____	_____	(5,000)	(5,000)
Balance, End of Year	<u>\$ 1,600,000</u>	<u>\$ 35,325</u>	<u>\$ 17,225</u>	<u>\$ 1,652,550</u>

Long-term debt payable at June 30, 1996, is comprised of the following individual issues:

<u>Description of Issue</u>	<u>Original Amount</u>	<u>Issue Date</u>	<u>Maturity Date</u>	<u>Interest Rate %</u>	<u>Outstanding at 6/30/96</u>
<u>General Long-Term Debt Account Group</u>					
<u>General Obligation Debt Payable</u>					
School Building	\$ 3,850,000	1986	2002	7.2 - 7.3	<u>\$ 1,600,000</u>
<u>Capital Leases Payable</u>					
Tractor - Mower					\$ 3,278
Copier Machines					<u>32,047</u>
					<u>\$ 35,325</u>
<u>Compensated Absences Payable</u>					
Vested Sick Leave					<u>\$ 17,225</u>
<u>Total General Long-Term Debt Account Group</u>					<u>\$ 1,652,550</u>

LITCHFIELD SCHOOL DISTRICT
NOTES TO FINANCIAL STATEMENTS

JUNE 30, 1996

Annual Requirements To Amortize General Obligation Debt

The annual requirements to amortize all general obligation debt outstanding as of June 30, 1996, including interest payments, are as follows:

Fiscal Year Ending <u>June 30,</u>	General Obligation Debt		
	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
1997	\$ 250,000	\$ 106,925	\$ 356,925
1998	250,000	88,925	338,925
1999	250,000	70,925	320,925
2000	250,000	52,863	302,863
2001	250,000	34,675	284,675
2002-2003	<u>350,000</u>	<u>20,075</u>	<u>370,075</u>
<u>Totals</u>	<u>\$ 1,600,000</u>	<u>\$ 374,388</u>	<u>\$ 1,974,388</u>

Annual Requirements to Amortize Capital Leases

Fiscal Year Ending <u>June 30,</u>	Capital Leases		
	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
1997	\$ 9,476	\$ 2,911	\$ 12,387
1998	6,801	2,101	8,902
1999	7,462	1,440	8,902
2000	8,187	714	8,901
2001	<u>3,399</u>	<u>124</u>	<u>3,523</u>
<u>Totals</u>	<u>\$ 35,325</u>	<u>\$ 7,290</u>	<u>\$ 42,615</u>

All debt is general obligation debt of the School District, which is backed by its full faith and credit.

All lease-purchase agreements contain non-appropriation funding clauses whereby, in the event no funds or insufficient funds are appropriated by the School District, the lease shall terminate without penalty or expense to the School District.

NOTE 5 - FUND EQUITY

A. Reservations of Fund Balances

Reserve for Encumbrances

Funds encumbered at year end were as follows:

General Fund	<u>\$ 44,165</u>
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LITCHFIELD SCHOOL DISTRICT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 1996

Reserve for Special Purposes

In the Capital Projects Funds, the reserve for special purposes represents the unobligated interest earned thereon. These funds can only be used for the bonded purposes or, in the case of interest earned, for the repayment of such debt if not subsequently reappropriated for another purpose. Individual fund balances reserved for special purposes at June 30, 1996 were as follows:

Capital Projects Fund

Building Study	<u>\$ 145</u>
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In the Trust and Agency Funds, the reserve for special purposes represents the unspent balance of the School District's Trust Fund which may be spent for the purposes specified as follows:

Capital Reserve Fund

Future School Construction and Renovations	<u>\$ 89,973</u>
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B. Unreserved Fund Balances

Designated for Special Purposes

The \$22,937 designated for special purposes represents Special Revenue (Food Service) Fund balance which management intends to use in the subsequent years.

NOTE 6 - SUMMARY DISCLOSURE OF SIGNIFICANT CONTINGENCIES

A. Litigation

There are various claims and suits pending against the School District which arise in the normal course of the School District's activities. In the opinion of management, the ultimate disposition of these various claims and suits will not have a material effect on the financial position of the School District.

B. Grants

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies, principally the Federal government. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount of expenditures which may be disallowed by the grantor cannot be determined at this time although the School District expects such amounts, if any, to be immaterial.

GRIFFIN MEMORIAL SCHOOL STAFF - 1996-97

Batchelder, Joan	Grade 2	M	27,099
Bliss, James	Physical Ed.	B	37,457
Boucher, Karen	Special Ed.	B	22,024
Brucker, Nancy	Grade 5	M	30,219
Campbell, Colinette	Grade 3	B	39,536
Charest, Pauline	Grade 3	B	37,881
Cote, Doris	Grade 2	M	38,970
Cullen Kent, Paula	Grade 4	B	37,881
Deslauries, Jill	Speech	B	37,471
Doane, Lenora	Grade 1	M	43,844
Faro, Constance	Reading	CAGS	47,691
Fitzpatrick, Jean	Case Coord.	M	36,500
Follett, Harrison	Grade 4	M	41,470
Gigerenzer, Carol	Grade 4	M	41,470
Hill, Renee	Special Ed.	M	31,337
Hirsch, Francine	Pre-School	B	38,971
Huble, Christine	Grade 2	M	24,230
Joy, Joan	Grade 1	B	39,971
Leite, Carolyn	Music	B	30,544
Love, Holly	Grade 5	M	33,700
Madden, Melanie	Special Ed.	M	42,844
McGowan, Susan	Grade 1	M	26,132
Michalewicz, Inga	Grade 2	B	23,525
Miller, Heidi	Art	B	35,321
Minnis, Diane	Guidance	M	38,408
Nolan, Kim	Grade 5	M	26,132
Parent, Margaret	Grade 4	B	39,971
Parzych, Michele	Grade 4	B	23,525
Pratt, Kim	Grade 5	M	26,132
Proctor, Marilyn	Grade 2	M	41,640
Saydlo, Jean	Grade 1	B	31,460
Schieding, Carol	Grade 1	M	24,738
Scott, Linda	Asst.Prinicpal	M	50,393
Sherman, Sharon	Grade 3	B	24,560
Shupe, Penelope	Grade 1	M	34,711
St. Louis, Julie	Grade 3	B	36,381
Tarr, Teresa	Grade 5	B	32,845
Thayer, Martha	Grade 5	B	22,839
Tibbetts, Marian	Grade 3	B	37,881
Worthley, Doreen	Principal	M	60,101
Wyka, Paula	Grade 1	B	31,674
Zingales, Elizabeth	Grade 2	M	33,700

LITCHFIELD MIDDLE SCHOOL STAFF-1996-97

Bognaski, Mary	Librarian	M	41,076
Brooks, Melanie	Grade 6 (L.A.)	B	25,127
Cassily, Shaleen	Language Arts	M	25,200
Choate, Joyce	Sci/Math	M	41,640
Cogan, Carolyn	Jr. High	B	37,881
Dick, Constance (1/2 time)	Music	M	16,850
Dodge, Christopher	Jr. High/Sci.	B	23,685
Dodge, Jean	Grade 7	B	24,560
Garabadian, Kath (1/2 time)	Art	M	12,151
Irving, Cheryl	Grade 6/Math	B	35,321
Kreider, Kimberly	Grade 8/Math	B	26,412
Langton, Debra	Grade 6/Sci.	B	22,839
Lippincott, Donald	Ind.Arts	B	35,321
McPhee, Catherine	Jr. High	B	35,321
Melvin, Leigh Ann (1/2)	For.Lang.	B	14,057
Murray, Jane	Spec.Ed.	M	42,844
Schlichter, Martin	Principal	M	55,167
Scurrah, Geraldine (1/2)	Phys.Ed.	B	12,735
Sidilau, Kathleen	Grade 6	B	35,321
Sunderland, Donna	Grade 7/Lang.	M	25,780
Therrien, Jenn	Grade 8	M	24,301
Welch, Patricia	Home Ec.	B	36,821
White, Jody	Guidance	M	39,600

Griffin Memorial School

Doreen M. Worthley
Principal
Linda Scott
Asst. Principal
Diane Minnis
Guidance Counselor

229 Charles Bancroft Hwy.
Litchfield, New Hampshire 03051-2399
(603) 424-5931

Annual School Health Report
September 1995 - June 1996

Physicals:

Height/Weight	612
Vision Screening	612
Tympanometry Screening	146
Audiometer Screening	240
Scoliosis Screening	122

Communicable Diseases:

Chickenpox	7
Pediculosis	1
Impetigo	7
Strep Throat	82
Scarlet Fever	2
Fifth's Disease	4
Conjunctivitis	17
Mononucleosis	3

Respectfully Submitted,

Claudette Vachon, R.N., B.S.

Claudette Vachon, R.N., B.S.

Litchfield Middle School

McELWAIN DRIVE
LITCHFIELD, NEW HAMPSHIRE 03051-2328

MARTIN SCHLICHTER
PRINCIPAL

TELEPHONE
424-2133

ANNUAL SCHOOL HEALTH REPORT (September 1995 - June 1996)

Physicals

Height & Weight	310
Vision Screening	310
Scoliosis Screening	310
Audiometer	310

Communicable Diseases

Chicken Pox	0
Conjunctivitis	7
Fifth's Disease	0
Mononucleosis	1
Pediculosis	4
Strep Throat	15
Scabies	0

Respectfully submitted,



Barbara Rowe, R.N., B.S.
School Nurse

LITCHFIELD SCHOOL DISTRICT

ENROLLMENT PROJECTIONS

Grade	Enrolled September 1996	Projected September 1997
1	147	168
2	125	144
3	122	133
4	116	127
5	128	119
6	127	135
7	79	128
8	<u>115</u>	<u>79</u>
Total	959	1033

ENROLLMENT PROJECTIONS OUT-OF-DISTRICT HIGH SCHOOL

Grade	Enrolled September 1996	Projected September 1997
9	93	116
10	92	84
11	83	89
12	<u>82</u>	<u>78</u>
Total	350	367
Combined Total	1309	1400

Distribution of Central Office Salaries

1997-98

Distribution of Superintendent's Salary

District	District Percentage	District Share
Hudson	80	\$63,200.00
Litchfield	20	15,800.00
		<u>\$79,000.00</u>

Distribution of Assistant Superintendent's Salary

District	District Percentage	District Share
Hudson	80	\$52,000.00
Litchfield	20	13,000.00
		<u>\$65,000.00</u>

Distribution of Assistant Superintendent's Salary

District	District Percentage	District Share
Hudson	80	\$52,000.00
Litchfield	20	13,000.00
		<u>\$65,000.00</u>

Distribution of Business Administrator's Salary

District	District Percentage	District Share
Hudson	80	\$44,800.00
Litchfield	20	11,200.00
		<u>\$56,000.00</u>

Distribution of Director of Special Services' Salary

District	District Percentage	District Share
Hudson	80	\$45,270.00
Litchfield	20	11,318.00
		<u>\$56,588.00</u>

LITCHFIELD VOTING WARRANT

March 11, 1997

The State of New Hampshire

To the inhabitants of the School District of the Town of Litchfield in the County of Hillsborough and the State of New Hampshire, qualified to vote upon district affairs:

YOU ARE HEREBY NOTIFIED TO MEET AT THE LITCHFIELD MIDDLE SCHOOL IN SAID DISTRICT ON TUESDAY, THE 11th DAY OF MARCH, 1997, AT 7:00 O'CLOCK IN THE FORENOON TO ACT UPON THE FOLLOWING QUESTIONS:

1. To choose a Moderator for the ensuing year.
2. To choose a Clerk for the ensuing year.
3. To choose a Member of the School Board for the ensuing three years.
4. To choose a Member of the School Board for the ensuing three years.
5. To choose a Member of the School Board for the ensuing year.
6. To choose a Treasurer for the ensuing year.
7. To establish a charter commission for the purpose of revising the school district charter or establishing a new school district charter.

POLLS WILL BE OPEN FROM 7:00 A.M. AND WILL CLOSE NO EARLIER THAN 7:00 P.M.

GIVEN UNDER OUR HANDS AT SAID LITCHFIELD ON THIS 5TH DAY OF FEBRUARY 1997.

Ellen-Ann Robinson, Chairman

Linda Tate

Richard Lascelles

Cindy Couture

Timothy Creedon

School Board

LITCHFIELD
SCHOOL DISTRICT WARRANT

March 7, 1997

The State of New Hampshire

To the inhabitants of the School District of Litchfield, New Hampshire qualified to vote in District affairs:

YOU ARE HEREBY NOTIFIED TO MEET IN THE LITCHFIELD MIDDLE SCHOOL IN SAID DISTRICT ON THE 7th DAY OF MARCH, 1997 AT 7:30 P.M. TO ACT UPON THE FOLLOWING SUBJECTS:

ARTICLE 1: To see if the school district will vote to raise and appropriate the sum of \$1,440,000 for the construction and original equipping of an addition to the Litchfield Middle School, and to authorize the issuance of not more than \$1,440,000 of bonds and notes in accordance with the provisions of the Municipal Finance Act (RSA Chapter 33) and to authorize the School Board to issue and negotiate such bonds or notes and to determine the rate of interest thereon; To apply toward the cost of construction any interest earned from the temporary investment of any bond or note proceeds, up to an amount of \$30,000; or to take any other action relative thereto. (Recommended by School Board Recommended by Budget Committee)

ARTICLE 2: To see if the District will vote to raise and appropriate the sum of \$29,610 for the purpose of paying interest on the bond issue referred to in article 1 if it is passed. (Recommended by School Board Recommended by Budget Committee)

ARTICLE 3: To see if the District will vote to approve the cost items included in the collective bargaining agreement reached between the Litchfield School Board and the Litchfield Education Association which calls for the following increases in salaries and benefits:

<u>Year</u>	<u>Estimated Increase:</u>
1996-97	\$29,673

and further to raise and appropriate the sum of \$189,781 for the 1997-98 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits over those of the appropriation at the current staffing levels paid for the prior fiscal year. (Recommended by School Board Recommended by Budget Committee)

ARTICLE 4: To see if the District will vote to raise and appropriate the sum of \$33,340, which includes salary and benefits, to hire one (1) new elementary teacher for the 1997-98 academic year. (Recommended by School Board Not recommended by Budget Committee)

ARTICLE 5: To see if the District will vote to raise and appropriate the sum of \$24,515, which includes salary and benefits, to upgrade the part-time physical education position at the Litchfield Middle School to full time. (Recommended by School Board Recommended by Budget Committee)

ARTICLE 6: To see if the District will vote to raise and appropriate the sum of \$25,331, which includes salary and benefits, to upgrade the part-time speech therapist position to full time. (Recommended by School Board Recommended by Budget Committee)

ARTICLE 7: To see if the District will vote to raise and appropriate the sum of \$11,283, which includes salary and FICA, to hire a part-time program para-professional for grade one. (Recommended by School Board Recommended by Budget Committee)

ARTICLE 8: To see if the District will vote to raise and appropriate the sum of \$11,283, which includes salary and FICA, to hire a part time language arts paraprofessional for the Litchfield Middle School. (Recommended by School Board Recommended by Budget Committee)

ARTICLE 9: To see if the District will vote to raise and appropriate the sum of \$71,200 to purchase computer equipment and furnishings for the purpose of implementing the second year of a three year technology plan for grades 1-8. (Recommended by School Board Recommended by Budget Committee)

ARTICLE 10: To see if the District will vote to raise and appropriate the sum of \$91,865, as a supplemental appropriation for the 1996-97 fiscal year, for the purpose of school planning, construction, and renovations ,

and to authorize the withdrawal and expenditure of \$91,865 from the capital reserve fund established at the 1994 Annual School District Meeting for that purpose. (Recommended by School Board Recommended by Budget Committee)

ARTICLE 11: To see what sum of money the District will vote to raise and appropriate for the support of schools, for the payment of statutory obligations of the District, for the payment of salaries and benefits for School District officials and agents, excluding any moneys raised and appropriated under any other article(s).

ARTICLE 12: To see if the District will vote to create a Cooperative School District Planning Committee pursuant to RSA 195:18, said committee to consist of three qualified voters, of whom at least one shall be a member of the school board, all of whom shall be appointed by the moderator and/or an AREA school planning committee, pursuant to RSA 195-A:3, consisting of three qualified voters, of whom at least one shall be a member of the school board, all of whom shall be appointed by the moderator.

ARTICLE 13: To hear the reports of Agents, Committees, or Officers chosen, and pass any vote relating thereto.

GIVEN UNDER OUR HANDS AT SAID LITCHFIELD ON THIS DAY OF FEBRUARY 1997.

Ellen-Ann Robinson
Linda F. Tate
Richard Lascelles
Cynthia Couture
Timothy Creedon

Litchfield School District Budget 1997-98

Account Number	Account Name	Budgeted 1995-96	Expended 1995-96	Budgeted 1996-97	Supt's 1997-98	School Board 1997-98	Budget Comm. 1997-98	N. Rec. 1997-98
1 1100 00 0110 2 87 2	REG.TEACHER SALARIES	\$418,846	\$408,560.00	\$410,072	\$418,440	\$383,388	\$375,019	\$8,369
1 1100 00 0110 2 88 1	REG.TEACHER SALARIES	\$939,209	\$911,215.74	\$997,490	\$1,113,954	\$995,496	\$973,679	\$21,817
1 1100 00 0113 2 00 0	TUTORING SALARIES	\$15,300	\$14,407.50	\$15,300	\$17,656	\$17,656	\$15,300	\$2,356
1 1100 00 0114 4 87 2	TEACHER AIDE SALARIES	\$5,240	\$5,656.03	\$5,397	\$5,558	\$5,558	\$5,558	\$0
1 1100 00 0114 4 88 1	TEACHER AIDE SALARIES	\$7,860	\$7,614.39	\$8,096	\$30,572	\$16,676	\$8,338	\$8,338
1 1100 00 0120 2 00 0	SUBSTITUTE SALARIES	\$52,000	\$67,631.69	\$50,000	\$68,000	\$68,000	\$59,000	\$9,000
1 1100 00 0440 0 87 2	REPAIRS & MAIN.INST.EQUIP.	\$9,204	\$8,515.89	\$10,200	\$11,412	\$11,412	\$10,200	\$1,212
1 1100 00 0440 0 88 1	REPAIRS & MAIN.INST.EQUIP.	\$7,613	\$8,651.28	\$8,300	\$10,967	\$10,967	\$9,000	\$1,967
1 1100 00 0561 0 85 3	TUITION (ALVIRNE)	\$2,343,674	\$2,239,262.75	\$2,272,500	\$2,405,300	\$2,405,300	\$2,275,320	\$129,980
1 1100 00 0561 0 86 3	TUITION (MANCHESTER)	\$121,710	\$74,857.01	\$61,500	\$43,560	\$43,560	\$43,560	\$0
1 1100 00 0580 0 00 0	TRAVEL	\$4,120	\$3,667.95	\$4,100	\$4,100	\$4,100	\$3,700	\$400
1 1100 00 0610 0 87 2	SUPPLIES	\$9,567	\$10,667.58	\$15,000	\$13,786	\$13,786	\$12,076	\$1,710
1 1100 00 0610 0 88 1	SUPPLIES	\$15,964	\$15,552.40	\$22,500	\$22,803	\$22,803	\$18,400	\$4,403
1 1100 00 0611 0 87 2	COMPUTER SUPPLIES	\$600	\$534.19	\$4,400	\$4,400	\$4,400	\$2,250	\$2,150
1 1100 00 0611 0 88 1	COMPUTER SUPPLIES	\$1,600	\$1,591.86	\$3,200	\$3,200	\$3,200	\$2,500	\$700
1 1100 00 0630 0 87 2	TEXTBOOK REPLACEMENT	\$7,544	\$7,356.43	\$11,808	\$13,338	\$13,338	\$12,300	\$1,038
1 1100 00 0630 0 88 1	TEXTBOOK REPLACEMENT	\$10,438	\$10,467.65	\$10,404	\$13,820	\$13,820	\$12,250	\$1,570
1 1100 00 0631 0 87 2	TEXTBOOKS/NEW PROGRAMS	\$0	\$0	\$0	\$0	\$0	\$0	\$0
1 1100 00 0631 0 88 1	TEXTBOOKS/NEW PROGRAMS	\$0	\$0	\$0	\$0	\$0	\$0	\$0
1 1100 00 0632 0 87 2	TEXTBOOKS/SPECIAL PROGRA	\$509	\$489.00	\$599	\$712	\$712	\$712	\$0
1 1100 00 0632 0 88 1	TEXTBOOKS/SPECIAL PROGRA	\$0	\$0	\$0	\$0	\$0	\$0	\$0
1 1100 00 0741 0 87 2	EQUIPMENT ADDITIONAL	\$0	\$13,137	\$13,137	\$0	\$0	\$0	\$0
1 1100 00 0741 0 88 1	EQUIPMENT ADDITIONAL	\$0	\$20,384	\$20,384	\$0	\$0	\$0	\$0
1 1100 00 0741 0 00 0	EQUIPMENT ADDITIONAL	\$0	\$51,200	\$51,200	\$71,200	\$0	\$0	\$0
1 1100 00 0742 0 87 2	EQUIPMENT REPLACEMENT	\$0	\$0	\$0	\$0	\$0	\$0	\$0
1 1100 00 0742 0 88 1	EQUIPMENT REPLACEMENT	\$4,205	\$4,204.92	\$4,205	\$4,205	\$4,205	\$4,205	\$0
1 1100 00 0751 0 87 2	FURNITURE ADDITIONAL	\$750	\$1,898.00	\$0	\$1,600	\$1,600	\$1,600	\$0
1 1100 00 0751 0 88 1	FURNITURE ADDITIONAL	\$9,096	\$7,992.89	\$2,136	\$7,611	\$7,611	\$2,300	\$5,311
1 1100 00 0752 0 87 2	FURNITURE REPLACEMENT	\$0	\$0	\$0	\$2,400	\$2,400	\$2,400	\$0
1 1100 00 0752 0 88 1	FURNITURE REPLACEMENT	\$0	\$0	\$0	\$2,840	\$2,840	\$2,840	\$0
Subtotal		\$3,985,049	\$3,810,795.15	\$4,001,928	\$4,291,434	\$4,052,828	\$3,852,507	\$200,321

1 1100 02 0110 2 87 2	ART/SALARY	\$0	\$35,621.00	\$11,012	\$26,423	\$12,151	\$12,151	\$0
1 1100 02 0110 2 88 1	ART/SALARY	\$35,321	\$35,621.00	\$35,321	\$38,535	\$35,321	\$35,321	\$0
1 1100 02 0610 0 87 2	SUPPLIES	\$767	\$777.52	\$1,018	\$1,197	\$1,197	\$1,197	\$0
1 1100 02 0610 0 88 1	SUPPLIES	\$1,842	\$1,789.79	\$2,225	\$2,419	\$2,419	\$2,419	\$0
1 1100 02 0741 0 87 2	EQUIPMENT ADDITIONAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0
1 1100 02 0741 0 88 1	EQUIPMENT ADDITIONAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Litchfield School District Budget 1997-98

Account Number	Account Name	Budgeted 1995-96	Expended 1995-96	Budgeted 1996-97	Supt's 1997-98	School Board 1997-98	Budget Comm. 1997-98	N. Rec. 1997-98
1 1100 02 0742 0 87 2	EQUIPMENT REPLACEMENT	\$0		\$0	\$0	\$0	\$0	\$0
1 1100 02 0742 0 88 1	EQUIPMENT REPLACEMENT	\$0		\$0	\$0	\$0	\$0	\$0
1 1100 02 0751 0 87 2	FURNITURE ADDITIONAL	\$0		\$0	\$0	\$0	\$0	\$0
1 1100 02 0751 0 88 1	FURNITURE ADDITIONAL	\$0		\$0	\$0	\$0	\$0	\$0
1 1100 02 0752 0 87 2	FURNITURE REPLACEMENT	\$0		\$0	\$0	\$0	\$0	\$0
1 1100 02 0752 0 88 1	FURNITURE REPLACEMENT	\$0		\$0	\$0	\$0	\$0	\$0
	Subtotal	\$37,930	\$38,188.31	\$49,576	\$68,574	\$51,088	\$51,088	\$0
1 1100 06 0110 2 87 2	FOREIGN LANG.SALARIES	\$13,521	\$13,526.50	\$14,479	\$14,588	\$14,588	\$14,588	\$0
1 1100 06 0610 0 87 2	FOREIGN LANG.SUPPLIES	\$1,000	\$949.20	\$800	\$900	\$900	\$900	\$0
1 1100 06 0631 0 87 2	TEXTBOOKS/NEW PROGRAMS	\$0		\$0	\$0	\$0	\$0	\$0
1 1100 06 0741 0 87 2	EQUIPMENT ADDITIONAL	\$0		\$0	\$0	\$0	\$0	\$0
	Subtotal	\$14,521	\$14,475.70	\$15,279	\$15,488	\$15,488	\$15,488	\$0
1 1100 08 0110 2 87 2	PHYSICAL ED./SALARY	\$0		\$11,012	\$27,694	\$12,735	\$12,735	\$0
1 1100 08 0110 2 88 1	PHYSICAL ED./SALARY	\$35,321	\$35,321.00	\$35,321	\$38,535	\$35,321	\$35,321	\$0
1 1100 08 0610 0 87 2	SUPPLIES	\$1,255	\$1,260.62	\$1,450	\$1,512	\$1,512	\$1,512	\$0
1 1100 08 0610 0 88 1	SUPPLIES	\$1,160	\$927.03	\$1,163	\$1,382	\$1,382	\$1,382	\$0
1 1100 08 0741 0 87 2	EQUIPMENT ADDITIONAL	\$0		\$0	\$0	\$0	\$0	\$0
1 1100 08 0741 0 88 1	EQUIPMENT ADDITIONAL	\$0		\$0	\$0	\$0	\$0	\$0
1 1100 08 0742 0 87 2	EQUIPMENT REPLACEMENT	\$0		\$0	\$0	\$0	\$0	\$0
1 1100 08 0742 0 88 1	EQUIPMENT REPLACEMENT	\$0		\$0	\$431	\$431	\$431	\$0
1 1100 08 0751 0 87 2	FURNITURE ADDITIONAL	\$0		\$0	\$0	\$0	\$0	\$0
1 1100 08 0751 0 88 1	FURNITURE ADDITIONAL	\$0		\$0	\$0	\$0	\$0	\$0
1 1100 08 0752 0 87 2	FURNITURE REPLACEMENT	\$0		\$0	\$0	\$0	\$0	\$0
1 1100 08 0752 0 88 1	FURNITURE REPLACEMENT	\$0		\$0	\$0	\$0	\$0	\$0
	Subtotal	\$37,736	\$37,508.65	\$48,946	\$69,554	\$51,381	\$51,381	\$0
1 1100 09 0110 2 87 2	HOME EC./SALARY	\$36,821	\$36,821.00	\$36,821	\$38,535	\$36,821	\$36,821	\$0
1 1100 09 0610 0 87 2	SUPPLIES	\$1,258	\$1,258.00	\$1,453	\$1,515	\$1,515	\$1,515	\$0
1 1100 09 0631 0 87 2	TEXTS/NEW PROGRAMS	\$0		\$0	\$0	\$0	\$0	\$0
1 1100 09 0741 0 87 2	EQUIPMENT ADDITIONAL	\$0		\$0	\$0	\$0	\$0	\$0
1 1100 09 0742 0 87 2	EQUIPMENT REPLACEMENT	\$0		\$0	\$0	\$0	\$0	\$0
1 1100 09 0751 0 87 2	FURNITURE ADDITIONAL	\$0		\$0	\$0	\$0	\$0	\$0
1 1100 09 0752 0 87 2	FURNITURE REPLACEMENT	\$0		\$0	\$0	\$0	\$0	\$0
	Subtotal	\$38,079	\$38,079.00	\$38,274	\$40,050	\$38,336	\$38,336	\$0

Litchfield School District Budget 1997-98								
Account Number	Account Name	Budgeted 1995-96	Expended 1995-96	Budgeted 1996-97	Supt's 1997-98	School Board 1997-98	Budget Comm. 1997-98	N. Rec. 1997-98
1 1100 10 0110 2 87 2	INDUSTRIAL ARTS/SALARY	\$31,674	\$35,321.00	\$35,321	\$37,035	\$35,321	\$35,321	\$0
1 1100 10 0610 0 87 2	SUPPLIES	\$1,258	\$1,258.00	\$1,453	\$1,515	\$1,515	\$1,515	\$0
1 1100 10 0631 0 87 2	TEXTS/NEW PROGRAMS	\$0		\$0	\$0	\$0	\$0	\$0
1 1100 10 0741 0 87 2	EQUIPMENT ADDITIONAL	\$0		\$0	\$0	\$0	\$0	\$0
1 1100 10 0742 0 87 2	EQUIPMENT REPLACEMENT	\$0		\$0	\$0	\$0	\$0	\$0
1 1100 10 0751 0 87 2	FURNITURE ADDITIONAL	\$0		\$0	\$0	\$0	\$0	\$0
1 1100 10 0752 0 87 2	FURNITURE REPLACEMENT	\$0		\$0	\$0	\$0	\$0	\$0
Subtotal		\$32,932	\$36,579.00	\$36,774	\$38,550	\$36,836	\$36,836	\$0
1 1100 11 0610 0 87 2	MATH SUPPLIES	\$325	\$303.30	\$325	\$350	\$350	\$350	\$0
1 1100 11 0610 0 88 1	MATH SUPPLIES	\$425	\$351.55	\$1,400	\$1,500	\$1,500	\$1,500	\$0
1 1100 11 0611 0 87 2	COMPUTER SUPPLIES	\$0		\$0	\$0	\$0	\$0	\$0
1 1100 11 0611 0 88 1	COMPUTER SUPPLIES	\$0		\$0	\$0	\$0	\$0	\$0
1 1100 11 0630 0 88 1	MATH WORKBOOKS	\$3,900	\$3,830.50	\$3,972	\$6,193	\$6,193	\$5,637	\$556
1 1100 11 0631 0 87 2	TEXTS/NEW PROGRAMS	\$0		\$0	\$0	\$0	\$0	\$0
1 1100 11 0631 0 88 1	TEXTS/NEW PROGRAMS	\$0		\$0	\$5,250	\$5,250	\$4,700	\$550
Subtotal		\$4,650	\$4,485.35	\$5,697	\$13,293	\$13,293	\$12,187	\$1,106
1 1100 12 0110 2 87 2	MUSIC/SALARY	\$0		\$11,012	\$19,000	\$19,000	\$16,850	\$2,150
1 1100 12 0110 2 88 1	MUSIC/SALARY	\$30,544	\$30,544.00	\$30,544	\$34,439	\$34,439	\$30,544	\$3,895
1 1100 12 0610 0 87 2	SUPPLIES	\$412	\$395.88	\$461	\$436	\$436	\$436	\$0
1 1100 12 0610 0 88 1	SUPPLIES	\$1,326	\$1,306.44	\$1,346	\$1,520	\$1,520	\$1,520	\$0
1 1100 12 0631 0 87 2	TEXTS/NEW PROGRAMS	\$0		\$0	\$1,050	\$1,050	\$1,050	\$0
1 1100 12 0671 0 87 2	TAPES, RECORDS	\$100	\$83.90	\$0	\$0	\$0	\$0	\$0
1 1100 12 0671 0 88 1	TAPES, RECORDS	\$0		\$0	\$0	\$0	\$0	\$0
1 1100 12 0741 0 87 2	EQUIPMENT/ADDITIONAL	\$0		\$0	\$0	\$0	\$0	\$0
1 1100 12 0741 0 88 1	EQUIPMENT/ADDITIONAL	\$0		\$0	\$0	\$0	\$0	\$0
1 1100 12 0742 0 87 2	EQUIPMENT/REPLACEMENT	\$0		\$0	\$0	\$0	\$0	\$0
1 1100 12 0742 0 88 1	EQUIPMENT/REPLACEMENT	\$0		\$0	\$290	\$290	\$290	\$0
1 1100 12 0751 0 87 2	FURNITURE/ADDITIONAL	\$0		\$0	\$0	\$0	\$0	\$0
1 1100 12 0751 0 88 1	FURNITURE/ADDITIONAL	\$0		\$0	\$0	\$0	\$0	\$0
1 1100 12 0752 0 87 2	FURNITURE/REPLACEMENT	\$0		\$0	\$0	\$0	\$0	\$0
1 1100 12 0752 0 88 1	FURNITURE/REPLACEMENT	\$0		\$0	\$0	\$0	\$0	\$0
Subtotal		\$32,382	\$32,330.22	\$43,363	\$56,735	\$56,735	\$50,690	\$6,045
1 1100 13 0610 0 87 2	SUPPLIES/SCIENCE	\$1,355	\$1,352.02	\$1,968	\$2,052	\$2,052	\$2,052	\$0
1 1100 13 0610 0 88 1	SUPPLIES/SCIENCE	\$3,070	\$3,017.93	\$3,978	\$4,492	\$4,492	\$4,492	\$0

Litchfield School District Budget 1997-98								
Account Number	Account Name	Budgeted 1995-96	Expended 1995-96	Budgeted 1996-97	Supt's 1997-98	School Board 1997-98	Budget Comm. 1997-98	N. Rec. 1997-98
1 1100 13 0631 0 87 2	TEXTBOOKS/NEW	\$500	\$389.90	\$0	\$0	\$0	\$0	\$0
1 1100 13 0631 0 88 1	TEXTBOOKS/NEW	\$0		\$0	\$0	\$0	\$0	\$0
1 1100 13 0741 0 87 2	EQUIPMENT/ADDITIONAL	\$0		\$0	\$0	\$0	\$0	\$0
1 1100 13 0741 0 88 1	EQUIPMENT/ADDITIONAL	\$0		\$0	\$0	\$0	\$0	\$0
1 1100 13 0742 0 87 2	EQUIPMENT/REPLACEMENT	\$0		\$0	\$0	\$0	\$0	\$0
1 1100 13 0742 0 88 1	EQUIPMENT/REPLACEMENT	\$0		\$0	\$0	\$0	\$0	\$0
1 1100 13 0751 0 87 2	FURNITURE/ADDITIONAL	\$0		\$0	\$0	\$0	\$0	\$0
1 1100 13 0751 0 88 1	FURNITURE/ADDITIONAL	\$0		\$0	\$0	\$0	\$0	\$0
1 1100 13 0752 0 87 2	FURNITURE REPLACEMENT	\$0		\$0	\$270	\$270	\$270	\$0
1 1100 13 0752 0 88 1	FURNITURE REPLACEMENT	\$0		\$0	\$0	\$0	\$0	\$0
Subtotal		\$4,925	\$4,759.85	\$5,946	\$6,814	\$6,814	\$6,814	\$0
1 1100 23 0110 2 87 2	READING/SALARY	\$0		\$0	\$0	\$0	\$0	\$0
1 1100 23 0110 2 88 1	READING/SALARY	\$46,302	\$46,302.00	\$47,691	\$49,599	\$49,599	\$49,122	\$477
1 1100 23 0610 0 87 2	SUPPLIES	\$6,588	\$6,371.21	\$5,319	\$6,747	\$6,747	\$6,747	\$0
1 1100 23 0610 0 88 1	SUPPLIES	\$21,000	\$20,592.59	\$20,708	\$26,240	\$26,240	\$25,085	\$1,155
1 1100 23 0630 0 87 2	TEXTBOOK REPLACEMENTS	\$531	\$507.20	\$1,357	\$848	\$848	\$848	\$0
1 1100 23 0630 0 88 1	TEXTBOOK REPLACEMENTS	\$3,296	\$3,391.29	\$2,328	\$3,980	\$3,980	\$3,695	\$285
1 1100 23 0631 0 87 2	NEW PROGRAMS	\$0		\$0	\$0	\$0	\$0	\$0
1 1100 23 0631 0 88 1	NEW PROGRAMS	\$0		\$0	\$0	\$0	\$0	\$0
1 1100 23 0632 0 88 1	SPECIAL PROGRAMS	\$0		\$0	\$0	\$0	\$0	\$0
1 1100 23 0741 0 88 1	ADDITIONAL EQUIPMENT	\$0		\$0	\$0	\$0	\$0	\$0
Subtotal		\$77,717	\$77,164.29	\$77,403	\$87,414	\$87,414	\$85,497	\$1,917
Grand Total 1100 Series		\$4,265,921	\$4,094,365.52	\$4,323,186	\$4,687,906	\$4,410,213	\$4,200,824	\$209,389
1 1200 00 0110 1 88 1	SPECIAL SERV./SALARY	\$37,047	\$30,580.50	\$38,158	\$37,960	\$37,960	\$37,595	\$365
1 1200 00 0110 2 87 2	SPECIAL SERV./SALARY	\$42,844	\$42,844.00	\$42,844	\$45,851	\$45,851	\$42,844	\$3,007
1 1200 00 0110 2 88 1	SPECIAL SERV./SALARY	\$123,290	\$122,942.63	\$123,979	\$127,015	\$118,865	\$118,865	\$0
1 1200 00 0113 2 00 0	TUTORS	\$8,000	\$4,502.50	\$4,000	\$8,000	\$8,000	\$8,000	\$0
1 1200 00 0114 4 87 2	PARAPROFESSIONAL/SALARY	\$46,625	\$28,267.75	\$28,557	\$54,161	\$54,161	\$53,640	\$521
1 1200 00 0114 4 88 1	PARAPROFESSIONAL/SALARY	\$93,782	\$103,106.56	\$160,297	\$174,169	\$163,689	\$162,115	\$1,574
1 1200 00 0569 0 00 0	TUITION/HANDICAPPED	\$158,845	\$202,207.95	\$218,842	\$347,295	\$330,657	\$302,102	\$28,555
1 1200 00 0610 0 87 2	SUPPLIES	\$1,500	\$1,490.43	\$1,200	\$2,700	\$2,700	\$2,700	\$0
1 1200 00 0610 0 88 1	SUPPLIES	\$5,382	\$5,179.73	\$7,122	\$7,098	\$7,098	\$7,098	\$0
1 1200 00 0631 0 87 2	NEW PROGRAMS	\$0		\$0	\$0	\$0	\$0	\$0
1 1200 00 0631 0 88 1	NEW PROGRAMS	\$0		\$0	\$0	\$0	\$0	\$0

Litchfield School District Budget 1997-98									
Account Number	Account Name	Budgeted 1995-96	Expended 1995-96	Budgeted 1996-97	Supt's 1997-98	School Board 1997-98	Budget Comm. 1997-98	N. Rec. 1997-98	
1 1200 00 0632 0 87 2	SPECIAL PROGRAMS	\$1,105	\$1,053.12	\$260	\$260	\$260	\$260	\$0	
1 1200 00 0632 0 88 1	SPECIAL PROGRAMS	\$460	\$318.37	\$460	\$360	\$360	\$360	\$0	
1 1200 00 0741 0 87 2	EQUIPMENT/ADDITIONAL	\$4,495	\$4,560.64	\$2,600	\$1,000	\$1,000	\$1,000	\$0	
1 1200 00 0741 0 88 1	EQUIPMENT/ADDITIONAL	\$5,794	\$8,513.86	\$12,444	\$11,607	\$11,607	\$9,200	\$2,407	
1 1200 00 0742 0 87 2	EQUIPMENT/REPLACEMENT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
1 1200 00 0742 0 88 1	EQUIPMENT/REPLACEMENT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
1 1200 00 0751 0 87 2	FURNITURE/ADDITIONAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
1 1200 00 0751 0 88 1	FURNITURE/ADDITIONAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
1 1200 00 0752 0 87 2	FURNITURE/REPLACEMENT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
1 1200 00 0752 0 88 1	FURNITURE/REPLACEMENT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Grand Total 1200 Series		\$529,169	\$555,568.04	\$640,763	\$817,476	\$782,208	\$745,779	\$36,429	
1 1410 00 0110 2 87 2	EXTRA CURR./SALARIES	\$12,200	\$12,200.00	\$13,200	\$14,250	\$13,200	\$13,200	\$0	
1 1410 00 0110 2 88 1	EXTRA CURR./SALARIES	\$1,425	\$175.00	\$1,425	\$2,650	\$1,425	\$1,425	\$0	
1 1410 00 0391 0 87 2	OFFICIALS	\$2,130	\$2,130.00	\$2,130	\$2,130	\$2,130	\$2,130	\$0	
1 1410 00 0580 0 88 1	TRAVEL/PROF MTGS		\$540.00	\$0	\$250	\$250	\$250	\$0	
1 1410 00 0610 0 87 2	INTER SCHOLASTIC SUPPLIES	\$2,520	\$2,468.14	\$2,520	\$2,520	\$2,520	\$2,520	\$0	
1 1410 00 0610 0 88 1	INTER SCHOLASTIC SUPPLIES	\$0	\$241.62	\$0	\$250	\$250	\$250	\$0	
1 1410 00 0741 0 87 2	EQUIPMENT/ADDITIONAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
1 1410 00 0742 0 87 2	EQUIPMENT/REPLACEMENT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
1 1410 00 0751 0 87 2	FURNITURE/ADDITIONAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
1 1410 00 0752 0 87 2	FURNITURE/REPLACEMENT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
1 1410 00 0810 0 88 1	DUES & FEES		\$135.00	\$0	\$435	\$435	\$405	\$30	
Subtotal		\$18,275	\$17,889.76	\$19,275	\$22,050	\$19,775	\$19,775	\$0	
1 1490 00 0890 0 87 2	STUDENT ACTIVITIES	\$200	\$200.00	\$200	\$200	\$200	\$200	\$0	
1 1490 00 0890 0 88 1	STUDENT ACTIVITIES	\$200	\$199.30	\$450	\$450	\$450	\$450	\$0	
Subtotal		\$400	\$399.30	\$650	\$650	\$650	\$650	\$0	
Grand Total 1400 Series		\$18,675	\$18,289	\$19,925	\$22,700	\$20,425	\$20,425	\$0	
1 2112 00 0110 4 00 0	ATTENDANCE OFFICER	\$1	\$0.00	\$1	\$1	\$1	\$1	\$0	
Grand Total 2110 Series		\$1	\$0.00	\$1	\$1	\$1	\$1	\$0	
1 2120 00 0110 1 87 2	GUIDANCE/SALARY	\$38,931	\$38,931.00	\$40,099	\$41,184	\$41,184	\$40,788	\$396	
1 2120 00 0110 1 88 1	GUIDANCE/SALARY	\$37,289	\$37,289.00	\$38,408	\$39,944	\$39,944	\$39,560	\$384	
1 2120 00 0610 0 87 2	SUPPLIES & TESTING	\$1,303	\$1,777.92	\$1,642	\$1,642	\$1,642	\$1,642	\$0	

Litchfield School District Budget 1997-98									
Account Number	Account Name	Budgeted 1995-96	Expended 1995-96	Budgeted 1996-97	Supt's 1997-98	School Board 1997-98	Budget Comm. 1997-98	N. Rec. 1997-98	
1 2120 00 0610 0 88 1	SUPPLIES & TESTING	\$1,788	\$1,262.01	\$1,864	\$2,049	\$2,049	\$2,049	\$0	
Grand Total 2120 Series		\$79,311	\$79,259.93	\$82,013	\$84,819	\$84,819	\$84,039	\$780	
1 2134 00 0110 3 87 2	NURSES/SALARY	\$20,149	\$20,149.00	\$20,753	\$21,629	\$20,753	\$20,753	\$0	
1 2134 00 0110 3 88 1	NURSES/SALARY	\$20,735	\$20,735.00	\$21,357	\$24,629	\$21,357	\$21,357	\$0	
1 2134 00 0610 0 87 2	SUPPLIES	\$426	\$425.16	\$492	\$513	\$513	\$513	\$0	
1 2134 00 0610 0 88 1	SUPPLIES	\$461	\$454.93	\$459	\$518	\$518	\$518	\$0	
1 2134 00 0741 0 87 2	EQUIPMENT/ADDITIONAL	\$0		\$0	\$0	\$0	\$0	\$0	
1 2134 00 0741 0 88 1	EQUIPMENT/ADDITIONAL	\$0		\$150	\$0	\$0	\$0	\$0	
1 2134 00 0742 0 87 2	EQUIPMENT/REPLACEMENT	\$0		\$0	\$0	\$0	\$0	\$0	
1 2134 00 0742 0 88 1	EQUIPMENT/REPLACEMENT	\$0		\$0	\$0	\$0	\$0	\$0	
1 2134 00 0751 0 87 2	FURNITURE/ADDITIONAL	\$0		\$0	\$0	\$0	\$0	\$0	
1 2134 00 0751 0 88 1	FURNITURE/ADDITIONAL	\$0		\$0	\$0	\$0	\$0	\$0	
1 2134 00 0752 0 87 2	FURNITURE/REPLACEMENT	\$0		\$0	\$0	\$0	\$0	\$0	
1 2134 00 0752 0 88 1	FURNITURE/REPLACEMENT	\$0		\$0	\$0	\$0	\$0	\$0	
Grand Total 2130 Series		\$41,771	\$41,764.09	\$43,211	\$47,289	\$43,141	\$43,141	\$0	
1 2140 00 0110 1 00 0	PSYCHOLOGIST/SALARY	\$13,880	\$17,149.68	\$21,630	\$22,495	\$22,495	\$22,495	\$0	
1 2140 00 0330 3 87 2	PHYS.EXAMS/PSYCH.SERV.	\$7,349	\$5,028.04	\$7,500	\$8,161	\$8,161	\$6,310	\$1,851	
1 2140 00 0330 3 88 1	PHYS.EXAMS/PSYCH.SERV.	\$18,373	\$18,514.87	\$17,319	\$23,918	\$23,918	\$23,918	\$0	
Grand Total 2140 Series		\$39,602	\$40,692.59	\$46,449	\$54,574	\$54,574	\$52,723	\$1,851	
1 2150 00 0110 2 88 1	SPEECH SALARIES	\$54,962	\$51,173.00	\$64,387	\$70,057	\$52,061	\$52,061	\$0	
1 2150 00 0310 0 88 1	SPEECH & LANG.CONSULTANT	\$0		\$0	\$0	\$0	\$0	\$0	
1 2150 00 0610 0 88 1	SUPPLIES	\$550	\$412.01	\$439	\$565	\$565	\$565	\$0	
1 2150 00 0631 0 88 1	NEW PROGRAMS	\$0		\$0	\$0	\$0	\$0	\$0	
1 2150 00 0632 0 88 1	SPECIAL PROGRAMS	\$0		\$0	\$0	\$0	\$0	\$0	
1 2150 00 0741 0 88 1	EQUIPMENT/ADDITIONAL	\$0		\$0	\$0	\$0	\$0	\$0	
1 2150 00 0742 0 88 1	EQUIPMENT/REPLACEMENT	\$0		\$0	\$0	\$0	\$0	\$0	
1 2150 00 0751 0 88 1	FURNITURE/ADDITIONAL	\$0		\$0	\$0	\$0	\$0	\$0	
1 2150 00 0752 0 88 1	FURNITURE/REPLACEMENT	\$0		\$0	\$0	\$0	\$0	\$0	
Grand Total 2150 Series		\$55,512	\$51,585.01	\$64,826	\$70,622	\$52,626	\$52,626	\$0	
1 2190 00 0811 0 00 0	SERESC (1033X3.60)	\$3,233	\$3,101.40	\$3,384	\$3,719	\$3,719	\$3,719	\$0	
1 2190 00 0891 0 87 2	OTHER PUPIL SERVICES	\$0		\$0	\$0	\$0	\$0	\$0	
1 2190 00 0891 0 88 1	OTHER PUPIL SERVICES	\$0		\$0	\$0	\$0	\$0	\$0	
Grand Total 2190 Series		\$3,233	\$3,101.40	\$3,384	\$3,719	\$3,719	\$3,719	\$0	

Litchfield School District Budget 1997-98

Account Number	Account Name	Budgeted 1995-96	Expended 1995-96	Budgeted 1996-97	Supt's 1997-98	School Board 1997-98	Budget Comm. 1997-98	N. Rec. 1997-98
1 2210 00 0320 0 87 2	SCHOOL EVALUATION	\$0		\$0	\$0	\$0	\$0	\$0
1 2210 00 0320 0 88 1	SCHOOL EVALUATION	\$1	\$4,931.84	\$0	\$0	\$0	\$0	\$0
	Subtotal	\$1	\$4,931.84	\$0	\$0	\$0	\$0	\$0
1 2212 00 0640 0 87 2	PROF. PUBLICATIONS	\$200	\$195.00	\$200	\$228	\$228	\$228	\$0
1 2212 00 0640 0 88 1	PROF. PUBLICATIONS	\$200	\$194.52	\$200	\$400	\$400	\$400	\$0
	Subtotal	\$400	\$389.52	\$400	\$628	\$628	\$628	\$0
1 2213 00 0270 0 00 0	COURSE REIMB/NON.BARG.	\$3,000	\$2,613.00	\$3,000	\$3,000	\$3,000	\$2,500	\$500
1 2213 00 0271 0 00 0	COURSE REIMB/BARG.	\$12,000	\$9,516.00	\$12,000	\$13,000	\$12,000	\$9,500	\$2,500
1 2213 00 0320 0 00 0	TEACHER WORKSHOPS	\$7,500	\$7,016.90	\$7,500	\$9,500	\$7,500	\$5,500	\$2,000
1 2213 00 0580 0 87 2	PROFESSIONAL MTGS/TRAVEL	\$840	\$363.00	\$840	\$840	\$840	\$500	\$340
1 2213 00 0580 0 88 1	PROFESSIONAL MTGS/TRAVEL	\$650	\$460.00	\$650	\$750	\$750	\$500	\$250
	Subtotal	\$23,990	\$19,968.90	\$23,990	\$27,090	\$24,090	\$18,500	\$5,590
Grand Total 2210 Series								
		\$24,391	\$25,290.26	\$24,390	\$27,718	\$24,718	\$19,128	\$5,590
1 2222 00 0110 2 87 2	LIBRARIAN/SALARY	\$0		\$0	\$0	\$0	\$0	\$0
1 2222 00 0110 2 88 1	LIBRARIAN/SALARY	\$41,076	\$41,076.00	\$41,076	\$44,571	\$41,076	\$41,076	\$0
1 2222 00 0114 4 87 2	PARAPROFESSIONAL/SALARY	\$16,734	\$16,734.00	\$17,236	\$17,925	\$17,925	\$17,925	\$0
1 2222 00 0610 0 87 2	SUPPLIES	\$120	\$115.26	\$120	\$120	\$120	\$120	\$0
1 2222 00 0610 0 88 1	SUPPLIES	\$400	\$379.50	\$600	\$600	\$600	\$600	\$0
1 2222 00 0611 0 87 2	COMPUTER SOFTWARE	\$0		\$0	\$0	\$0	\$0	\$0
1 2222 00 0611 0 88 1	COMPUTER SOFTWARE	\$500	\$483.79	\$500	\$600	\$600	\$600	\$0
1 2222 00 0630 0 87 2	TEXTBOOK REPLACEMENT	\$2,000	\$1,998.26	\$2,000	\$4,000	\$4,000	\$2,000	\$2,000
1 2222 00 0630 0 88 1	TEXTBOOK REPLACEMENT	\$5,000	\$5,002.29	\$5,000	\$6,000	\$4,950	\$4,950	\$0
	Subtotal	\$65,830	\$65,789.10	\$66,532	\$73,816	\$69,271	\$67,271	\$2,000
1 2223 00 0440 0 87 2	AUDIO VISUAL REPAIRS	\$400	\$283.64	\$900	\$900	\$900	\$500	\$400
1 2223 00 0440 0 88 1	AUDIO VISUAL REPAIRS	\$750	\$1,466.80	\$1,000	\$1,000	\$1,000	\$1,000	\$0
1 2223 00 0453 0 87 2	AUDIO VISUAL RENTALS	\$0		\$0	\$0	\$0	\$0	\$0
1 2223 00 0453 0 88 1	AUDIO VISUAL RENTALS	\$250	\$236.00	\$250	\$350	\$350	\$350	\$0
1 2223 00 0640 0 87 2	PERIODICALS	\$490	\$463.95	\$600	\$675	\$675	\$675	\$0
1 2223 00 0640 0 88 1	PERIODICALS	\$400	\$396.79	\$500	\$500	\$500	\$500	\$0
1 2223 00 0670 0 87 2	FILMSTRIPS	\$0		\$0	\$0	\$0	\$0	\$0
1 2223 00 0670 0 88 1	FILMSTRIPS	\$500	\$228.70	\$300	\$500	\$500	\$500	\$0

Litchfield School District Budget 1997-98								
Account Number	Account Name	Budgeted 1995-96	Expended 1995-96	Budgeted 1996-97	Supt's 1997-98	School Board 1997-98	Budget Comm. 1997-98	N. Rec. 1997-98
1 2223 00 0671 0 87 2	TAPES,RECORDS,ETC.	\$0	\$94.02	\$0	\$0	\$0	\$0	\$0
1 2223 00 0671 0 88 1	TAPES,RECORDS,ETC.	\$150		\$150	\$100	\$100	\$100	\$0
1 2223 00 0680 0 87 2	MAPS,CHARTS,GLOBES	\$0		\$300	\$300	\$300	\$300	\$0
1 2223 00 0680 0 88 1	MAPS,CHARTS,GLOBES	\$0		\$1,080	\$1,200	\$1,200	\$1,200	\$0
1 2223 00 0741 0 87 2	EQUIPMENT/ADDITIONAL	\$0		\$0	\$0	\$0	\$0	\$0
1 2223 00 0741 0 88 1	EQUIPMENT/ADDITIONAL	\$636		\$646.00	\$1,014	\$240	\$240	\$240
1 2223 00 0742 0 87 2	EQUIPMENT/REPLACEMENT	\$0	\$0		\$0	\$0	\$0	\$0
1 2223 00 0742 0 88 1	EQUIPMENT/REPLACEMENT	\$0	\$0		\$744	\$744	\$744	\$0
1 2223 00 0751 0 87 2	FURNITURE/ADDITIONAL	\$0	\$0		\$0	\$0	\$0	\$0
1 2223 00 0751 0 88 1	FURNITURE/ADDITIONAL	\$0	\$0		\$0	\$0	\$0	\$0
1 2223 00 0752 0 87 2	FURNITURE/REPLACEMENT	\$0	\$0		\$0	\$0	\$0	\$0
1 2223 00 0752 0 88 1	FURNITURE/REPLACEMENT	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Subtotal		\$3,576	\$3,815.90	\$6,094	\$6,509	\$6,509	\$6,109	\$400
1 2224 00 0810 0 00 0	DUES & FEES	\$125	\$95.00	\$125	\$125	\$125	\$125	\$0
Grand Total 2220 Series		\$69,531	\$69,700.00	\$72,751	\$80,450	\$75,905	\$73,505	\$2,400
1 2311 00 0110 0 01 0	SCHOOL BOARD SALARIES	\$4,000	\$4,000.00	\$4,000	\$4,000	\$4,000	\$4,000	\$0
1 2311 00 0580 0 01 0	TRAVEL	\$0		\$0	\$0	\$0	\$0	\$0
Subtotal		\$4,000	\$4,000.00	\$4,000	\$4,000	\$4,000	\$4,000	\$0
1 2313 00 0110 0 01 0	DISTRICT TREASURER/SALARY	\$3,250	\$3,250.00	\$3,250	\$3,250	\$3,250	\$3,250	\$0
1 2313 00 0523 0 01 0	BONDS-TREASURER	\$0		\$0	\$0	\$0	\$0	\$0
1 2313 00 0610 0 01 0	TREASURER SUPPLIES	\$1,200	\$1,606.06	\$1,500	\$2,000	\$2,000	\$1,500	\$500
Subtotal		\$4,450	\$4,856.06	\$4,750	\$5,250	\$5,250	\$4,750	\$500
1 2314 00 0110 0 01 0	DIST.MODERATOR SALARY	\$200	\$200.00	\$200	\$200	\$200	\$200	\$0
1 2314 00 0550 0 01 0	BALLOT EXPENSES (PRINTING	\$200	\$65.74	\$0	\$200	\$200	\$0	\$200
1 2314 00 0890 0 01 0	DISTRICT MEETING COSTS	\$700	\$655.00	\$750	\$750	\$750	\$750	\$0
Subtotal		\$1,100	\$920.74	\$950	\$1,150	\$1,150	\$950	\$200
1 2315 00 0380 0 01 0	LEGAL FEES	\$8,000	\$14,604.26	\$10,000	\$15,000	\$15,000	\$5,000	\$10,000
1 2317 00 0380 0 01 0	AUDIT FEES	\$3,000	\$2,875.00	\$3,100	\$3,200	\$3,200	\$3,200	\$0
1 2319 00 0110 0 01 0	SCHOOL DISTRICT CLERK	\$200	\$200.00	\$200	\$200	\$200	\$200	\$0
1 2319 00 0380 0 01 0	CENSUS TAKER	\$0		\$0	\$0	\$0	\$0	\$0

Litchfield School District Budget 1997-98									
Account Number	Account Name	Budgeted 1995-96	Expended 1995-96	Budgeted 1996-97	Supt's 1997-98	School Board 1997-98	Budget Comm. 1997-98	N. Rec. 1997-98	
1 2319 00 0522 0 01 0	SCHOOL BD.LIABILITY INS.	\$3,326	\$3,023.00	\$3,326	\$3,695	\$3,695	\$3,695	\$0	
1 2319 00 0540 0 01 0	ADVERTISING	\$1,600	\$1,398.77	\$3,500	\$3,500	\$3,500	\$3,500	\$0	
1 2319 00 0610 0 01 0	SUPPLIES OF DIST.OFFICE	\$1,700	\$3,152.12	\$1,700	\$1,700	\$1,700	\$1,700	\$0	
1 2319 00 0810 0 01 0	DUES & FEES - NHSBA	\$2,856	\$2,856.46	\$2,909	\$3,118	\$3,118	\$3,118	\$0	
	Subtotal	\$9,682	\$10,630.35	\$11,635	\$12,213	\$12,213	\$12,213	\$0	
Grand Total 2310 Series									
		\$30,232	\$37,886.41	\$34,435	\$40,813	\$40,813	\$30,113	\$10,700	
1 2320 00 0351 0 00 0	OFFICE OF SUPT.	\$123,165	\$123,165.00	\$124,083	\$155,696	\$155,696	\$155,696	\$0	
	Grand Total 2320 Series	\$123,165	\$123,165.00	\$124,083	\$155,696	\$155,696	\$155,696	\$0	
1 2330 00 0110 1 00 0	SPECIAL AREA ADM.SERV.	\$0		\$0	\$0	\$0	\$0	\$0	
	Grand Total 2330 Series	\$0	\$0.00	\$0	\$0	\$0	\$0	\$0	
1 2410 00 0110 5 87 2	SECRETARY/SALARIES	\$38,555	\$39,245.91	\$39,728	\$41,334	\$41,334	\$40,920	\$414	
1 2410 00 0110 5 88 1	SECRETARY/SALARIES	\$38,555	\$39,594.54	\$39,728	\$43,131	\$43,131	\$42,747	\$384	
1 2410 00 0112 1 87 2	PRINCIPALS/SALARY	\$53,560	\$53,560.00	\$55,167	\$57,374	\$57,374	\$56,822	\$552	
1 2410 00 0112 1 88 1	PRINCIPALS/SALARY	\$107,275	\$107,275.00	\$110,493	\$114,914	\$114,914	\$113,808	\$1,106	
1 2410 00 0440 0 87 2	REPAIRS & MAINTENANCE	\$2,178	\$2,117.92	\$1,600	\$2,178	\$2,178	\$2,178	\$0	
1 2410 00 0440 0 88 1	REPAIRS & MAINTENANCE	\$1,347	\$1,193.12	\$1,347	\$870	\$870	\$870	\$0	
1 2410 00 0531 0 87 2	TELEPHONE	\$6,367	\$7,575.51	\$6,819	\$7,835	\$7,835	\$7,160	\$675	
1 2410 00 0531 0 88 1	TELEPHONE	\$6,573	\$6,679.20	\$7,750	\$7,750	\$7,750	\$7,000	\$750	
1 2410 00 0532 0 87 2	POSTAGE & GENERAL EXPENS	\$1,200	\$1,195.50	\$1,300	\$1,800	\$1,800	\$1,300	\$500	
1 2410 00 0532 0 88 1	POSTAGE & GENERAL EXPENS	\$1,300	\$1,124.30	\$1,400	\$1,700	\$1,700	\$1,400	\$300	
1 2410 00 0610 0 87 2	SUPPLIES	\$650	\$647.26	\$700	\$825	\$825	\$742	\$83	
1 2410 00 0610 0 88 1	SUPPLIES	\$1,400	\$1,332.72	\$1,600	\$1,600	\$1,600	\$1,425	\$175	
1 2410 00 0741 0 87 2	EQUIPMENT/ADDITIONAL	\$0		\$4,200	\$0	\$0	\$0	\$0	
1 2410 00 0741 0 88 1	EQUIPMENT/ADDITIONAL	\$0		\$0	\$0	\$0	\$0	\$0	
1 2410 00 0742 0 87 2	EQUIPMENT/REPLACEMENT	\$0		\$0	\$0	\$0	\$0	\$0	
1 2410 00 0742 0 88 1	EQUIPMENT/REPLACEMENT	\$0		\$0	\$4,964	\$4,000	\$4,000	\$0	
1 2410 00 0751 0 87 2	FURNITURE/ADDITIONAL	\$0		\$0	\$0	\$0	\$0	\$0	
1 2410 00 0751 0 88 1	FURNITURE/ADDITIONAL	\$0		\$0	\$0	\$0	\$0	\$0	
1 2410 00 0752 0 87 2	FURNITURE/REPLACEMENT	\$0		\$0	\$0	\$0	\$0	\$0	
1 2410 00 0752 0 88 1	FURNITURE/REPLACEMENT	\$0		\$0	\$0	\$0	\$0	\$0	
1 2410 00 0810 0 87 2	PROFESSIONAL MEMBERSHIP	\$1,165	\$880.00	\$1,165	\$1,185	\$1,185	\$1,000	\$185	
1 2410 00 0810 0 88 1	PROFESSIONAL MEMBERSHIP	\$1,065	\$1,027.00	\$1,065	\$1,590	\$1,590	\$1,200	\$390	
	Subtotal	\$261,190	\$263,447.98	\$274,062	\$289,050	\$288,086	\$282,572	\$5,514	

Litchfield School District Budget 1997-98

Account Number	Account Name	Budgeted 1995-96	Expended 1995-96	Budgeted 1996-97	Supt's 1997-98	School Board 1997-98	Budget Comm. 1997-98	N. Rec. 1997-98
1 2490 00 0610 0 87 2	SCHADMIN.SERV.AWARD/RPT CA	\$650	\$505.05	\$700	\$700	\$700	\$700	\$0
1 2490 00 0610 0 88 1	SCHADMIN.SERV.AWARDS/RPT C	\$1,200	\$749.76	\$1,200	\$1,500	\$1,500	\$1,500	\$0
1 2490 00 0892 0 87 2	GRADUATION	\$2,250	\$2,266.91	\$2,750	\$2,750	\$2,750	\$2,750	\$0
	Subtotal	\$4,100	\$3,521.72	\$4,650	\$4,950	\$4,950	\$4,950	\$0
Grand Total 2400 Series								
		\$265,290	\$266,969.70	\$278,712	\$294,000	\$293,036	\$287,522	\$5,514
1 2540 00 0110 9 87 2	CUSTODIAL SALARIES	\$66,072	\$59,234.36	\$67,764	\$70,477	\$70,477	\$69,797	\$680
1 2540 00 0110 9 88 1	CUSTODIAL SALARIES	\$121,240	\$127,851.46	\$124,881	\$129,879	\$129,879	\$128,627	\$1,252
1 2540 00 0130 9 87 2	CUSTODIAL OVERTIME	\$1,500	\$4,366.08	\$1,854	\$4,933	\$4,933	\$2,500	\$2,433
1 2540 00 0130 9 88 1	CUSTODIAL OVERTIME	\$3,600	\$3,618.70	\$3,708	\$9,092	\$9,092	\$5,100	\$3,992
1 2540 00 0440 0 87 2	MAINTENANCE CONTRACTOR	\$5,095	\$4,690.78	\$5,000	\$5,618	\$5,618	\$5,000	\$618
1 2540 00 0440 0 88 1	MAINTENANCE CONTRACTOR	\$6,379	\$458.20	\$1,000	\$2,000	\$2,000	\$1,000	\$1,000
1 2540 00 0610 0 87 2	CUSTODIAL SUPPLIES	\$11,152	\$8,733.97	\$11,500	\$13,940	\$13,940	\$11,200	\$2,740
1 2540 00 0610 0 88 1	CUSTODIAL SUPPLIES	\$13,527	\$9,767.45	\$13,000	\$13,527	\$13,527	\$12,750	\$777
1 2540 00 0741 0 87 2	EQUIPMENT/ADDITIONAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0
1 2540 00 0741 0 88 1	EQUIPMENT/ADDITIONAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0
1 2540 00 0742 0 87 2	EQUIPMENT/REPLACEMENT	\$0	\$0	\$0	\$0	\$0	\$0	\$0
1 2540 00 0742 0 88 1	EQUIPMENT/REPLACEMENT	\$0	\$0	\$0	\$0	\$0	\$0	\$0
1 2540 00 0751 0 87 2	FURNITURE/ADDITIONAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0
1 2540 00 0751 0 88 1	FURNITURE/ADDITIONAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0
1 2540 00 0752 0 87 2	FURNITURE/REPLACEMENT	\$0	\$0	\$0	\$0	\$0	\$0	\$0
1 2540 00 0752 0 88 1	FURNITURE/REPLACEMENT	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Subtotal	\$228,565	\$218,721.00	\$228,707	\$249,466	\$249,466	\$235,974	\$13,492
1 2542 00 0420 0 87 2	WATER	\$9,023	\$8,704.23	\$9,713	\$9,202	\$9,202	\$9,202	\$0
1 2542 00 0420 0 88 1	WATER	\$1,000	\$750.00	\$2,631	\$650	\$650	\$650	\$0
1 2542 00 0431 0 87 2	DISPOSAL SERVICES	\$1,716	\$4,121.71	\$2,210	\$2,210	\$2,210	\$2,210	\$0
1 2542 00 0431 0 88 1	DISPOSAL SERVICES	\$2,453	\$3,219.21	\$2,684	\$3,932	\$3,932	\$2,684	\$1,248
1 2542 00 0440 0 87 2	GENERAL REPAIRS TO BLDG.	\$13,998	\$26,680.81	\$16,682	\$14,558	\$14,558	\$14,558	\$0
1 2542 00 0440 0 88 1	GENERAL REPAIRS TO BLDG.	\$22,601	\$45,523.55	\$22,436	\$33,096	\$33,096	\$28,196	\$4,900
1 2542 00 0441 0 87 2	PAINTING	\$2,430	\$2,324.48	\$3,150	\$4,200	\$4,200	\$4,200	\$0
1 2542 00 0441 0 88 1	PAINTING	\$2,430	\$1,905.05	\$3,200	\$3,200	\$3,200	\$3,200	\$0
1 2542 00 0490 0 87 2	REPAIRS TO BOILERS	\$1,000	\$1,487.56	\$300	\$2,300	\$2,300	\$1,000	\$1,300
1 2542 00 0490 0 88 1	REPAIRS TO BOILERS	\$4,500	\$4,333.05	\$1,000	\$3,410	\$3,410	\$3,410	\$0
1 2542 00 0521 0 00 0	PROPERTY INS/FIRE LIAB.	\$19,634	\$21,324.33	\$20,616	\$22,228	\$22,228	\$22,228	\$0

Litchfield School District Budget 1997-98									
Account Number	Account Name	Budgeted 1995-96	Expended 1995-96	Budgeted 1996-97	Supt's 1997-98	School Board 1997-98	Budget Comm. 1997-98	N. Rec. 1997-98	
1 2542 00 0652 0 87 2	ELECTRICITY	\$50,998	\$53,340.38	\$54,400	\$58,203	\$58,203	\$67,203	(\$9,000)	
1 2542 00 0652 0 88 1	ELECTRICITY	\$27,405	\$43,136.95	\$45,500	\$45,557	\$45,557	\$45,557	\$0	
1 2542 00 0653 0 87 2	FUEL OIL	\$9,600	\$8,325.71	\$8,540	\$10,500	\$10,500	\$12,000	(\$1,500)	
1 2542 00 0653 0 88 1	FUEL OIL	\$22,428	\$14,464.41	\$20,000	\$24,375	\$24,375	\$18,900	\$5,475	
1 2542 00 0655 0 88 1	ELECTRICITY (HEAT)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
1 2542 00 0657 0 87 2	BOTTLED GAS	\$0	\$576.52	\$0	\$0	\$0	\$0	\$0	
1 2542 00 0657 0 88 1	BOTTLED GAS	\$851	\$11,425.50	\$532	\$600	\$600	\$600	\$0	
1 2542 00 0700 0 00 0	SITE DEVELOPMENT	\$0	\$11,425.50	\$0	\$0	\$0	\$0	\$0	
1 2542 00 0890 0 88 1	ELECTRIC HEAT CONVERSION	\$23,421	\$23,421.00	\$23,421	\$23,421	\$23,421	\$23,421	\$0	
	Subtotal	\$215,488	\$275,064.45	\$237,015	\$261,642	\$261,642	\$259,219	\$2,423	
1 2543 00 0432 0 87 2	SNOW PLOWING	\$4,875	\$3,892.50	\$4,875	\$4,875	\$4,875	\$4,875	\$0	
1 2543 00 0432 0 88 1	SNOW PLOWING	\$9,954	\$9,521.34	\$8,304	\$4,675	\$4,675	\$4,675	\$0	
1 2543 00 0440 0 87 2	REPAIRS	\$500	\$499.00	\$500	\$500	\$500	\$500	\$0	
1 2543 00 0440 0 88 1	REPAIRS	\$500	\$124.19	\$500	\$500	\$500	\$500	\$0	
1 2543 00 0610 0 87 2	SUPPLIES	\$250	\$25.00	\$250	\$250	\$250	\$250	\$0	
1 2543 00 0610 0 88 1	SUPPLIES	\$250	\$60.04	\$250	\$250	\$250	\$250	\$0	
	Subtotal	\$16,329	\$14,122.07	\$14,679	\$11,050	\$11,050	\$11,050	\$0	
1 2544 00 0445 0 87 2	R&M NON-INSTR.EQUIP.	\$385	\$184.50	\$385	\$385	\$385	\$385	\$0	
1 2544 00 0445 0 88 1	R&M NON-INSTR.EQUIP.	\$1,000	\$721.30	\$800	\$1,000	\$1,000	\$1,000	\$0	
1 2544 00 0460 0 87 2	R&M CONTRACTORS	\$204	\$204.00	\$204	\$204	\$204	\$204	\$0	
1 2544 00 0460 0 88 1	R&M CONTRACTORS	\$204	\$204.00	\$334	\$334	\$334	\$334	\$0	
	Subtotal	\$1,793	\$1,313.80	\$1,723	\$1,923	\$1,923	\$1,923	\$0	
1 2546 00 0110 0 00 0	COMMUNITY SERV./SALARY	\$650	\$868.81	\$650	\$800	\$800	\$650	\$150	
	Grand Total 2540 Series	\$462,825	\$510,090.13	\$482,774	\$524,881	\$524,881	\$508,816	\$16,065	
1 2551 00 0110 0 00 0	TRANS.COORDINATOR	\$2,000	\$2,000.00	\$2,000	\$2,000	\$2,000	\$2,000	\$0	
1 2552 00 0513 0 00 0	PUPIL TRANS-REGULAR	\$242,433	\$242,508.58	\$245,690	\$287,885	\$287,885	\$287,885	\$0	
1 2553 00 0110 7 00 0	PUPIL TRANS-SALARY	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
1 2553 00 0513 0 00 0	PUPIL TRANS-HANDICAPPED	\$74,567	\$111,864.97	\$108,278	\$114,711	\$114,711	\$114,711	\$0	
1 2553 00 0760 0 00 0	VEHICLE REPLACEMENT	\$8,902	\$8,901.71	\$0	\$0	\$0	\$0	\$0	
1 2554 00 0513 0 87 2	TRANS-FIELD TRIPS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
1 2554 00 0513 0 88 1	PUPIL TRANS-FIELD TRIPS	\$0	\$0	\$1	\$0	\$0	\$0	\$0	
1 2555 00 0513 0 87 2	PUPIL TRANS-INTERSCHOLAST	\$5,965	\$4,273.48	\$4,900	\$5,965	\$5,965	\$5,965	\$0	

Litchfield School District Budget 1997-98

Account Number	Account Name	Budgeted 1995-96	Expended 1995-96	Budgeted 1996-97	Supt's 1997-98	School Board 1997-98	Budget Comm. 1997-98	N. Rec. 1997-98
Grand Total 2550 Series								
1 2900 00 0211 0 00 0	HEALTH/LTD.INS.	\$296,375	\$288,127.63	\$300,985	\$337,179	\$351,616	\$339,572	\$12,044
1 2900 00 0212 0 00 0	DENTAL	\$37,949	\$40,077.60	\$43,908	\$54,853	\$51,697	\$49,681	\$2,016
1 2900 00 0213 0 00 0	LIFE INSURANCE	\$4,905	\$4,734.90	\$3,994	\$4,175	\$4,175	\$4,175	\$0
1 2900 00 0214 0 00 0	WORKER'S COMPENSATION	\$38,115	\$7,917.71	\$18,520	\$39,713	\$39,068	\$15,000	\$24,068
1 2900 00 0221 0 00 0	NON-TEACHER'S RETIREMENT	\$11,383	\$10,558.63	\$8,852	\$14,947	\$14,947	\$13,114	\$1,833
1 2900 00 0222 0 00 0	TEACHER'S RETIREMENT	\$50,375	\$50,534.02	\$45,446	\$72,642	\$69,575	\$64,300	\$5,275
1 2900 00 0223 0 00 0	LEGIS. ANNUITY	\$0	\$0	\$0	\$0	\$0	\$0	\$0
1 2900 00 0226 0 00 0	ACCRUED LIABILITY	\$0	\$0	\$0	\$0	\$0	\$0	\$0
1 2900 00 0230 0 00 0	FICA	\$207,834	\$204,006.08	\$220,765	\$245,308	\$237,112	\$236,951	\$161
1 2900 00 0260 0 00 0	UNEMPLOYMENT COMPENSATION	\$5,408	\$5,231.00	\$6,240	\$5,280	\$5,280	\$5,280	\$0
Grand Total 2900 Series								
		\$652,344	\$611,187.57	\$648,710	\$774,097	\$773,470	\$728,073	\$45,397
Grand Total 4000 Series								
1 4200 00 0700 0 87 2	SITE DEVELOPMENT	\$0	\$0	\$0	\$0	\$0	\$0	\$0
1 4200 00 0700 0 88 1	SITE DEVELOPMENT	\$0	\$0	\$21,850	\$12,965	\$4,815	\$2,315	\$2,500
1 4300 00 0380 0 00 0	ARCHITECT & ENGINEERING	\$0	\$0	\$0	\$0	\$0	\$0	\$0
1 4600 00 0460 0 87 2	BUILDINGS	\$0	\$0	\$0	\$0	\$0	\$0	\$0
1 4600 00 0460 0 88 1	BUILDINGS	\$0	\$0	\$60,800	\$0	\$0	\$0	\$0
Grand Total 4000 Series								
		\$0	\$0	\$82,650	\$12,965	\$4,815	\$2,315	\$2,500
Grand Total 5100 Series								
1 5100 00 0830 0 00 0	PRINCIPAL	\$250,000	\$250,000.00	\$250,000	\$250,000	\$250,000	\$250,000	\$0
1 5100 00 0841 0 00 0	INTEREST	\$124,925	\$124,925.00	\$106,925	\$88,925	\$88,925	\$88,925	\$0
1 5110 00 0390 0 00 0	BOND REGISTRATION	\$374	\$338.50	\$344	\$330	\$330	\$330	\$0
Grand Total 5100 Series								
		\$375,299	\$375,263.50	\$357,269	\$339,255	\$339,255	\$339,255	\$0
Grand Total 5200 Series								
1 5230 00 0880 0 00 0	TRANSFER TO CAPITAL RES				\$0	\$0	\$0	\$0
1 5240 00 0880 0 00 0	TRANSF FOOD SERVICE	\$5,000		\$5,000	\$10,000	\$10,000	\$0	\$10,000
Grand Total 5200 Series								
		\$5,000	\$0.00	\$5,000	\$10,000	\$10,000	\$0	\$10,000
General Fund Grand Total								
		\$7,375,139	\$7,273,726.95	\$7,695,401	\$8,459,542	\$8,104,876	\$7,758,261	\$346,615
Grand Total 5300 Series								
2 5220 00 0110 2 00 0	PL94-142	\$34,000	\$0.00	\$34,000	\$34,000	\$34,000	\$34,000	\$0
2 5220 00 0880 0 00 0	BLOCK GRANT	\$5,000	\$3,861.93	\$5,000	\$5,000	\$5,000	\$5,000	\$0
2 5240 00 0880 0 00 0	FOOD SERVICES FED. FUND XFER	\$22,000	\$24,052	\$22,000	\$24,000	\$24,000	\$24,000	\$0
4 5240 00 0880 0 00 0	FOOD SERVICE	\$96,000	\$109,498.00	\$96,000	\$103,000	\$103,000	\$103,000	\$0

Litchfield School District Budget 1997-98

Account Number	Account Name	Budgeted 1995-96	Expended 1995-96	Budgeted 1996-97	Supt's 1997-98	School Board 1997-98	Budget Comm. 1997-98	N. Rec. 1997-98
	Grand Total 5240 Series	\$157,000	\$137,411.93	\$157,000	\$166,000	\$166,000	\$166,000	\$0
	All Funds Grand Total	\$7,532,139	\$7,411,138.88	\$7,852,401	\$8,625,542	\$8,270,876	\$7,924,261	\$346,615

LITCHFIELD SCHOOL DISTRICT

2/11/97

Revenues & Credits

	Revised Revenues 96-97	Sch.Bd. Budget 97-98	Budget Committee 97-98
STATE PROGRAMS			
Foundation Aid	301,689.87	302,532.00	302,532.00
School Bldg.Aid	77,401.00	77,401.00	77,401.00
Catastrophic Aid	62,078.41	115,000.00	115,000.00
FEDERAL PROGRAMS			
Child Nutrition	22,000.00	24,000.00	24,000.00
Handicapped 94-142	34,000.00	34,000.00	34,000.00
Block Grant	5,000.00	5,000.00	5,000.00
Medicaid	18,000.00	35,000.00	35,000.00
LOCAL SOURCES			
Investments	37,000.00	45,000.00	45,000.00
Bus Transportation	10,000.00	10,000.00	10,000.00
Food Service	96,000.00	103,000.00	103,000.00
Sale of Bonds & Notes		1,440,000.00	1,440,000.00
UNRESERVED BALANCE	203,922.78	70,000.00	70,000.00
TOTAL REVENUE	867,092.06	2,260,933.00	2,260,933.00
DISTRICT ASSESSMENT	6,985,308.94	7,938,151.00	7,558,196.00
TOTAL REVENUE & ASSESSMENT	7,852,401.00	10,199,084.00	9,819,129.00

